POLICY AND RESEARCH INTERN

JOB DESCRIPTION

Starting date: 19 October 2020
Duration: 6 months
Occupational rate: 15hrs a week
Location: Geneva, Switzerland or remote
Remuneration: Paid (1000 CHF/month)
Application deadline: 1 October 2020

The International Campaign to Abolish Nuclear Weapons (ICAN) HQ in Geneva is looking for a student to join our team as a policy and research intern to support our research in preparation for the entry into force and first meeting of states parties of the UN Treaty on the Prohibition of Nuclear Weapons (TPNW).

ICAN is the Nobel Peace Prize winning coalition of non-governmental organizations in over one hundred countries promoting adherence to and implementation of the TPNW. This landmark global agreement will enter into force and become legally binding for states parties 90 days after the 50th state has deposited its instrument of ratification or accession. Within one year of entry into force, the treaty will hold its first meeting of states parties to discuss and take decisions on treaty implementation. ICAN campaigners work with diplomats, local officials and the public to promote the treaty and condemn nuclear weapons.

The policy and research intern will assist the Policy and Research Coordinator by conducting and summarising research about treaty implementation for briefing materials and other resources for campaigners, diplomats and the media. The intern can also assist with tracking and writing about developments in general nuclear weapons policy, including by following the UN General Assembly, the Nuclear Non-Proliferation Treaty Review Conference, writing editorials and contributing to the policy and research newsletter.

This role provides the opportunity for a student to gain expertise on nuclear weapons policy and international law and hone research and writing skills while contributing to the full implementation of a ground-breaking international treaty and learning about the inner workings of a small, successful NGO. The initial internship period is six months, with the possibility to extend after an evaluation period. The intern may work in the Geneva office, if they have the right to live and work in Switzerland, or remotely.
Main activities

- Conduct targeted research to support the implementation of the TPNW ahead of its first meeting of states parties, as directed by the Policy and Research Coordinator
- Assist with tracking international meetings, such as the UN General Assembly or Nuclear Non-Proliferation Treaty Review Conference
- Assist with drafting materials, such as the policy and research newsletter and briefing resources for campaigners, diplomats and the media
- Track academic articles on the TPNW and general nuclear weapons policy
- Work on other research assignments as needed

Qualifications

- Experience conducting and summarising policy research
- Ability to write clearly and concisely in a variety of formats
- Ability to work quickly, precisely and autonomously
- Strong interest in international law and nuclear disarmament and desire to learn more
- Some pre-existing knowledge of international law and/or nuclear weapons policy is preferred

Education

We are looking for a graduate student (or a Bachelor student near graduation) from a field related to the position, such as international law, political science or international relations. However, students from other fields with policy research experience are also encouraged to apply.

Languages

- Fluency in written and spoken English
- Other languages, including French are an asset

How to apply

Interested in this position?

Please send us your CV, a cover letter and a writing sample in PDF format named as SURNAME_Name_CV-CL-Writing to jobs@icanw.org under the subject line: Application research intern SURNAME NAME

The application deadline is October 1st, 2020.