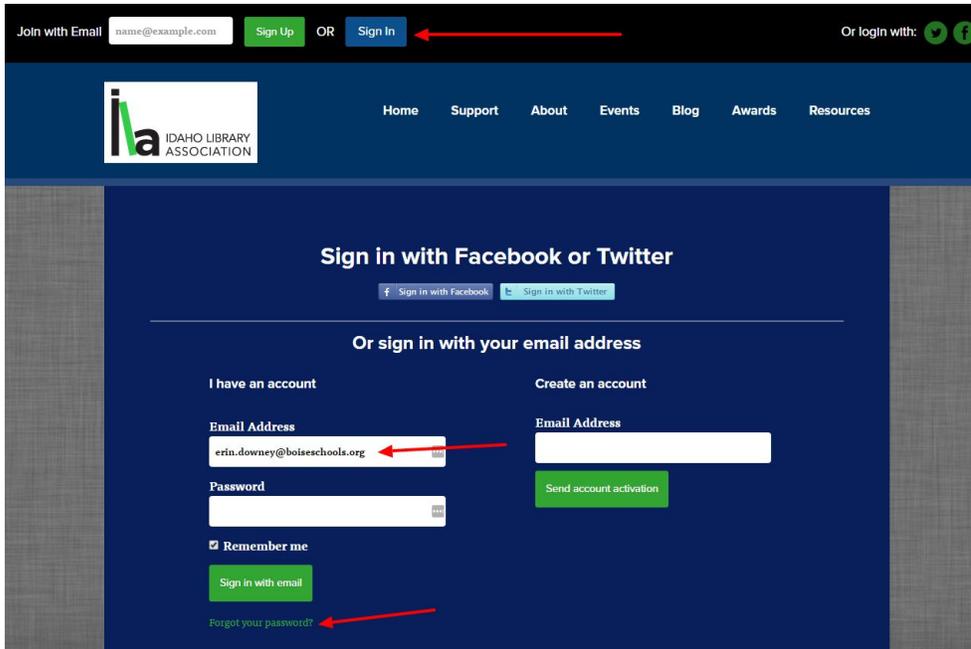


# Welcome to the NEW IdahoLibraries.org

## Signing in to your account

If you follow ILA on twitter or Facebook, or if you are a paid member, you already have access to the features of the new ILA site.



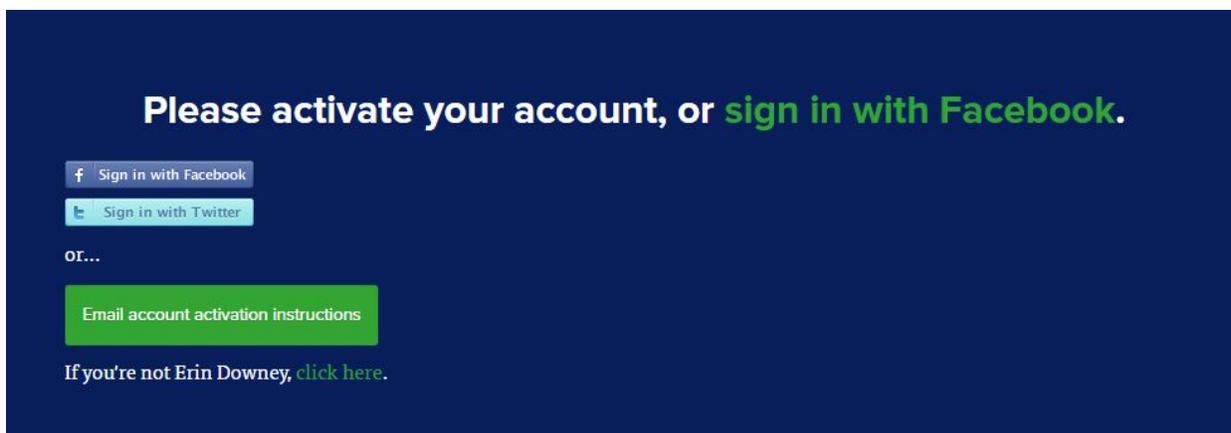
The screenshot shows the top navigation bar of the ILA website. On the left, there is a 'Join with Email' section with a text input field containing 'name@example.com', a green 'Sign Up' button, and the word 'OR'. To the right of 'OR' is a blue 'Sign In' button, which is pointed to by a red arrow. Further right is an 'Or login with:' section with icons for Facebook and Twitter. Below the navigation bar is the ILA logo and a menu with links for Home, Support, About, Events, Blog, Awards, and Resources. The main content area is titled 'Sign in with Facebook or Twitter' and includes buttons for 'Sign in with Facebook' and 'Sign in with Twitter'. Below this is a section titled 'Or sign in with your email address' which is divided into two columns: 'I have an account' and 'Create an account'. The 'I have an account' column has fields for 'Email Address' (containing 'erin.downey@boiseschools.org', pointed to by a red arrow) and 'Password', a 'Remember me' checkbox, and a green 'Sign in with email' button. Below these fields is a link for 'Forgot your password?' (pointed to by a red arrow). The 'Create an account' column has an empty 'Email Address' field and a green 'Send account activation' button.

The easiest way to access your account for the first time is by entering the email address where you receive updates from ILA, or the email you used when you registered for membership.

Choose the Forgot Your Password option to have a reset code sent to this email address.

If you receive an error message that your email does not exist, you can create an account with your preferred email address, or use your Facebook or twitter credentials to log in.

Once you connect your social accounts with an email address, you can use any of these options to access the site



The screenshot shows a dark blue background with white text. At the top, it says 'Please activate your account, or sign in with Facebook.' Below this are two buttons: 'Sign in with Facebook' and 'Sign in with Twitter'. Underneath these is the text 'OR...' followed by a green button labeled 'Email account activation instructions'. At the bottom, it says 'If you're not Erin Downey, click here.'

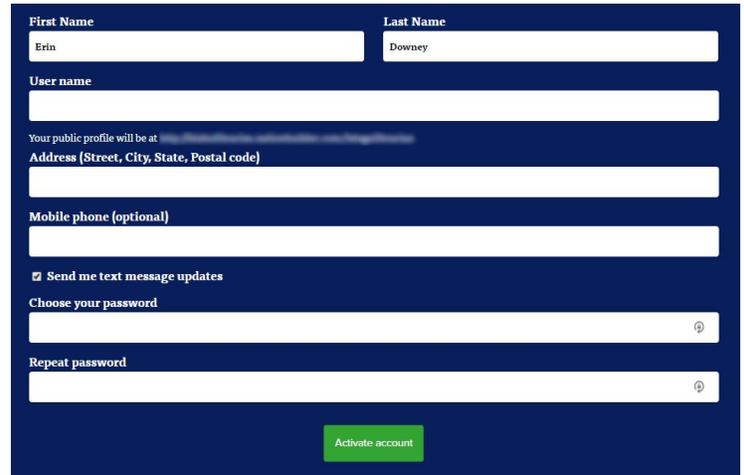
# Creating Your Profile

## Activate your account

Use the signup form to set your username and password.

You will also have the option to opt-in to text message updates from ILA. We don't use these often, and we promise no one else has access to any of your account information!

Access this screen at any time from the **Settings** option on your sidebar.



The screenshot shows a dark blue form with white text and input fields. It includes fields for 'First Name' (Erin), 'Last Name' (Downey), 'User name', 'Address (Street, City, State, Postal code)', and 'Mobile phone (optional)'. There is a checkbox for 'Send me text message updates' which is checked. Below that are two password fields: 'Choose your password' and 'Repeat password', both with a strength indicator icon. A green 'Activate account' button is at the bottom right.

## Using the Sidebar

Once you're logged in, you can access different interactive parts of the site using the green toolbar on the right side of the page.

**Contact Us** takes you to a direct email page where you can interact with your organization directly.

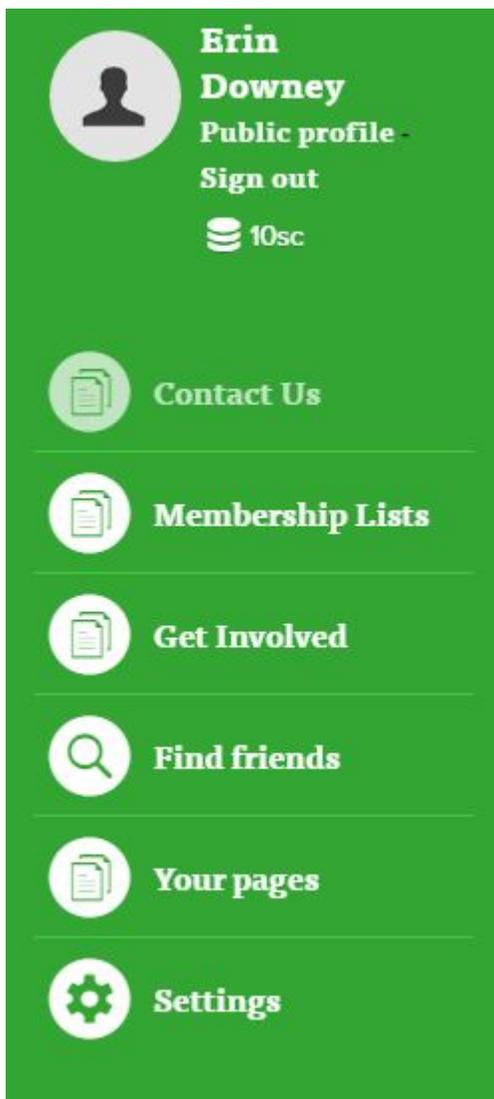
**Membership Lists** are a benefit for paid ILA members--you'll see the names and profiles of other members and the executive board.

**Get Involved** lets you volunteer or renew your ILA membership.

**Find Friends** lets you connect your Facebook and twitter accounts to your profile and see if anyone you know is on the ILA site.

**Your Pages.** If you are the administrator of any pages on the site, such as an event page or blog post, you'll be able to see those here.

**Settings** lets you edit your public profile information and set your sharing options.



# What can I do on the site?

The new IdahoLibraries.org brings together many different tools and interactions all into one place. Check out some of the things you can do:

## Become a Member

Under the Support tab, choose Membership. There are a number of different membership levels, so whether you are a retiree, a paraprofessional, trustee, or sponsor, you can choose the membership that's right for you.

## Renew Your Membership

Check the status of your membership on your Profile page. A link to renew is included below.

<b>New Member</b> For first time individuals who want a library advocate and a helpful association. <b>\$35</b>	<b>ILA/ALA Student Member*</b> Students: You can now join both ILA and the American Library Association for one low price of \$38 a year (a savings of \$23 a year). <b>\$38</b>	<b>Gross Pay above \$20,000</b> For library staff at any level, from page to director, earning more than \$20k. <b>\$60</b>	<b>Gross Pay below \$20,000</b> For library staff at any level, from page to director, earning less than \$20k. <b>\$40</b>
<b>Sponsor</b> For corporate sponsors looking to advance their business services in the library community. Sponsors will receive a discounted exhibit booth at ILA events and advertising in the ILA Annual Conference Program. <b>\$200</b>	<b>Retiree</b> For retired librarians who worked in Idaho or other states. <b>\$35</b>	<b>Friends, Foundations, &amp; Trustees</b> For those who are members of their library's Friends association or Board of Trustees. <b>\$35</b>	<b>Multiple Memberships</b> Renewing for multiple people in your library? Click below to learn more. <b>multiple</b>

## Register for Conferences & Events

From the Events page, you can see what's coming up in the Idaho library community and register for events. Ticketing information appears at the bottom of the event description.

## Add Events

On the Events page, you can use the green button at the bottom to create your own event. Share things that are happening at your library, track RSVP's, and direct users to your ticketing/reservation site.

📅 Wednesday, May 24, 2017 at 06:30 PM · 4 rsvps

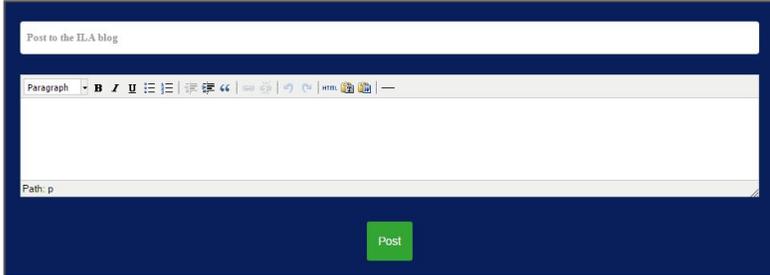
Hayes Auditorium, Boise Public Library in Boise, ID

### Surveillance, Censorship, and Intellectual Freedom

Ritchie Eppink, Legal Director of the American Civil Liberties Union (ACLU) of Idaho, will present on Surveillance, Censorship, and Intellectual Freedom on Wednesday, May 24, at 6:30 pm at [\(show all\)](#)

**RSVP to this Event**

# What can I do on the site?



A screenshot of a web form titled "Post to the ILA blog". The form has a text input field at the top, followed by a rich text editor with a toolbar containing icons for bold, italic, underline, list, link, and other text formatting options. Below the editor is a "Path: p" label and a green "Post" button.

## Post to the Blog

At the top of the Blog page is a place for you add news from your library to the site. It's moderated by our Online Content Coordinator and won't show up right away.

## Make Suggestions

In the green side menu is a place for your suggestions. Have an idea for conferences, activities, legislative agenda items, or for the website?



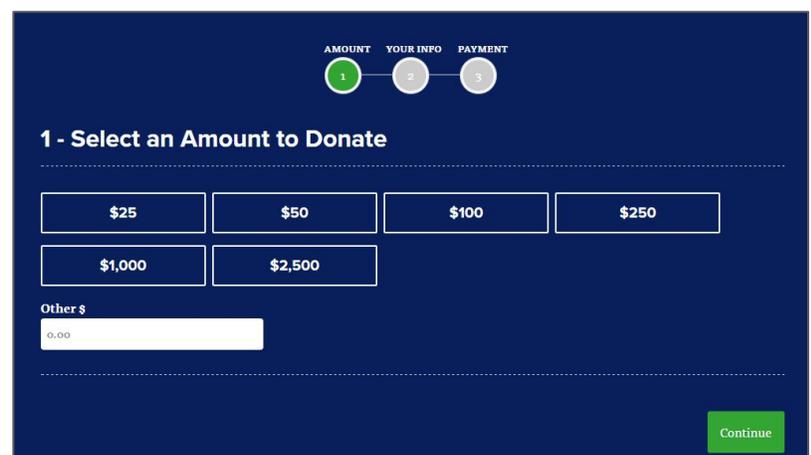
A screenshot of a section titled "Get involved!". The text below the title reads: "Your Idaho Library Association is entirely member-supported. We have a number of opportunities to volunteer, including serving on various committees, assisting with conferences, contributing to the blog, and running for board positions. Please consider giving your time and talents to ILA and librarians across the state!"

## Volunteer

From the Support tab, choose Get Involved. Leave us some basic information, and we'll get your information to the right person!

## Make a Donation

If you would like to make a donation or submit an online payment to ILA (such as for a silent auction item), choose the Support tab and you'll be able to enter the amount near the bottom.



A screenshot of a donation form with a progress indicator at the top showing three steps: "AMOUNT" (1), "YOUR INFO" (2), and "PAYMENT" (3). The current step is "1 - Select an Amount to Donate". Below this, there are buttons for \$25, \$50, \$100, and \$250. At the bottom, there is an "Other \$" label and a text input field containing "0.00". A green "Continue" button is located in the bottom right corner.