Jack London Improvement District
Maintenance and Beautification Committee Meeting
Wednesday, September 17, 2014 – 4:00 p.m.
JLID Office – 333 Broadway

Present: Sara May

Staff: Savlan Hauser/Executive Director, Carlos Paz Rivera/Block by Block,

Guests:

Discussions held and decisions made by the Maintenance and Beautification Committee

SUBJECT	*DISCUSSION*	*ACTION?*
1. Call to order and introductions	The meeting was called to order at 4:00 p.m.	
2. Public comment and announcements	None	
3. Approval of the minutes of August 20, 2014	The minutes of the August 20, 2014 meeting were presented to the committee for review.	**Sara approved the minutes of the August 20, 2014 meeting.**
4. Update on Ambassador team	Savlan reported that ambassador team is operating well and meeting expectations, community members and stakeholders continue to deliver positive feedback.	**No action**
5. Update on projects and priorities	Review of current projects, and discussion of potential budget for future projects. Sara suggested that the next Maintenance and and Beautification meeting be a walkthrough of the district.	**No action**
6. 2015 budget planning **a. Recommendation to the Board of Directors on the 2015 Maintenance & Beautification budget**	Sara discussed possibilities of investing in tools and equipment which should be considered as expenditures for the 2015 budget, including smart phone devices for ambassadors which allow them to track maintenance and safety issues geographically, and infrastructure investments such as streetscape improvements as part of a master encroachment permit. Savlan to bring estimates for the projects before the Maintenance and Beautification Committee.	**No action**
7. Next regular meeting	September 15, 2014 - 4:00 p.m.	
8. Adjournment	The meeting adjourned at 5:08 p.m.	

Minutes taken by: Savlan Hauser