



**Jack London Improvement District  
Maintenance and Beautification Committee Meeting  
August 20, 2015 – 9:00 a.m.  
Jack London Headquarters – 333 Broadway**

**Agenda**

1. Call to order and introductions- Sara
2. Public comment and announcements
3. Approval of the minutes of July 16, 2015 – Sara ***Action Item***
4. Draft committee charter for recommendation to Board
5. Update on Ambassador team - Carlos
6. Update on projects and priorities - Savlan
7. Next regular meeting: September 17, 2015 - 9:00 a.m.
8. Adjournment

BROWN ACT: Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The Corporation posts agendas with the City at 1 Frank H. Ogawa Plaza, #101. Action may not be taken on items not posted on the agenda. Copies of the agenda are available from the Jack London Improvement District at 333 Broadway, Oakland, CA 94607 or through [jacklondonoakland.org](http://jacklondonoakland.org). Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, please notify our office at [info@jacklondonoakland.org](mailto:info@jacklondonoakland.org) at least 48 hours prior to the meeting. The public will be provided with an opportunity to address the board on any item described in the meeting agenda under agenda item number 2.



**Jack London Improvement District  
Maintenance and Beautification Committee Meeting  
Minutes of July 16, 2015 – 9:00 a.m.  
Jack London Headquarters – 333 Broadway**

**Present:** Sara May, Saied Karamooz

**Staff:** Savlan Hauser, Fiona Simms, Carlos Paz Rivera

*Discussions held and decisions made by the Maintenance and Beautification Committee*

<b><i>SUBJECT</i></b>	<b><i>DISCUSSION</i></b>	<b><i>ACTION?</i></b>
<b>1. Call to order and introductions</b>	The meeting was called to order at 9:14 a.m.	
<b>2. Public comment and announcements</b>	Savlan noted that Waste Management declined our request for donated services. They only provide cash donations to organizations with education focused litter reduction programs.	
<b>3. Approval of the minutes of June 18, 2015</b>	Sara reviewed the minutes of the June 18, 2015 meeting.	<b>Sara moved and Saied seconded the motion to approve the minutes of the June 18, 2015 meeting.</b>
<b>4. Update on Ambassador team</b>	There was discussion of the ongoing hiring complications and the impending need to raise the starting Ambassador wage in order to stay competitive and maintain an efficient Ambassador team. Savlan also noted that the operations manager is scheduling the team for the Visit Oakland "I am Oakland Ambassador" hospitality training.	
<b>5. Update on projects and priorities</b>	None	
<b>6. Walkthrough of high impact/priority improvement sites</b>	The committee walked through the district focusing on 6 <sup>th</sup> and Webster streets. There was discussion of banner placement and Caltrans issues including damaged signage.	
<b>7. Next regular meeting</b>	August 20, 2015	
<b>8. Adjournment</b>	The meeting adjourned at 10:25 a.m.	

Minutes taken by: Fiona Simms