

John Rex PTA General Meeting Minutes DRAFT

John Rex Elementary PTA General Meeting
Thursday September 7, 2017 @6:00 p.m.
500 N. Sheridan, Oklahoma City, OK 73102

Members Present: 47

President Amy Sherry Fischer called the meeting to order at 6:11 p.m.

Secretary Mary Ann Osko reviewed minutes from the April 13, 2017 general meeting, which did not achieve quorum. Aaron Mooney motioned to approve minutes. Lesley Martin seconded and all approved. Mary Ann also reviewed the minutes from the May 11, 2017 general meeting. Maggie Howell motioned to approve minutes. Jackie Ardrey seconded and all approved.

Treasurer Scott Delaney reviewed the financial statement as of August 31, 2017. Funds available as of the report were almost \$30,000. He said the PTA usually carries a \$25,000-\$30,000 balance from year to year to cover fundraising expenses. Amy Fischer then encouraged members to sign up for Amazon Smile, which designates a portion of Amazon purchases to the school.

Scott also reviewed the proposed budget for 2017-2018, explaining the PTA board is trying to get the proposed budget more in line with actuals. As such, he announced a new line item for a Fifth Grade Class Project and an increase in the Mini Grants line item due to new grade. Also new this year is an annual audit at the expense of \$1,500. He further explained some of the line items, including Programs, which covers Donuts for Dads, Movie Night and other events; Staff Appreciation, which includes teacher events; and Safety, which includes security guards as necessary for the first day of school, etc. Scott said fundraisers have been very successful, but make it hard to plan the budget. He said the PTA board plans to host an additional fundraiser this year, Wine and Palette.

Scott explained the budget is not balanced because of a \$7,000 contingency line item. Maggie Howell asked what the \$7,000 contingency line item is reserved for and expressed concern the budget was not balanced. Amy Fischer said she was comfortable approving the budget as is, that having an unbalanced budget was normal and that last year's budget was unbalanced by \$6,600. Alicia Currin-Moore suggested tabling the discussion to review past minutes and see if the \$7,000 contingency is a requirement. At the end of the meeting, after reviewing minutes and speaking with past PTA President Kelly Hadsall, Amy announced that although no specific requirement for a contingency was found, the goal is not to spend over 90% of funding for the year. Marilyn Davidson motioned to pass the proposed budget as is. Casey Delany seconded and all approved.

Head of School Dr. Joe Pierce announced the school theme this year is "Wonder, Dream, Launch," inspired by the book "Wonder." The focus will be #choosekind and he encouraged families to read the book together. He also encouraged parents to subscribe to the school's Google Calendar and announced that Parent/Teacher conferences would be October 12, Teacher Work Day would be October 13 and the current and next weeks would include

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assessments. He thanked parents for their patience with the ClassTag communication application and suggested using the ClassTag chat for any questions. He reminded parents that everyone had signed off on the dress code and encouraged adherence. He explained that outerwear is not to be worn all day, Wednesday is the only day for spirit wear and that just because the color of an item matches does not automatically make it dress code compliant.

Dr. Pierce also reviewed enrollment numbers over the years, stating that when the school opened, 32 students in the zone chose John Rex. This year, that number quintupled to 155. This means the school is succeeding in its goals.

He announced the 5th Grade Creed and Crew group, which will be demonstrating the school creed and forming a Safety Patrol. Regarding safety, the school is going back to the traffic department to try to get a sign/light at the NW corner of the school. He reminded parents that after 7:45, drop off is at either gate and that it might be time to add lunch money to students' accounts.

Dr. Pierce updated members on the Boosterthon, saying it was extremely successful. The full turnkey approach included 4-6 Boosterthon staff members onsite for 9 days. The school surpassed its goal of \$20,000 profit and actually raised \$34,000. The event greatly expanded the school's donor base. Of the \$40,000 raised through the t-shirt sponsorship, 100% went directly to the school, making the total raised almost \$75,000. The funds will be used to fill in budget gaps and take care of operational needs. He said 87% of students registered to participate and 74% got a pledge. Ms. Basinger's class was the top fundraiser and the school met its goal of all 50 states, so students will be cutting off Dr. Pierce's tie as a reward. By reaching the school's goal 15 countries, students will silly string Dr. Pierce at the Fall Festival. He said 100% of faculty and staff donated to the event.

Dr. Pierce said there have been no new updates on the middle school that he can announce publicly yet since last meeting. He said there was currently not enough funding for a full-time Spanish teacher and it's hard to find candidates, but it is on his radar.

Membership Chair Kelly Poarch encouraged more people to join – especially spouses and grandparents. Memberships must be renewed every year.

Parental Involvement Chair Casey Delaney said there were an overwhelming number of parents who signed up to help the PTA with classroom events. She is reaching out to classes with less volunteers to make sure needs are met. Class Reps should also be encouraging people to volunteer. Casey said she would get committee volunteer information out soon.

Amy Sherry Fischer announced that the PTA needs volunteers to chair the Diversity Committee and Photography Committee.

Fall Festival Chair Marilyn Davidson announced the Fall Festival will be held on Friday, September 29, from 6-8 pm at the school playground/gym. The cost is \$5 for kids age 4-17. Adults and younger children are free. Tickets will go on sale next week and for every ticket that is pre-sold, purchasers will receive 1 raffle ticket. Event tickets and raffle tickets will be delivered to your child's classroom. The event will include a blow up slide and obstacle course, photo booth, dunk tank, raffle baskets, and food trucks (which will donate a portion of proceeds back to the school). The PTA needs a lot of volunteers to make this event successful and every volunteer will receive free admission for their child.

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Safety Chair Aaron Mooney clarified that the school sets the safety policies and he coordinates volunteers. Pick up and drop off are going better. The PTA paid for security officers to help with drop off during the first three days of school. The Safety Committee is working with the city on stop signs and crosswalks. He reviewed drop off procedures and encouraged parents to be aware of businesses that need to get cars in and out. Aaron asked for more people to volunteer for drop off and pick up and agree to a regular shift one time a week.

Fundraising Chair Lesley Martin announced that Jade Judd will be planning Give Back Nights soon. She encouraged parents to cut Box Tops as close to the line as possible and place in the drop box at the school. She announced that Ashley Ford is handling school merchandise and encouraged parents to contact Ashley with any requests/ideas. She said the Plant Sale will be coming up soon and is a great way for parents to get involved. Plant Sale brochures will go out in a couple of weeks, orders need to be made before Fall Break and merchandise will be delivered before Thanksgiving. The school needs several volunteers to help unload the plants. Lesley explained that Fuel Up is an adult-only event with an art auction, silent auction and raffle. Last year, Fuel Up raised \$60,000. The date for Fuel Up is still to be determined, but typically is held in February.

President Amy Sherry Fischer encouraged members to subscribe to the school calendar, which includes PTA events. John Rex t-shirts/merchandise will be sold September 1-15, online only. Orders will be delivered by the end of September. Amy reminded members that merchandise is not sold year-round. Special Events Chair Jenna Harlow asked for Donuts with Dad volunteers.

Amy announced the next meeting date is Thursday, January 11, 2018. The meeting was adjourned at 7:24 pm.

John Rex PTA
Income & Expense 07/01/2017 - 09/07/2017

Carry Forward from Prior Year			30,592.45
A Membership	Actual Income	Actual Expense	Net
Annual Membership Dues	810.00	-	810.00
State & National Dues Payable	-	-	-
Total	810.00	-	810.00

B Fundraisers / Other Income	Actual Income	Actual Expense	Net
Amazon Smile	11.71	-	11.71
Box Tops	-	-	-
Canes	-	-	-
Donations	113.09	-	113.09
Fall Carnival - Expenses	-	-	-
Fall Carnival - Ticket & Raffle	-	-	-
Freddies	-	-	-
Fuel Up - Expenses	-	-	-
Fuel Up - Income	500.00	-	500.00
Hideaway	-	-	-
Jump Rope for Heart	-	-	-
Kendra Scott	494.15	-	494.15
Merchandise	4,795.00	1,074.92	3,720.08
Poinsettias/Wreath(&sale prizes)	-	-	-
S&B Burgers	-	-	-
Uniform Sale	-	-	-
Wine and Pallete	-	-	-
Total	5,913.95	1,074.92	4,839.03

C Services	Actual Income	Actual Expense	Net
Advocacy	-	-	-
Beautification	-	540.00	-540.00
Child Assistance Fund	-	-	-
Classroom Reps	-	-	-
Classroom Supplies(gift cards)	-	4,550.00	-4,550.00
Contingency	-	-	-
Diversity	-	-	-
Enrichment Clusters	-	-	-
Fifth Grade Class Project	-	-	-
Health Wellness	-	-	-
Hospitality	-	-	-
Mini-Grants	-	-	-
PET Proj.(PE, Extended Cu, Tech)	-	-	-
Photography	-	-	-

John Rex PTA
Budget Report 2017 Financial Year

Carry Forward from Prior Year 30,592.45

A Membership	Budget Income	Budget Expense	Net
Annual Membership Dues	1,250.00	1,000.00	250.00
State & National Dues Payable	-	50.00	-50.00
Total	1,250.00	1,050.00	200.00

B Fundraisers / Other Income	Budget Income	Budget Expense	Net
Amazon Smile	50.00	-	50.00
Box Tops	400.00	-	400.00
Canes	50.00	-	50.00
Donations	150.00	-	150.00
Fall Carnival - Expenses	-	2,000.00	-2,000.00
Fall Carnival - Ticket & Raffle	4,000.00	-	4,000.00
Freddies	50.00	-	50.00
Fuel Up - Expenses	-	15,000.00	-15,000.00
Fuel Up - Income	65,000.00	-	65,000.00
Hideaway	110.00	-	110.00
Jump Rope for Heart	3,000.00	3,000.00	-
Kendra Scott	400.00	-	400.00
Merchandise	12,000.00	6,700.00	5,300.00
Poinsettias/Wreath(&sale prizes)	7,500.00	5,000.00	2,500.00
S&B Burgers	200.00	-	200.00
Uniform Sale	300.00	-	300.00
Wine and Pallete	2,500.00	2,000.00	500.00
Total	95,710.00	33,700.00	62,010.00

C Services	Budget Income	Budget Expense	Net
Advocacy	-	250.00	-250.00
Beautification	-	2,260.00	-2,260.00
Child Assistance Fund	-	2,000.00	-2,000.00
Classroom Reps	-	500.00	-500.00
Classroom Supplies(gift cards)	-	4,550.00	-4,550.00
Contingency	-	7,000.00	-7,000.00
Diversity	-	1,500.00	-1,500.00
Enrichment Clusters	-	3,000.00	-3,000.00
Fifth Grade Class Project	-	500.00	-500.00
Health Wellness	-	250.00	-250.00
Hospitality	100.00	1,500.00	-1,400.00
Mini-Grants	-	5,000.00	-5,000.00
PET Proj.(PE, Extended Cu, Tech)	-	25,000.00	-25,000.00
Photography	-	250.00	-250.00