

CONSTITUTION AND BY-LAWS

OF THE

LOS ANGELES COUNTY DEMOCRATIC CENTRAL COMMITTEE

As amended November 12, 2019.

COST \$5.00

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**LOS ANGELES COUNTY DEMOCRATIC CENTRAL COMMITTEE
CONSTITUTION AND BY-LAWS**

ARTICLE I. DEFINITION

Section A. NAME

The name of this organization shall be the LOS ANGELES COUNTY DEMOCRATIC CENTRAL COMMITTEE (LACDCC). It shall be referred to herein as This Committee.

Section B. CONTINUITY

This Committee is, and shall function as, a continuing body. To that end, upon the election of new officers or appointment of new chairs, of their removal from office, resignation or protracted illness, the Chair shall appoint two (2) officers or chairs of This Committee, whose responsibility shall be to ensure the safe and intact transfer of all records, correspondence, files, books, financial records and documents as they pertain to This Committee to the newly elected or appointed officers or chairs to ensure the continued operation and function of said office and/or committee.

Section C. PURPOSES

1. To serve as the official governing body of the Democratic Party in the County of Los Angeles in cooperation with the State and National Committees.
2. To conduct the Democratic Party campaign in the County of Los Angeles under the general direction of the State Central Committee.
3. To build party organization on district, regional, and county levels to register voters as Democrats and turn out Democratic voters.
4. To encourage the fullest possible participation of all Democratic voters.
5. To develop party policies and positions and to communicate them to the public and to all officeholders.
6. To provide a forum for the study and discussion of public issues.
7. To conduct a public relations program for the Democratic Party throughout Los Angeles County and to represent the Democratic Party within the county.
8. To interview, develop and endorse Democratic candidates for public office.

- 46 9. To nominate a qualified Democrat to fill any vacancy occurring in a party
47 nominee position within this county where applicable law so allows.
48
49 10. To charter Democratic organizations within Los Angeles County.
50
51 11. To ensure, as far as possible, the election of the Democratic Party Nominees for
52 President and Vice-President of the United States and candidates endorsed by
53 the National, State or applicable County Democratic Party.
54
55 12. To perform such other duties and services as will benefit the Democratic Party.
56

57 **Section D. DEMOCRATIC VOTERS**

58
59 As used in these Constitution and By-Laws, the terms “Democrat,” “Democratic voter”
60 and “registered Democrat” refer to a voter who has indicated a preference for the
61 Democratic Party on her/his voter registration form.
62

63 **Section E. HIGHEST FINISHING DEMOCRAT**

64
65 As used in these Constitution and By-Laws, the term “Highest Finishing Democrat” refers
66 to the registered Democrat who receives the most votes in the most recent general
67 election for the offices of United States Senate, United States House of Representatives,
68 a California state constitutional office, the California State Senate or the California
69 Assembly. In the event fewer than two (2) registered Democrats appear on the ballot in
70 the most recent general election for one (1) of these offices, the “Highest Finishing
71 Democrat” shall be the Democrat who received the most votes in the primary election
72 for the most recent general election for that office.
73

74 **ARTICLE II. MEMBERSHIP**

75
76 **Section A. TYPES OF MEMBERS**

77
78 There are five (5) types of members of This Committee: Elected Members, Appointed
79 Members, Ex-Officio Members (all of which are classified as "Regular Members"),
80 Alternate Members, and Associate Members. Their rights and duties are as specified
81 within.
82

83 **1. Elected Members**

- 84
85 a. In accordance with Section 7203 of the Election Code each Assembly District
86 contained wholly or partially within Los Angeles County shall be entitled to be
87 represented by seven (7) members residing in and elected from that portion of
88 the Assembly District contained within Los Angeles County.
89

- 90 b. In accordance with Section 7205 of the Election Code This Committee

91 may provide for the division of some or all of its constituent Assembly
92 Districts into divisions. A resident of each division will be elected to
93 represent that division, but will be elected at-large from the Assembly
94 District. Upon petition by a majority of the Regular Members of an
95 Assembly District Delegation This Committee will authorize that District
96 to be divided into seven (7) equally populated divisions effective at the
97 next election of members of This Committee (subject to the deadline
98 imposed by the County Registrar of Voters). Upon petition to This
99 Committee by a majority of the Regular Members of an Assembly District
100 divided into divisions, that District will no longer be so divided.

101
102 **2. Appointed Members**

- 103
104 a. A registered Democrat residing in an Assembly District may be appointed
105 by This Committee to fill a vacancy occurring in that Assembly District.
- 106
107 b. This Committee may appoint only a person who has been recommended
108 by the Delegation of that District, except that if the Delegation fails to
109 make a recommendation within three (3) months of the occurrence of
110 the vacancy, This Committee may appoint any registered Democrat
111 residing in the District who is recommended by the Policy Committee.
- 112
113 c. Appointed members shall be entitled to the same rights and privileges as
114 Elected Members of This Committee except that they must use the
115 designation "Appointed Incumbent" rather than "Incumbent" upon
116 seeking election to This Committee.

117
118 **3. Ex-Officio Members**

- 119
120 a. Ex-Officio Members of This Committee shall be the following, if registered to
121 vote in Los Angeles County:
 - 122
123 (i) Incumbent office holders of the following offices who are
124 registered to vote as Democrats: United States Senate, United
125 States House of Representatives, a California state constitutional
126 office, the California Assembly or the California State Senate; the
127 Los Angeles County Sheriff, the Los Angeles County District
128 Attorney, the Los Angeles County Assessor, or a member of the
129 Los Angeles County Board of Supervisors;
 - 130
131 (ii) The most recent Highest Finishing Democrat for the following
132 offices: United States Senate, United States House of
133 Representatives, a California state constitutional office, the
134 California Assembly or the California State Senate;

- 136 (iii) Statewide Chairs or Presidents of official or chartered statewide
137 Democratic Party Organizations; and Statewide Special Group
138 Caucuses;
- 139
- 140 (iv) Members of the Democratic National Committee;
- 141
- 142 (v) State Officers of the California Democratic Party;
- 143
- 144 (vi) Assembly District Representatives to the Executive Board of the
145 California Democratic Party;
- 146
- 147 (vii) The Chair of This Committee at the expiration of the immediately
148 preceding term of office for Elected Members of This Committee;
- 149
- 150 (viii) The Treasurer of This Committee, appointed under Article VI.A;
151 and,
- 152
- 153 (viii) The Legal Counsel of This Committee, appointed under Article VI.
154 B.
- 155
- 156 b. Incumbent office holders of, and the Highest Finishing Democrat for the
157 offices of, the United States House of Representatives, the State Board of
158 Equalization, the State Senate, and the State Assembly whose districts
159 extend into Los Angeles County, but who are themselves not registered
160 to vote in Los Angeles County, shall have the right to appoint a voting
161 alternate, provided such alternate is registered to vote in Los Angeles
162 County.
- 163
- 164 c. The term of office of Ex-Officio Members whose membership in This
165 Committee is based on their status as the Highest Finishing Democrat
166 shall be as follows:
- 167
- 168 (i) The Highest Finishing Democrat serves on This Committee until
169 the end of the term of office of the office for which that member
170 was a candidate or, in the case of an office in which the
171 officeholder's term is cut short (by, for example, death or
172 resignation of the officeholder), until the seating of a successor.
173 So, for example, the Highest Finishing Democrat in a State Senate
174 race held in 2014 remains seated until December 2018 unless the
175 current officeholder's term is cut short for some reason.
- 176
- 177 (ii) (A) If fewer than two (2) Democrats advance to the general
178 election ballot, the "Highest Finishing Democrat" is the Democrat
179 who received the most votes in the primary election and shall be
180 seated when the primary election results are certified.

181 (B) If two (2) Democrats advance to the general election ballot, no
182 one is the "Highest Finishing Democrat" after the primary
183 election; and, therefore, the Democrat who receives the most
184 votes in the general election achieves membership as a result of
185 incumbency rather than as the "Highest Finishing Democrat."
186

- 187 d. Ex-Officio Members shall be entitled to the same rights and privileges as
188 Elected Members of This Committee except that they may not use the
189 designation of "Incumbent" upon seeking election to This Committee.
190

191 **4. Regular Members**

- 192
193 a. A Regular Member is any Elected, Appointed or Ex-Officio Member of
194 This Committee.
195
196 b. Any Regular Member who wishes to exercise membership rights
197 including the right to appoint an Alternate Member must meet the dues
198 requirement of This Committee.
199
200 c. A Regular Member is a member of the Assembly District Delegation and
201 Region for the Assembly District in which she/he resides.
202

203 **5. Alternate Members**

- 204
205 a. Any Regular Member in good standing may appoint an Alternate
206 Member, subject to the approval of This Committee, who shall serve at
207 the member's pleasure, upon presentation of written authorization to
208 the Chair of the Credentials Committee. Except at the Organizational
209 Meeting, such appointment shall not be submitted to This Committee for
210 approval unless the Chair of the Credentials Committee has been notified
211 of the appointment at least fifteen (15) days prior to the meeting at
212 which the appointment is to be announced.
213
214 b. An Alternate Member for an Elected or Appointed Member must reside
215 in the same Assembly District. An Alternate Member for an Ex-Officio
216 Member must reside in that political subdivision of Los Angeles County
217 which the Appointing Member was elected to represent or for which the
218 Appointing Member was the Highest Finishing Democrat.
219
220 c. An Alternate Member shall meet the same dues requirement of This
221 Committee as a Regular Member.
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- d. An Alternate Member has right of voice and motion at meetings of This Committee even if the Appointing Member is present but may vote only in the absence of that member. An Alternate Member may serve on a standing or special committee with a Regular Member; may serve as a representative of This Committee to the State Committee or its Executive Board, provided all Regular Members who are candidates for representative are first given the opportunity to be elected; but may not be elected or appointed to serve as an officer of This Committee.
 - e. An Alternate Member shall be considered a member of the Assembly District Delegation and Region for the Assembly District and Region in which the Appointing Member resides except where an Alternate Member is a voting alternate for the Highest Finishing Democrat or a Democratic officeholder whose District extends into Los Angeles County but who is not himself/herself registered to vote in Los Angeles County. In the case of such an exception, the voting Alternate Member shall be considered a member of the Assembly District Delegation and Region in which the voting Alternate Member is registered to vote.

245 **6. Associate Members**

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- a. (i) An Associate Member shall have the right to voice, but not to make motions or vote, on matters before This Committee.
 - (ii) In addition, Associate Members shall have the right to be appointed to a special or Standing Committee, except for any committee which authorizes the expenditure of campaign funds, which determines campaign strategy or execution or which recommends endorsements. Associate Members shall have full rights when serving in such a capacity, except they shall not serve as chairs or co-chairs of Standing Committees.
 - b. An Associate Member shall meet the same dues requirement of This Committee as an Alternate Member.
 - c. (i) Each club chartered by This Committee shall have the right to designate one (1) of the club's members as an Associate Member. This designation may be revoked upon written notice by the club to This Committee.
 - (ii) In addition, the Chair of This Committee shall have the right to nominate Associate Members who, in the Chair's opinion, possess qualifications or skills that would assist in meeting the objectives of This Committee.

- 271 (iii) Upon verification of the Democratic Party voter registration of the
272 designee or nominee and that the designee or nominee has not
273 been removed from membership in This Committee during the
274 current term, The Policy Committee shall ratify or reject the
275 designee or nominee.
276
277 (iv) Upon ratification and payment of dues, the individual will become
278 an Associate Member as of the next meeting of This Committee at
279 least fifteen (15) days after ratification. The Associate Member's
280 term will expire at the end of the term.
281
282 d. Upon ratification, the Chair of This Committee may appoint Associate
283 Members to a special or Standing Committee of This Committee.
284
285 e. On no committee of This Committee, including any special committees,
286 shall more than twenty percent (20%) of its membership be Associate
287 Members of This Committee.
288
289 f. Associate Members shall be considered nonvoting members of the
290 Assembly District in which they reside, but shall not be considered
291 members of that Delegation for purposes of allocation of Standing
292 Committee assignments under Article VII.B.3.
293

294 **Section B. SEATING OF MEMBERS**
295

- 296 1. Elected Members of This Committee shall be seated on the second Monday in
297 July following the primary election in which members of This Committee are
298 elected. The meeting at which such seating takes place shall be known as the
299 "Organizational Meeting of This Committee."
300
301 2. a. Appointed Members shall be seated immediately upon appointment by
302 This Committee.
303
304 b. Ex-Officio Members whose ex officio status derives from their status as
305 incumbent public officeholders shall be seated upon taking the public
306 office.
307 c. Ex-Officio Members by virtue of their status as the "Highest Finishing
308 Democrat" shall take office as of the date of certification of the primary
309 election.
310
311 d. Ex-Officio Members by virtue of their status as members of the
312 Democratic National Committee, Statewide Officers and Regional
313 Directors of the California Democratic Party, and California Democratic
314 Party Executive Board members elected at Assembly District election
315 meetings shall be seated when they take their Party office.

- 316 e. Ex-Officio Members whose ex officio status derives from their
- 317 chairpersonship/presidency of statewide chartered organizations or
- 318 California Democratic Party Special Group Caucuses shall be seated when
- 319 their respective elections become final under the applicable
- 320 organizational bylaws.
- 321
- 322 f. The Treasurer of This Committee and the Legal Counsel of This
- 323 Committee shall be seated at the time they assume office.
- 324
- 325 g. Alternate Members shall be seated immediately upon approval by This
- 326 Committee.
- 327
- 328

329 **Section C. TERMINATION OF MEMBERSHIP**

330

331 **1. Voluntary Termination**

- 332
- 333 a. A member may tender his or her resignation only in writing.
- 334
- 335 b. No member may cast more than one vote. Consistent with this principle,
- 336 any Elected, Appointed or Alternate Member of This Committee who is
- 337 an Ex-Officio Member of This Committee shall, as of the thirtieth day
- 338 after being seated as an Ex-Officio Member, be deemed to have tendered
- 339 a resignation in writing from the membership status other than ex officio
- 340 status. A member may retain her/his status as a member by virtue of
- 341 election or appointment, as well as his/her status as an ex officio, if
- 342 he/she notifies the Chair in writing, during the thirty-day period after
- 343 being seated, of his/her desire to retain membership by virtue of more
- 344 than one membership status. The Credentials Committee shall include, in
- 345 its next report to This Committee, the names of any members who opt to
- 346 retain membership by virtue of more than one membership status.
- 347
- 348 c. It is the policy of This Committee to provide written notice of the
- 349 provisions of this Article II, C.1 to members who hold membership in This
- 350 Committee by virtue of more than one membership status, but the
- 351 failure to do so shall not invalidate any resignation from elected or
- 352 appointed membership where the member has not timely exercised
- 353 his/her option to retain more than one membership status.
- 354

355 **2. Termination for Lack of Attendance**

- 356
- 357 a. For purposes of this Article II.C.2 (Termination for Lack of Attendance), a
- 358 member who attends a meeting of This Committee or has his/her
- 359 alternate attend in his/her place shall be counted as present, not absent.
- 360

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- b. The absence of an Elected or Appointed Member from three (3) regular meetings of This Committee within a term year (July to June) shall automatically terminate the membership of that member.
 - c. It is the duty of all members to attend all meetings of This Committee and any Standing Committees to which they are appointed and to assure that their attendance at all such meetings is recorded.
 - d. A notice shall be sent to an Elected or Appointed Member after his/her second absence in a term year warning of the automatic termination of that member's membership if the member fails to attend a third meeting in that term year.

374 **3. Termination for Failure to Pay Dues**

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- a. The Controller shall certify to the Chair of the Credentials Committee the fact of nonpayment of dues of any Elected or Appointed Member within sixty (60) days of the date on which the dues were payable.
 - b. A notice shall be sent via Certified Mail stating the amount owing and stating that if the amount is not paid within ten (10) days of receipt of the notice the membership is automatically terminated.
 - c. Unless the dues set forth in the notice are paid within the ten (10) days, the member's membership will be automatically terminated, the member will be notified in writing and the termination will be announced at the next regular meeting of This Committee.

389 **4. Termination for Additional Grounds**

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- a. The additional grounds for termination of membership are as follows:
 - (i) A member supports a non-Democratic candidate for public office;
 - (ii) An elected official or Appointed Member moves out of the Assembly District;
 - (iii) Death or mental incapacity;
 - (iv) A member ceases to be a registered Democrat in Los Angeles County;
 - (v) A member commits This Committee to unauthorized expenditures;

- 406 (vi) Knowing membership in an organization which should under
407 California Election Code, Sec. 20201 and/or Article XV of these
408 Constitution and By-Laws, be chartered, but does not have such a
409 charter and does not have an application for charter pending;
410
- 411 (vii) A member's financial obligation to This Committee (other than
412 dues) are more than thirty (30) days past due from the date
413 written notice of failure to meet such obligation has been given by
414 the Controller of This Committee to said member. A member
415 may, to avoid removal, bring any such obligation current at any
416 time prior to actual removal. An administrative fee to cover costs
417 of processing, not to exceed Five Dollars (\$5.00) plus any bank
418 charges, may be assessed in addition to the actual obligation.
419
- 420 b. Except in the case of death or mental incapacity the Policy Committee
421 shall not declare the termination of a membership under one (1) of these
422 additional grounds until the member has been notified by Certified Mail
423 that she/he has the right to appear before the Policy Committee to
424 negate the charges.
425
- 426 c. Termination of membership under Article II.C.4.a.(vi) above shall only be
427 declared upon recommendation of the Credentials Committee and a sixty
428 percent (60%) vote of This Committee's members present and voting,
429 provided, however, that the member is first:
430
- 431 (i) Informed by Certified Mail that he/she is a member of such an
432 organization; and,
433
- 434 (ii) Given thirty (30) days to resign said membership, or the
435 organization in question applies for charter within said thirty (30)
436 days; and,
437
- 438 (iii) Accorded the due process rights of written notice of the charges
439 against him/her, right of response before both the Credentials
440 Committee and This Committee, and is given the right to
441 representation by counsel.
442
- 443 d. If the organization in question applies for a charter within the thirty (30)
444 day time period after the member is notified as provided above,
445 termination of membership under Article II.C.4.a.(vi) above shall only be
446 recommended and declared if:
447
- 448 (i) The charter application is denied; and,
449
450

- 451 (ii) The member is informed by Certified Mail of said denial of charter
452 application; and,
453
454 (iii) The member does not resign his/her membership in the
455 organization in question within thirty (30) days of receipt of said
456 notice of denial and notify This Committee of same; and,
457
458 (iv) The due process rights referred to herein above have been
459 accorded the member; and,
460
461 (v) The Credentials Committee recommends termination; and,
462
463 (vi) This Committee, by sixty percent (60%) vote of those persons
464 present and voting, votes to terminate the member's
465 membership.
466
467 e. Declaration of the termination of membership may only be overruled at
468 the next meeting of This Committee. Upon such overruling, all acts
469 pursuant to the acceptance of the declaration shall be voided.
470

471 **Section D. FILLING OF VACANCIES**
472

- 473 1. Upon termination of the membership of any member, This Committee may
474 appoint, at any meeting by affirmative vote of the majority of the members
475 voting, as a member to fill that vacancy, any registered Democrat from Assembly
476 Districts from which the member whose membership was terminated was
477 elected or appointed.
478
479 2. Upon the failure to elect from any Assembly District members sufficient in
480 number to equal those provided in California Election Code, Section 7203, or
481 ineligible to be members, This Committee may appoint at any meeting by
482 affirmative vote of the majority of the members present and voting, as members
483 any registered Democrat from that District, so that District's representation
484 equals the number provided for in the Election Code.
485
486 3. This Committee may not appoint as a member from an Assembly District one
487 who has not been recommended by the Delegation of the District for such
488 appointment; provided that upon the failure of that Delegation to so
489 recommend a person during the three (3) months following the occurrence of
490 the vacancy to be filled, This Committee may appoint any registered Democrat
491 who has been recommended by the Policy Committee for such appointment.
492
493 4. Despite the above, once new members have been elected in the direct primary
494 election, any vacancy shall be filled automatically by the top vote getting
495 member-elect residing in the District not already a Regular Member of This
496 Committee.

497 **ARTICLE III. DUES**

498

499 **Section A. PAYMENT OF DUES**

500

501 1. The dues of This Committee shall be established by the Policy Committee and
502 any change in the dues must be announced to the members of This Committee
503 not less than thirty (30) days prior to the date each year on which dues are due
504 and payable. Dues for Elected and Ex-Officio Members shall be payable at the
505 Organizational Meeting and in the same month of the following year.

506

507 2. Dues for Appointed and Alternate Members are payable upon appointment.

508

509 **Section B. DEFERRAL OR WAIVER OF DUES**

510

511 Any member may request in writing or in person that the Credentials Committee allow
512 the deferral or waiver of dues on the grounds of economic hardship. Denial by the
513 Credentials Committee may be appealed to the Policy Committee.

514

515 **ARTICLE IV. OFFICERS**

516

517 **Section A. OFFICERS OF THIS COMMITTEE**

518

519 1. The officers of This Committee shall be a Chair, Vice-Chair (Other than Self-
520 Identified Female), Vice-Chair (Self-Identified Female), Recording Secretary,
521 Corresponding Secretary, Controller, Parliamentarian, the Immediate Past Chair,
522 and one (1) Vice-Chair from each Region. The office of Treasurer is an appointed
523 position requiring an expert in campaign finance and reporting. As such, the
524 Treasurer is not an officer for purposes of internal governance, but shall be a
525 principal of This Committee for the purposes of campaign finance report filing
526 and compliance with applicable campaign finance, tax and related law. Except
527 for the Treasurer, no officer of This Committee may be an employee of This
528 Committee.

529

530 2. Only Regular Members in good standing of This Committee are eligible to be
531 officers of this Committee.

532

533 3. The following officers of This Committee shall be elected: a Chair, Vice-Chair
534 (Other than Self-Identified Female), Vice-Chair (Self-Identified Female),
535 Recording Secretary, Corresponding Secretary, Controller, and one (1) Vice-Chair
536 from each Region. The following officers shall not be elected: Immediate Past
537 Chair, who serves by virtue of his/her status as such, and the Parliamentarian,
538 who shall be appointed by the Chair of This Committee.

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542 **Section B. DUTIES OF OFFICERS**

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1. Chair

- a. The Chair shall be chief executive of This Committee with full power to enforce the provisions of these Constitution and By-Laws. She/he shall chair the Policy Committee and shall perform such other duties as are usually incident to the office.
- b. The Chair shall preside at all meetings of This Committee and the Policy Committee, shall appoint, and may at his/her discretion remove, a Parliamentarian, Chairs of Standing Committees and such special committees as are required to carry out the program of This Committee, a Newsletter Editor, an Internet Coordinator, Fair Booth Coordinator, Legal Counsel, a Treasurer, and a Sergeant-at-Arms.
- c. Appointments to the offices described in Article IV.B.1.b., above, shall be subject to confirmation by the Policy Committee. Upon signed, written petition from two (2) or more Policy Committee members, the Policy Committee, by two-thirds (2/3) majority vote, may overturn the Chair's decision to remove from office any of the above appointees.
- d. The Chair shall be an Ex-Officio Member of all standing and special committees.

2. Vice-Chair (Other than Self-Identified Female) and Vice-Chair (Self-Identified Female)

- a. The Vice-Chair (Other than Self-Identified Female) and Vice-Chair (Self-Identified Female) shall perform the duties and have the powers of the Chair when the latter is unable to act. In the event of the removal, resignation or death of the Chair, the Vice-Chair of the opposite sex shall exercise the powers and duties of the Chair. At the next meeting for which due notice can be given, an election shall be held for the office of Chair. Each Vice-Chair shall assist in the performance of the duties of the Chair upon request.

3. Regional Vice-Chair

- a. The Regional Vice-Chairs shall represent This Committee's Chair on all matters referred to them by him/her.
- b. The Regional Vice-Chair shall coordinate work of This Committee in their Regions and shall assist the Chairs of the Assembly District Delegations in their Regions.

- 587 c. The Regional Vice-Chairs shall preside over the meetings of their Regions.
588
589 d. Each Regional Vice-Chair shall appoint members of This Committee
590 resident in his/her Region to each Standing Committee as provided in
591 elsewhere in these Constitution and By-Laws.
592
593 e. Each Regional Vice-Chair shall oversee the activities of such Standing
594 Committees as the Chair of This Committee assigns.
595

596 **4. Recording Secretary**

- 597
598 a. The Recording Secretary shall be the recording officer of This Committee
599 and the Policy Committee and the custodian of their records, except as
600 otherwise provided.
601
602 b. The Recording Secretary shall attest to all official actions of This
603 Committee such as the election of officers, and termination and
604 appointment of members and all such matters that require official
605 attestation.
606
607 c. The Recording Secretary shall keep the roll of the membership of This
608 Committee and of the Policy Committee.
609
610 d. In the event of a vacancy in the office of Recording Secretary, an election
611 shall be held to fill the vacancy at the next meeting for which due notice
612 can be given.
613

614 **5. Corresponding Secretary**

- 615
616 a. The Corresponding Secretary shall conduct the correspondence of This
617 Committee and of the Policy Committee, except as otherwise provided.
618
619 b. The Corresponding Secretary shall send out notices and minutes of the
620 meetings of This Committee and of the Policy Committee.
621
622 c. The Corresponding Secretary shall take the roll at meetings of This
623 Committee and of the Policy Committee.
624
625 d. In the event of a vacancy in the office of Corresponding Secretary, an
626 election shall be held to fill the vacancy at the next meeting for which due
627 notice can be given.
628
629 e. The Corresponding Secretary shall perform other duties as directed by
630 This Committee, the Policy Committee or the Chair.
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6. **Controller**
- a. The Controller shall be responsible for preparing a budget as set forth in Article VIII.A. herein below.
 - b. The Controller shall have the right to inspect all financial records upon demand.
 - c. The Controller shall present written Financial Summaries comparing year to date actual receipts, disbursements and balances with year to date budgeted receipts, disbursements, and balances to This Committee on a Quarterly basis and to the Policy Committee at each of its regular meetings.
7. **Parliamentarian**
- a. The Parliamentarian's duties shall be those usually performed by such officer and such other duties as the Chair, the Policy Committee, or This Committee may assign. The Parliamentarian, shall, at the request of the Chair, render an opinion on all questions pertaining to these Constitution and By-Laws and the procedures of This Committee when requested.

654 **ARTICLE V. ELECTIONS AND RECALL**

655
656 **Section A. COUNTYWIDE OFFICERS OF THIS COMMITTEE**

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- 1. The Chair, Vice-Chair (Self-Identified Female), Vice Chair (Other than Self-Identified Female), Secretaries, and Controller shall be elected at the Organizational Meeting; eligible voters shall be all Regular Members of This Committee or in their absence, such Regular Member's alternate
 - 2. Nominations for these offices shall be accepted at the Organizational Meeting. A member may nominate himself/herself. [See Article IV, Section A.2 for officer qualifications.]
 - 3. In any such election, This Committee's Parliamentarian, unless the Parliamentarian is a candidate for an office at issue in the election, shall be the Presiding Officer. Where the Parliamentarian is a candidate for an office at issue in the election, the most immediate past Chair of This Committee who is not a candidate for office shall be the Presiding Officer. Other rules for the election shall be established by the Policy Committee, after consultation with the Co-Chairs of the Rules and Legal Committee, and subject to approval by This Committee.

677 **Section B. REGIONAL VICE-CHAIRS AND REGIONAL SECRETARIES**

- 678
- 679 1. Each Regional Vice-Chair shall be elected within thirty (30) days after the
- 680 Organizational Meeting of This Committee by those members of This Committee
- 681 residing in the Region. A Regional Secretary shall be elected at the same time.
- 682 Regional Vice-Chairs are officers of This Committee and, under Article IV, Section
- 683 A.2, only a Regular Member of This Committee resident in the Region is eligible
- 684 to seek election or serve as a Regional Vice-Chair. In addition, only a Regular
- 685 Member of This Committee is eligible to seek election or serve as a Regional
- 686 Secretary.
- 687
- 688 2. Should a vacancy occur during the term of a Regional Vice-Chair, the Secretary of
- 689 that Region shall notify all the members of that Region that a meeting will be
- 690 held (within thirty (30) days of the declaration of the vacancy) to fill the vacancy.
- 691 If the Secretary does not send the notice, the Chair may instruct the
- 692 Corresponding Secretary to send the notice. The notice shall be sent no less
- 693 than five (5) days prior to the meeting, which shall be held in the Region or in
- 694 conjunction with a regular meeting of This Committee.
- 695

696 **Section C. OFFICER ELECTION CHALLENGES**

697 Challenges to the election of any officer shall be decided by an Appeals Committee at or

698 during the meeting at which the election occurred, or is to occur, except as set forth

699 below.

700

701 1. Composition of Appeals Committee

702

703 The validity of any challenge concerning the officer election process shall

704 be determined by an Appeals Committee consisting of the Presiding

705 Officer, one (1) Credentials Committee Co-Chair selected by the Chair of

706 This Committee and one (1) Rules and Legal Committee Co-Chair selected

707 by the Chair of This Committee. Although inclusion of a designated Co-

708 Chair's name on the notice shall not limit the ability of the other Co-Chair

709 to serve in the event of unavailability of the designee, the names of the

710 Co-Chairs of the Credentials and Rules and Legal Committee designated

711 by the Chair of This Committee to serve on the Appeals Committee shall

712 be included in the election notice.

713

714 2. Authority of Appeals Committee

715

716 a. The Appeals Committee shall have authority to resolve the challenge

717 and to order such remedy as may be just and equitable. Remedies may

718 include, but are not limited to, disqualifying a challenged ballot, directing

719 that a challenged ballot be counted, or directing that the election or any

720 part thereof be reconducted. The decision of the Appeals Committee

721 shall be final.

722
723 b. Except as otherwise set forth in this Article V. Section A.4.b, a
724 challenge must be filed at the meeting at which the election occurred or
725 is to occur. In the event a challenge is filed after the meeting in which the
726 election has occurred, the Appeals Committee may determine that
727 compelling unusual circumstances exist and vote to hear the challenge
728 notwithstanding the fact it was filed after the close of the meeting, but
729 only if the untimely challenge was filed no later than fourteen (14) days
730 before the next regularly scheduled meeting of This Committee. In the
731 event such a post-election appeal is sustained by unanimous vote of the
732 Appeals Committee, the Appeals Committee may order the election re-
733 run and establish the rules and procedures for the re-running thereof;
734 provided that the person selected in the challenged election shall
735 continue to serve until the election has been re-run.
736

737 **Section D. ASSEMBLY DISTRICT DELEGATION OFFICERS**
738

- 739 1. Each Assembly District Delegation shall elect a Chair and a Vice-Chair at the
740 Organizational Meeting of This Committee or the Delegation's first regular
741 meeting after the Organizational Meeting. Only a Regular or Alternate Member
742 of This Committee resident in the Assembly District is eligible to seek election or
743 serve as a Delegation Chair or a Delegation Vice-Chair.
744
- 745 2. In the absence of the Delegation Chair from any duly called Delegation meeting,
746 or in the event of a vacancy, the Vice-Chair shall perform the duties and have the
747 powers of the Delegation Chair during the course of the meeting or until the
748 vacancy is filled, as applicable. The Vice-Chair shall be responsible for the taking
749 of minutes at any Delegation meeting.
750
- 751 3 a. Should a vacancy occur in the office of Delegation Chair during the term of the
752 Delegation Chair, the Vice-Chair of that Delegation shall notify all the members
753 of that Delegation that a meeting will be held (within thirty (30) days of the
754 declaration of the vacancy) to fill the vacancy.
755
- 756 b. Should a vacancy occur in the office of Delegation Vice-Chair during the term
757 of the Delegation Vice-Chair, the Delegation Chair shall notify all members of
758 that Delegation that a meeting will be held (within thirty (30) days of the
759 declaration of the vacancy) to fill the vacancy.
760
- 761 c. If the applicable Delegation officer (Chair or Vice-Chair) does not send the
762 notice, the Chair of This Committee may cause notice to be given to the
763 Delegation.
764

- 765 d. The notice shall be sent no less than five (5) days prior to the meeting to fill
766 the vacancy, which shall be in the district or in conjunction with a regular
767 meeting of This Committee
768
- 769 4. The Chair or Vice-Chair of the Delegation may be recalled by affirmative vote of
770 two thirds (2/3) of the eligible members present and voting provided that:
771 a. The Delegation officer's recall has been requested in writing by the Policy
772 Committee or by written petition signed by one-third of the seated regular
773 members of the Delegation. The written request must be submitted to the the
774 Corresponding Secretary and contain the alleged grounds for recall and must be
775 served on the Delegation officer who is the subject of the recall request by U.S.
776 mail at or before the time it is submitted to the Corresponding Secretary;
777
- 778 b. Upon receipt of the written request, the Corresponding Secretary shall
779 forward the request to the Chair of This Committee who shall fix a date and time
780 for a hearing of, and vote on, the request. Written notice of the request and the
781 date and time for the hearing shall be sent not less than ten (10) days prior to
782 the hearing to all members of the Delegation, the Regional Vice-Chair for the
783 Region in which the Assembly District is situated, and the other Countywide
784 officers of This Committee.
785
- 786 c. Immediately before the vote, the petitioners or their designees (who must be
787 members of This Committee) shall be allowed up to five (5) minutes to present
788 the allegations in the request and the Delegation officer who is the subject of the
789 request and/or any persons selected by that Delegation officer shall be allowed
790 up to ten (10) minutes to address the Delegation about the request. If requested,
791 the petitioners or their designees shall be granted up to five (5) minutes for
792 rebuttal. The time limits in this section may be extended by majority vote of the
793 Delegation.
794
- 795 d. If, in the judgment of the Chair of This Committee, it would serve the interests
796 of justice and fair play, the Chair of This Committee may designate the Regional
797 Vice-Chair or any other officer of This Committee to preside at the hearing of,
798 and vote on, the recall request.
799

800 **Section E. REPRESENTATIVES TO STATE COMMITTEE**

- 801
- 802 1. The regular membership of each Assembly District Delegation shall automatically
803 be elected as This Committee's representative to the State Committee provided
804 written intent to serve has been filed with This Committee. Any representatives
805 apportioned to This Committee which are not so elected shall be elected at-large.
806 The at-large Delegates shall be used to balance the Delegation as equally as possible
807 between self-identified females and persons other than self-identified females.
808 Alternate Members shall only be eligible for election provided there are not
809 sufficient numbers of Regular Members, who choose to stand for election, to fill the

810 Delegation. Within these parameters, the at-large candidates for representative
811 receiving the most votes within their respective gender category shall be deemed
812 elected. These representatives shall serve until their successors are elected,
813 provided they remain members of This Committee.
814

815 2. Except when the time constraints identified in Section E.3 of this Article V make
816 an election impracticable, all vacancies in This Committee's Delegation to the
817 State Committee shall be filled by election. Elections to fill such vacancies shall
818 be noticed and conducted promptly after the vacancy occurs and the election
819 process shall conform, to the extent possible, to the rules and procedures used for
820 the election to fill the Delegation.
821

822 3. In the event there are insufficient candidates who have been selected to serve as
823 representatives to the State Committee in time for This Committee to fill its
824 allotted number of representatives to the State Committee by the State
825 Committee's deadline for submission of representatives' names, the Policy
826 Committee of This Committee or, at the Policy Committee's discretion, the Chair
827 of This Committee shall be entitled to fill the remaining slots by appointment.
828

829 Section F. REPRESENTATIVES TO THE STATE COMMITTEE EXECUTIVE BOARD 830

831 1. Representatives to the Executive Board of the State Committee shall be elected
832 pursuant to the Rules adopted by This Committee consistent with the Constitution
833 and By-Laws of the State Committee and This Committee. Alternate Members
834 shall only be eligible for election provided there are not sufficient numbers of
835 Regular Members, who choose to stand for election, to fill This Committee's
836 Delegation to the Executive Board of the State Committee.
837

838 2. Except when the time constraints identified in Section F.3 of this Article V make
839 an election impracticable, all vacancies in This Committee's Delegation to the
840 Executive Board of the State Committee shall be filled by election. Elections to
841 fill such vacancies shall be noticed and conducted promptly after the vacancy
842 occurs and the election process shall conform, to the extent possible, to the rules
843 and procedures used for the election of representatives to the Executive Board of
844 the State Committee under Section F.1 of this Article V.
845

846 3. In the event there are insufficient candidates who have been selected to serve as
847 representatives to the Executive Board of the State Committee in time for This
848 Committee to fill its allotted number of representatives to the Executive Board of
849 the State Committee a reasonable period of time in advance of the next Executive
850 Board of the State Committee, the Policy Committee of This Committee or, at the
851 Policy Committee's discretion, the Chair of This Committee shall be entitled to
852 fill the remaining slots by temporary appointment. Such a temporary appointment
853 shall be only for the next succeeding meeting of the Executive Board of the State
854 Committee. In making such temporary appointments, candidates who
855 unsuccessfully ran to be representatives of This Committee to the Executive
856 Board of the State Committee shall be given first consideration.

857 **Section G. RECALL OF OFFICERS**

858 Any officer of This Committee may be recalled by affirmative vote of two-thirds (2/3) of
859 the eligible members present and voting provided that:

860
861 1.The officer's recall has been requested by the Policy Committee or by written petition
862 submitted to the Corresponding Secretary (or if the Corresponding Secretary is the
863 object of the petition, the Recording Secretary) signed by thirty (30) Regular Members
864 and containing the alleged grounds for recall;

865
866 2.Written notice has been sent at least ten (10) days prior to the regular meeting stating
867 the alleged grounds to each member;

868
869 3.The officer is allowed thirty (30) minutes during which the officer and/or any persons
870 selected by the officer shall be allowed to address this committee immediately before
871 the vote.

872

873

874 **ARTICLE VI. TREASURER AND LEGAL COUNSEL**

875

876 **Section A. TREASURER**

877

878 1. A Treasurer may be appointed by the Chair of This Committee, subject to
879 approval of the Policy Committee. The Treasurer may be an existing member of
880 the Policy Committee, an employee of This Committee or an outside vender.
881 The principal duty of the Treasurer is to prepare and execute the statements
882 required to be filed under the political campaign finance laws to which This
883 Committee is subject. It is also a duty of the Treasurer to assure that a
884 competent bookkeeper utilizing a system with an appropriate division of duties
885 (which, at a minimum, shall meet the safe-harbor requirements promulgated by
886 applicable governmental authorities) maintains the books of This Committee.

887

888 2. Notwithstanding any other provision of these Constitution and By-Laws, subject
889 to the approval of the Policy Committee, the Treasurer may be compensated by
890 This Committee, either as an employee or as independent contractor.

891

892 3. This Committee may enter into an indemnification agreement with the
893 Treasurer. Any such agreement must be ratified by a vote of two-thirds (2/3) of
894 This Committee of those present and voting, a quorum being present.

895

896 4. The Treasurer may be assisted by employee(s) or outside vendor(s) of This
897 Committee expert in campaign finance laws to which This Committee is subject,
898 and employee(s) or outside vendor(s), which may be the same or different from
899 the campaign finance expert, to keep the books of This Committee.

900

901

902 **Section B. LEGAL COUNSEL**

- 903
- 904 1. The Chair of This Committee, subject to approval by the Policy Committee, may hire
- 905 or retain Legal Counsel, including a general counsel, to provide such legal services as
- 906 may be required.
- 907
- 908 2. Notwithstanding any other provision of these Constitution and By-laws, subject to
- 909 the approval of the Policy Committee, Legal Counsel may be compensated by This
- 910 Committee either as an employee or as an independent contractor.
- 911

912 **ARTICLE VII. COMMITTEES**

913

914 **Section A. POLICY COMMITTEE**

- 915
- 916 1. The Policy Committee of This Committee shall be the officers of This Committee,
- 917 the Co-Chairs of Standing Committees, the Newsletter Editor, the Internet
- 918 Coordinator, the Fair Booth Coordinator, the Sergeant-at-Arms and the Regional
- 919 Endorsement Coordinators: a quorum being ten (10) members consisting of at
- 920 least four (4) County-Wide Officers, three (3) Regional Vice-Chairs, and three (3)
- 921 other members. For purposes of any Policy Committee meetings during the first
- 922 sixty (60) calendar days after the Organizational Meeting of This Committee, a
- 923 quorum of the Policy Committee shall consist of a majority of the County-Wide
- 924 Officers and Regional Vice-Chairs who, at the time of the meeting, are current
- 925 members of This Committee. While both shall have the right to speak, neither
- 926 the Treasurer, nor the Legal Counsel, shall have a vote on the Policy Committee,
- 927 nor count towards a quorum.
- 928
- 929 2. The Policy Committee shall be charged with general oversight of the operations
- 930 of This Committee, including the review and approval of contracts, the hiring and
- 931 termination of staff, and the resolution of complaints against officers, members,
- 932 and employees of This Committee, as well as organizations chartered by This
- 933 Committee.
- 934
- 935 3. The Policy Committee shall be responsible for formulating, and overseeing the
- 936 implementation of, the general policy of This Committee. The Policy Committee
- 937 may exercise any of the powers of This Committee on an emergency basis if it finds
- 938 such action to be essential to maintenance of This Committee's operations and
- 939 programs. Any emergency action requires an affirmative vote of not less than sixty
- 940 percent (60%) of those members present and voting at a meeting with a quorum.
- 941 The exercise of emergency powers is to be rare and reserved to situations where
- 942 immediate action is genuinely essential. Nothing in this Section A.3 shall in any way
- 943 authorize any deviation from the process for the endorsement of candidates or
- 944 ballot measures set forth elsewhere in these Constitution and By-Laws. Any
- 945 emergency action undertaken under the authority of this Section A.3 shall be
- 946 reported at the next meeting of This Committee.

947 4. Any member of the Policy Committee (except for the Chair of This Committee or any
 948 member who is also a member of the Audit Committee) is eligible to serve as
 949 Treasurer of This Committee.
 950

951 **Section B. OTHER STANDING COMMITTEES**
 952

953 1. The following Standing Committees shall be established:
 954

Ballot Measures	Election Protection and Oversight	Organizational Chartering and Development
Budget	Events	Program and Education
Campaign Services	Finance	Resolutions
Candidate Interview	Judicial Interview	Rules & Legal
Community Outreach	Labor	Voter Registration and Development
Credentials	Legislative Action	

955 2. The Chair of This Committee shall appoint two (2) Co-Chairs of each Standing
 956 Committee with the consent of the Policy Committee, within sixty (60) days after
 957 the second Monday in July following each statewide primary election. One (1)
 958 Co-Chair of each Standing Committee may be an Alternate Member.
 959 Additionally, the Chair of This Committee shall appoint at least one (1) additional
 960 member to each Committee, which, along with the Committee Co-Chairs shall
 961 constitute the initial membership of each Standing Committee. These initial
 962 members shall serve until their successors are appointed. The Chair of This
 963 Committee shall consider geographic diversity when appointing Co-Chairs of
 964 Standing Committees. A separate process for appointments to the Budget,
 965 Finance and Audit Committees are described in Article VII.B.4 and Article VII.D.1.
 966

967 3. Each Regional Vice-Chair shall appoint members of his/her Region to the
 968 following Standing Committees within sixty (60) days second Monday in July
 969 following each statewide primary election:
 970

Ballot Measures.....1 per Region	Labor.....1 per Region
Campaign Services.....1 per Region	Legislative Action.....1 per Region
Candidate Interview.....1 per AD	Organizational Chartering and Development.....1 per Region
Community Outreach.....1 per Region	Program and Education.....1 per Region
Credentials.....1 per AD	Resolutions.....1 per Region
Election Protection and Oversight.....1 per Region	Rules & Legal.....1 per Region
Events.....1 per Region	Voter Registration and Development.....1 per Region
Judicial Interview.....1 per Region	

971
972 Any Regular or Alternate Members who wish to serve on a Standing Committee
973 who have not been so appointed may be appointed by the Chair of This
974 Committee.

975
976 The Chair of This Committee may appoint additional members to Endorsement
977 Recommendation Committees, except for Assembly District Delegations, to
978 insure geographic or other diversity when considering a particular race(s).

979
980 4. The Budget and Finance Committees of This Committee shall each be composed
981 of five (5) members of This Committee appointed by the Policy Committee.

982
983 5. The Chair of This Committee may, with the consent of the Policy Committee,
984 appoint members of the Chair's Advisory Committee to any Standing Committee
985 as non-voting member.

986
987
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989

990 **Section C. NOTICE AND RULES**

991
992 1. The Chair of This Committee may remove the Chair or any member of a Standing
993 Committee. A Standing Committee member who misses two (2) consecutive
994 meetings is considered to have resigned.

995
996 2. Each Standing Committee shall meet at the call of its Chair upon seven (7) days
997 written notice unless such Committee meets on a regular basis at a
998 predetermined time and place.

999
1000 3. a. Each Standing Committee shall have such powers and duties as are implicit in
1001 its title and as assigned by these Constitution and By-Laws, the Chair, This
1002 Committee or the Policy Committee.

1003
1004 b. Except as otherwise provided in this Constitution and Bylaws, matters within
1005 the exclusive jurisdiction of a Standing Committee are to come for a vote of This
1006 Committee only upon a report of the Standing Committee.

1007
1008 4. Each Standing Committee shall adopt such rules as are necessary for its own
1009 operation not inconsistent with these Constitution and By-Laws; provided that
1010 no such rule may impair the voting rights of any person duly appointed to such
1011 Standing Committee beyond any restrictions specifically set forth in these
1012 Constitution and By-Laws.

1013
1014 5. Chairs of Standing Committees may, at their discretion, form subcommittees of
1015 their Standing Committees the recommendations of which may be reported

1016 directly to This Committee; provided, however, that any such subcommittees
1017 shall have not less than three (3) members and appointments thereto shall be
1018 made with due consideration for the principles of fairness and inclusion to which
1019 the Democratic Party is committed.

1020
1021 6. A quorum for Standing Committees shall be a majority of the filled positions with
1022 a maximum quorum requirement of one (1) Co-Chair and four (4) members,
1023 except with regard to Endorsement Recommendation Committees, which shall
1024 be as specified in Article XI.A.11.

1025
1026 **Section D. AUDIT COMMITTEE**

1027
1028 1. The Audit Committee shall consist of three (3) members appointed by the Policy
1029 Committee and approved by This Committee at the regular meeting following
1030 the Organizational Meeting. Members of the Audit Committee may not serve as
1031 Treasurer.

1032
1033 2. The members of the Audit Committee shall select the chair from among its
1034 members and so notify the Recording Secretary.

1035
1036 3. The members of the Audit Committee can be recalled in the same manner as an
1037 officer of This Committee.

1038
1039 4. The Audit Committee shall audit the financial records of This Committee at least
1040 once a year at a time determined by the Audit Committee. The chair of the
1041 Audit Committee shall report the results of the audit at the next meeting of This
1042 Committee.

1043
1044 5. The Audit Committee may inspect the financial records and reports of This
1045 Committee or any subordinated body at any time. It is an affirmative duty of the
1046 Audit Committee to assure that the Treasurer has arranged for a bookkeeper
1047 utilizing a system with an appropriate division of duties (which, at a minimum,
1048 shall meet the safe-harbor requirements promulgated by applicable
1049 governmental authorities) to maintain the books of This Committee.

1050
1051 6. The chair of the Audit Committee shall serve as member of the Policy
1052 Committee.

1053
1054 **Section E. CHAIR'S ADVISORY COMMITTEE**

1055
1056 The Chair of This Committee may appoint non-member Democrats residing in Los
1057 Angeles County to the Chair's Advisory Committee, which shall advise the Chair on
1058 request.

1059
1060

1061 **Section F. REMOVAL OF MEMBERS FROM POLICY COMMITTEE**

- 1062
- 1063 1. Notwithstanding any other provision of these Constitution and By-Laws, any
- 1064 member of the Policy Committee who misses three (3) of any four (4)
- 1065 consecutive properly noticed meetings of the Policy Committee is automatically
- 1066 removed from the Policy Committee.
- 1067 a. Any Policy Committee member subject to removal pursuant to this
- 1068 Section and who wishes to contest such removal must file a written
- 1069 appeal at least ten (10) days before the next regularly scheduled meeting
- 1070 of This Committee. At that meeting, the appeal will be heard, and shall
- 1071 be decided by a majority vote of the members of the Committee in
- 1072 attendance.
- 1073
- 1074 b. In the absence of a timely-filed appeal, the Chair will announce the
- 1075 automatic removal of Policy Committee members removed pursuant to
- 1076 this Section during the Chair's report at the next regularly scheduled
- 1077 meeting of This Committee.
- 1078
- 1079 2. Removal of a member from the Policy Committee pursuant to this Section shall
- 1080 be deemed to create a vacancy in the position, which shall be filled pursuant to
- 1081 these Constitution and By-Laws.
- 1082
- 1083 3. This Section shall not apply to the Treasurer or to other members of the Policy
- 1084 Committee appointed by the Chair.

1085

1086 **Section G. LEGISLATIVE ACTION COMMITTEE**

- 1087
- 1088 1. Except as set forth in Article VII, Section G.2, the Legislative Action Committee
- 1089 shall have exclusive jurisdiction over recommendations of positions of This
- 1090 Committee on federal, state and local legislation that is not in the form of a
- 1091 ballot measure.
- 1092
- 1093 2. Where state legislation has not previously been considered by This Committee
- 1094 during the relevant legislative session and the Chair of This Committee, in
- 1095 consultation with the Co-Chairs of the Legislative Action Committee, has
- 1096 determined that the Legislative Action Committee cannot consider a
- 1097 recommendation on that legislation in a timely manner, a recommendation to
- 1098 support or oppose the legislation may be brought directly to the floor of This
- 1099 Committee by a petition stating the proposed position on the legislation signed
- 1100 by twenty-five (25) Regular Members from at least five (5) Assembly Districts

1101

1102 **Section H. RESOLUTIONS COMMITTEE**

- 1103
- 1104 1. INTRODUCTION

1105

- 1106 a. The following shall govern the submission of resolutions:
1107
1108 (i) All resolutions must be typed;
1109 (ii) Twenty (20) copies of each resolution must be provided to the
1110 Chair of the Resolutions Committee at least seven (7) days in
1111 advance of the meeting at which it is to be considered;
1112 (iii) Whereas clauses must be limited to three (3) or less and resolved
1113 clauses to two (2) or less;
1114
1115 (iv) All resolutions must contain an "action clause" indicating the
1116 action requested;
1117
1118 (v) Resolutions must be no longer than one (1) side of one (1)
1119 typewritten page (8-1/2" x 11").
1120
- 1121 b. The Resolutions Committee shall:
1122
1123 (i) Consider only those resolutions submitted by a member of This
1124 Committee, an Assembly District Delegation, a Region, or by an
1125 entity chartered by This Committee.
1126
1127 (ii) Combine similar resolutions by re-writing.
1128
1129 (iii) Reject resolutions which repeat past positions unless substantially
1130 new actions are proposed.
1131
1132 (iv) Consider only those resolutions which by subject matter do not
1133 fall within the scope of the Legislative Action, Policy, Ballot
1134 Measures, and Rules and Legal Committee(s).
1135
- 1136 c. Except upon majority vote, the Resolutions Committee shall not consider any
1137 resolutions not in conformity with the foregoing rules.
1138
- 1139 d. Except as otherwise provided below a resolution must first be presented to the
1140 Resolutions Committee. There shall be at least three (3) copies provided.
1141
- 1142 e. For a resolution to be brought up directly on the floor of This Committee it must
1143 be signed by twenty-five (25) Regular Members from at least five (5) Assembly
1144 Districts.
1145
- 1146 2. PASSAGE
1147
1148 a. A resolution approved by the Resolutions Committee shall be brought up
1149 automatically for consideration as part of the Resolutions Committee Report.
1150

- 1151 b. A resolution not approved by the Resolutions Committee must meet the same
1152 signature requirements as one coming directly to the floor. These resolutions
1153 shall be considered during presentation of the report of the Resolutions
1154 Committee.
1155
1156 c. No resolution shall be passed except upon sixty percent (60%) affirmative vote.
1157

1158 **ARTICLE VIII. BUDGET AND FINANCE**

1159
1160 **Section A. BUDGET**

1161
1162 An annual budget shall be proposed by the Controller to the Budget Committee and to
1163 the Finance Committee in joint session. The Controller shall timely provide copies of the
1164 proposed annual budget to the chairs of all Standing Committees in sufficient time to
1165 afford each Standing Committee an opportunity for input into the final proposed
1166 budget. The Budget and Finance Committees, in joint session, shall adopt the final
1167 proposed budget and propose it to This Committee at the February meeting.
1168

1169 **Section B. EXPENDITURES**

- 1170
1171 1. All appropriations and bills shall be presented to the Treasurer, who shall pay all
1172 approved budgeted bills and appropriations without further authorization. The
1173 Treasurer or the Treasurer's authorized representative or designee shall report
1174 all such expenditures at the next meeting of This Committee.
1175
1176 2. No expenditures shall be made from the general fund except as provided for in
1177 the budget. Any unbudgeted expenditures must first be referred to the Budget
1178 Committee for its approval. In exigent circumstances, the Chair and the
1179 Controller in conjunction with one (1) officer of This Committee elected on a
1180 county-wide basis by the entire Committee may authorize an unbudgeted
1181 expenditure without referral to the Budget or any other Committee, provided
1182 that they have made a specific finding that there are identifiable offsetting
1183 revenues that have a likelihood of eminent collection.
1184
1185 3. The Chair, Treasurer, Vice Chair (Other than Self-Identified Female), and Vice-
1186 Chair (Self-Identified Female) are hereby authorized to sign checks on any
1187 account carried in the name of This Committee, provided the expenditure has
1188 been duly authorized. All checks shall require two (2) signatures. The Treasurer
1189 or Chair shall be a signatory on every check.
1190
1191 4. No member of This Committee shall make any financial commitment involving
1192 the expenditure of This Committee's funds other than those provided herein
1193 unless such person has been so authorized by a motion passed by This
1194 Committee specifically authorizing such expenditure or commitment. Violation
1195 of this provision shall constitute grounds for termination of the member's

1196 membership. Any member of This Committee may file the charges.

1197
1198 **Section C. RECEIPTS**
1199

- 1200 1. All funds received either by donation or by sale of tickets or other items in
1201 connection with the activities of any Committee of This Committee shall be
1202 deposited into the Treasury of This Committee. Such funds shall then be made
1203 available to the responsible Committee chair upon request to the Treasurer of
1204 This Committee. Any unused funds shall be returned to the general fund upon
1205 completion of the Committee's activity.
1206

1207 **ARTICLE IX. MEETINGS**
1208

1209 **Section A. REGULAR MEETINGS**
1210

- 1211 1. This Committee shall meet on the evening of the second Tuesday of each month
1212 except the Chair may designate another weekday evening (other than a Friday)
1213 or the meeting if the second Tuesday is a legal holiday or if there falls upon the
1214 second Tuesday an event that would make holding the meeting inappropriate in
1215 the opinion of the Policy Committee. Should a regular meeting be held on any
1216 evening other than the second Tuesday of the month, the absence from such a
1217 meeting shall not count for purposes of removal from This Committee.
- 1218 2. This Committee may cancel its next regular meeting provided that notice of such
1219 cancellation is sent to all members of This Committee at least seven (7) days
1220 before the date of the meeting being canceled and provided that no two (2)
1221 consecutive meetings are canceled.
1222
- 1223 3. The Organizational Meeting of This Committee shall replace the regular meeting
1224 of This Committee in July of the year following the election of new members and
1225 shall take place on the second Monday of July.
1226
- 1227 4. The Chair shall schedule meetings at times which provide for the maximum
1228 participation of the members.
1229
- 1230 5. Written notice of all regular meetings of This Committee shall be sent to all
1231 members of This Committee at least seven (7) days prior to each meeting. Such
1232 notice shall contain time, place and proposed agenda for the meeting. All
1233 members of the Policy Committee shall be given notice of all Policy Committee
1234 meetings in written form, which can be electronic (where the member has
1235 consented to electronic notice), or by telephone at least seven (7) days prior to
1236 each meeting. By that same deadline, notice of all Policy Committee meetings
1237 shall be posted on This Committee's website. All such meeting notices shall
1238 contain the time, place and proposed agenda for each meeting.
1239

1240 **Section B. SPECIAL MEETINGS**

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1263
1. The Chair of This Committee may call a special meeting of This Committee on any day that is not a legal holiday. The Chair may call a special meeting of the Policy Committee on any day not a legal holiday.
 2. Any thirty (30) Regular Members representing a majority of Assembly Districts may call a special meeting of This Committee on any day not a legal holiday. The names of those calling the meeting shall be included in the written notice of the meeting.
 3. Only the business specified in the written notice of a special meeting shall be conducted at such meeting.
 4. Written notice of all special meetings of This Committee shall be sent to all members of This Committee at least seven (7) days prior to such meeting. Reasonable advance notice shall be given to all members of the Policy Committee of all special meetings of the Policy Committee in written form, which can be electronic (where the member has consented to electronic notice), or by telephone. In addition, reasonable advance written notice of all special meetings of the Policy Committee meetings shall be posted on This Committee's website. All such meeting notices shall contain the time, place and business to be considered.

1264 **Section C. EMERGENCY MEETINGS**

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1271
1. The Chair may call an emergency meeting of This Committee to determine the nominee of the Party to partisan office in the event of a vacancy described in Article I.C of these Constitution and By-Laws.
 2. As much notice as possible shall be given.

1272 **Section D. PROCEDURES**

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1. The proceedings of This Committee, and of the Policy Committee, shall be governed by Robert's Rules of Order, except as otherwise provided herein, applicable rules or By-Laws of the Democratic National Committee or California Democratic Party or the Election Code. Rules of procedure for Standing and special Committees, Regions and Assembly Districts Delegations may be made by those bodies provided they do not conflict with rules set forth in these Constitution and By-Laws, including Article VII.C.4.
 2. A quorum for transaction of business at any meeting of This Committee shall consist of fifty (50) members representing a majority of the Assembly Districts.
 3. Except as otherwise provided herein or in Robert's Rules of Order, all actions

1286 taken by This Committee or any subordinate body of This Committee shall be by
1287 affirmative vote of a majority of those members eligible to vote who are present
1288 and voting, a quorum being present. Abstaining members count as being present
1289 for purposes of a quorum, but abstentions do not count for purposes of
1290 determining the outcome of a vote. Secret ballots shall not be allowed on any
1291 vote. In the event a written ballot is utilized in any proceeding, it shall bear the
1292 printed name and signature of the voter, and shall be maintained by This
1293 Committee for a period of at least ninety (90) days. In the case of ballots
1294 regarding endorsement recommendation(s) or endorsement(s), such ballots
1295 shall be maintained for not less than ninety (90) days or until the day after the
1296 next regular meeting of This Committee after the election in question, whichever
1297 is later.
1298

1299 4. A member must be present in order to participate in the business of This
1300 Committee or any subordinate body of This Committee. No proxy or absentee
1301 voting shall be permitted.
1302

1303 5. All Regular, Alternate and Associate Members of This Committee shall have the
1304 right to speak at meetings of This Committee. Only members of the Policy
1305 Committee shall have the right to speak at meetings of the Policy Committee
1306 except as otherwise authorized by the Policy Committee.
1307

1308 6. Privilege of the floor may be granted if:
1309

1310 a. The speaker has been requested to speak by the Chair.
1311

1312 b. The speaker has been requested to report on the activities of a sub-
1313 committee by the chair of that sub-committee.
1314

1315 c. Time is ceded by someone eligible for the floor.
1316

1317 **Section E. GENERAL POLICIES**
1318

1319 The Los Angeles County Democratic Party acknowledges and adopts, as its own, the
1320 following General Policies of the National and State Democratic Party:
1321

1322 1. All public meetings at all levels of the Democratic Party shall be open to all
1323 members of the Democratic Party without regard to race, color, creed, national
1324 origin, sex, age, religion, ethnic identity, sexual orientation, disabilities as defined
1325 by the Americans with Disabilities Act of 1990 or economic status.
1326

1327 2. There shall be no membership requirements tests, or loyalty oaths for This
1328 Committee or at any other level of the Democratic Party causing or requiring,
1329 either directly or indirectly, prospective or current members of the Democratic
1330 Party to acquiesce in, condone or support discrimination on the grounds of race,

- 1331 color, creed, national origin, sex, age, religion, ethnic identity, sexual orientation,
1332 disabilities as defined by the Americans with Disabilities Act of 1990 or economic
1333 status.
1334
1335 3. This Committee shall support nondiscriminatory, and the broadest possible,
1336 voter registration.
1337
1338 4. This Committee shall publicize fully and in such a manner as to assure notice to
1339 all interested parties a full description of the legal and practical procedures for
1340 selection of Democratic Party Officers and representatives on all levels.
1341

1342 **Section F. EMAIL NOTICE**

- 1343
1344 1. This Committee may provide any notice via email if:
1345
1346 a. The recipient has consented, in writing, on forms provided by This
1347 Committee to receiving notice in this manner;
1348
1349 b. The written consent states that the recipient agrees, in writing, that This
1350 Committee is not responsible should the recipient fail to open, receive,
1351 view or read their incoming emails and, therefore, did not receive actual
1352 knowledge of the material contained in the email notice in a timely
1353 manner;
1354
1355 c. The written consent states that recipient acknowledges in writing that
1356 they have been informed, in writing, that their email address will be
1357 made public unless they exercise an option to maintain the
1358 confidentiality of their address on a form provided by This Committee.
1359 The confidentiality from public disclosure does not preclude the
1360 dissemination of the recipient's email address to the staff of This
1361 Committee or others with a need to know the member's email address in
1362 order to provide effective notice to the recipient; and
1363
1364 d. All notices shall be sent to the email address specified when the
1365 recipient gave consent, or the most recent email address specified on a
1366 subsequent notice of change of address by the recipient. Any email
1367 providing notice shall contain;
1368
1369 (i) information about how a recipient who has previously consented to
1370 email notice can "opt out" of receiving future notices by email; and
1371 (ii) information about how to submit a change of email address.
1372 (iii) The foregoing information may be provided via a link.
1373
1374

1375 2. Once a recipient has consented in writing to receive notice by email, they have
1376 an obligation to inform This Committee of a subsequent change of email
1377 address. Notice to This Committee of the change of the email address of a
1378 person consenting to email notice is to be provided to This Committee in writing.
1379 Similarly, to be effective, notice of the revocation of such consent (that is, of a
1380 person who has consented to email notice choosing to terminate that consent
1381 and opt out of email notice on a going forward basis) shall be provided to This
1382 Committee in writing.

1383
1384 3 Notwithstanding Section F.1 of this Article IX, for purposes of notice concerning
1385 endorsement-related matters only, a candidate for any office for which This
1386 Committee can make an endorsement under Articles XI and/or XII shall be
1387 deemed to have provided consent to receiving notice via email at any address
1388 that candidate has provided to the applicable election official without regard to
1389 any of the other requirements of Section F.1. Such a candidate shall also be
1390 deemed to be subject to the obligation to inform This Committee of a
1391 subsequent change of email address in Section F.2 of this Article IX.

1392
1393
1394 **ARTICLE X. CANDIDATE NOMINATION**

1395
1396 This Committee, alone or in conjunction with other County Committee or State
1397 Committee members, shall nominate candidates to fill vacancies as provided by Section
1398 8806 of the Election Code.

1399
1400 **ARTICLE XI. ENDORSEMENT PROCESS FOR BALLOT MEASURES, JUDICIAL AND FOR NON-PARTISAN,**
1401 **NON-STATEWIDE OFFICES**

1402
1403 **Section A. GENERAL PROVISIONS**

1404
1405 The following general provisions shall govern all endorsement recommendation and
1406 endorsement proceedings of This Committee or its Endorsement Recommendation
1407 Committees:

1408
1409 1. **Definition and Jurisdiction of Endorsement Recommendation Committee**

1410
1411 a. **Jurisdiction**

1412
1413 The following Committees may be referred to as Endorsement
1414 Recommendation Committees and shall have the following jurisdiction:

1415
1416 (i) Assembly District Delegation(s) – The Assembly District Delegation
1417 of each Assembly District in which a candidate for a particular
1418 race is on the ballot, shall have jurisdiction over Local Races;
1419 defined herein as races covering less than four (4) Assembly

1420 Districts, excluding Los Angeles County offices, municipal offices
1421 of the City of Los Angeles, Los Angeles Unified School District, and
1422 Los Angeles Community College District. If more than one (1)
1423 Assembly District Delegation has jurisdiction, they shall meet
1424 jointly. If more than four (4) Assembly District Delegations would
1425 have jurisdictions, the race shall be considered by the Candidate
1426 Interview Committee. Meetings shall be held at the call of the
1427 Chair of This Committee, or his or her designee;

1428
1429 (ii) Candidate Interview Committee – The Candidate Interview
1430 Committee shall have jurisdiction over all Non-Judicial Races that
1431 involve Los Angeles County offices, municipal offices of the City of
1432 Los Angeles, Los Angeles Unified School District, and Los Angeles
1433 Community College District elections and/or other non-partisan
1434 races covering more than four (4) Assembly Districts;

1435
1436 (iii) Judicial Interview Committee – The Judicial Interview Committee
1437 shall have jurisdiction over all Judicial Races and retention
1438 questions; and,

1439
1440 (iv) Ballot Measure Committee – The Ballot Measure Committee shall
1441 have jurisdiction over all measure contests including state and
1442 local initiatives, propositions, and referenda, other than recall
1443 elections.

1444
1445 (v) Screening and Early Endorsement Recommendation Committee
1446 (SEER Committee) – The SEER Committee shall have jurisdiction
1447 over non-partisan races that have been placed into a “Candidate
1448 Recruitment Track”, which may allow certain participating
1449 candidates to receive early endorsements.

1450
1451 **2. Percentage Required for Endorsement or Recommendation for Endorsement**

1452
1453 This Committee may endorse, and Endorsement Recommendation Committees
1454 may recommend, by affirmative vote of sixty percent (60%) of those members
1455 voting any Democrat who has filed as a candidate for non-partisan office or for
1456 partisan office in a special election; blank ballots, void ballots, and abstentions
1457 shall not count towards the total. The same sixty percent (60%) requirement
1458 shall apply to endorsements in support of, or opposition to, ballot measures.

1459
1460 **3. Validity of Written Ballot**

1461
1462 To be valid, a written ballot must include the printed name of the member or
1463 alternate casting the ballot and their signature.

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4. **Calculation of Percentages**
- The sixty percent (60%) threshold is calculated by multiplying the number of ballots cast--excluding blank ballots, void ballots, and abstentions--by .6 and if a whole number is not obtained, rounding up to the next whole number.
- [For example: If one hundred (100) votes are cast, sixty percent (60%) is sixty (60) votes; however, if one hundred two (102) votes are cast, multiplication by .6 results in 61.2, which is rounded up to the next whole number. Accordingly, sixty-two (62) votes would be needed to make an endorsement or recommendation of endorsement.]*
- 1477
1478
5. **Prohibition on Multiple Endorsements**
- This Committee shall not endorse more candidates for an office than the number to be elected for that office.
- 1479
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1481
6. **Only One Form of Endorsement**
- This Committee shall make no form of endorsement or support other than an official endorsement for judicial or non-partisan, non-statewide public office or state and local ballot measures as expressly described in this Article XI or for partisan office, statewide nonpartisan office (other than a judicial office, which is governed by this Article XI) and Democratic Party office as described in Article XII of these Constitution and By-Laws. Any other form of endorsement or support for any office of any kind or nature whatsoever is expressly prohibited.
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7. **Prohibition on Supporting or Endorsing Non-Democrats**
- This Committee shall not in any way support or endorse a candidate who is not a registered Democrat.
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1495
8. **Notice of Endorsement Proceedings, Service of Standard Candidate Questionnaire & Proof of Service**
- a. Whenever an endorsement procedure is initiated, except as to ballot measures, the Chair of the relevant Endorsement Recommendation Committee, or his/her designee, shall be responsible for sending to all candidates notification in writing, at the Chair or their designee's discretion, to either the postal or email address the candidate has provided to the applicable election official of:
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1505
- (i) The date, time and place of all relevant meetings;
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1507
- (ii) Their right to consideration;
- 1508
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- 1510 (iii) The requirement that, in order to be considered for endorsement
1511 by This Committee, they must be registered Democrats as of the
1512 close of filing or the first consideration by an Endorsement
1513 Recommendation Committee of their race, whichever is earlier;
1514
1515 (iv) The content of the Standard Candidate Questionnaire adopted by
1516 the Policy Committee of This Committee by providing them with a
1517 copy of the questionnaire;
1518
1519 (v) The instructions for return of the completed Standard Candidate
1520 Questionnaire; and,
1521
1522 (vi) The instructions for payment of Administrative Fees.

1523
1524 These requirements do not apply to the Early Endorsement Procedure for
1525 races on the Candidate Recruitment Track.
1526

- 1527 b. The Chair of This Committee may reassign the above responsibilities to
1528 another member of This Committee.
1529
1530 c. The above written notification shall be sent at least seven (7) days prior
1531 to the meeting of the Endorsement Recommendation Committee.
1532
1533 d. A proof of service of notification shall be maintained by This Committee
1534 for a period of at least thirty (30) days after the relevant election.
1535

1536 9. **Special Notice Provisions for Ballot Measures**
1537

1538 Whenever an endorsement procedure is initiated as to a ballot measure, the
1539 Chair of the Ballot Measure Committee or his/her designee, shall be responsible
1540 for causing to be posted on This Committee's public website not less than seven
1541 days prior to the first such meeting the date, time and place of all relevant
1542 meetings in the endorsement process for that measure and, in the event
1543 additional meetings are added, reasonably in advance of any such meetings. The
1544 Chair of This Committee or his/her designee shall endeavor to provide members
1545 of This Committee with reasonable advance notice by electronic mail of the date,
1546 time and place of all such relevant meetings. The failure of the Chair of This
1547 Committee to provide such notice by electronic mail shall not be sufficient
1548 grounds for challenging an endorsement recommendation or endorsement
1549 decision.
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10. **Application of the Open Meetings Rule to Endorsement Recommendation Process; Notification of Committee Actions and Recommendations**
- a. The Rule of this Party that all public meetings of This Committee are open to all registered Democrats applies with full force and effect to meetings of Endorsement Recommendation Committees.
- The meetings of Endorsement Recommendation Committees are public meetings subject to this rule with the following exceptions:
- (i) Endorsement interviews and review and discussion of completed candidate questionnaires may reflect deliberations about campaign strategy and, as a result, are not public parts of any Endorsement Recommendation Committee meetings. As a result, only members of the Endorsement Recommendation Committee, officers of This Committee and the Chair’s designees, unless otherwise excluded herein, may attend these parts of any Endorsement Recommendation Committee meetings.
- (ii) A candidate for the office under consideration at the relevant portion of the Endorsement Recommendation Committee meeting and any other persons serving in paid employment at the pleasure of such candidate may only attend the non-public portion of the meeting dealing with her/his race in which that candidate is being interviewed and shall otherwise be excluded therefrom.
- b. Voting on recommendations to This Committee, including debate on any such motion, is a public part of any Endorsement Recommendation Committee meeting and recommendations of an Endorsement Recommendation Committee are public information and are not to be kept secret.
- To that end, and to insure the free and fair flow of information regarding such recommendations, the chair of an Endorsement Recommendation Committee:
- (i) Shall, within seventy-two (72) hours of a decision of an Endorsement Recommendation Committee, diligently attempt to notify the Chair of This Committee, along with all candidates whose races have been considered, of the content of the recommendations of the Endorsement Recommendations Committee; and,

1598 (ii) May provide such notice either orally, in writing, telephonically, or
1599 electronically, or by any other form of actual notice.
1600

1601 **11. Conflict of Interest Provisions**
1602

1603 a. A member of This Committee may not vote on nor make a motion
1604 concerning a recommendation for endorsement of a candidate during
1605 proceedings of an Endorsement Recommendation Committee if:
1606

1607 (i) The member is a candidate for the public office under
1608 consideration; or,
1609

1610 (ii) The member is a paid employee or independent contractor of the
1611 controlled committee of a candidate for the office under
1612 consideration; or,
1613

1614 (iii) The member is an employee who serves or works in paid
1615 employment at the pleasure of a person standing for election to
1616 the office under consideration; provided, however, that nothing in
1617 this rule shall preclude any person serving on a non-salaried basis
1618 as an appointee to a public panel, board or commission from
1619 voting on such a recommendation for endorsement.
1620

1621 b. Disqualified members may, however, participate in discussion and
1622 debate.
1623

1624 **12. Quorum**
1625

1626 a. **Minimum Participation**
1627

1628 (i) **Endorsement Recommendation Committees Consisting of an
1629 Assembly District(s)**
1630

1631 (A) When Assembly District Delegations are meeting as
1632 Endorsement Recommendation Committees, the voting members
1633 shall consist of: all Regular Members in attendance, unless
1634 disqualified; and any Alternate Member in attendance either in
1635 the absence of their Regular Member or when their Regular
1636 Member is disqualified, provided that the Alternate Member is
1637 not herself/himself disqualified.
1638

1639 (B) Assembly District Delegations meeting as Endorsement
1640 Committees, either alone or in conjunction with other Assembly
1641 District Delegations, have the following quorum requirements:
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- a) In the case of a single Assembly District Delegation, a majority of the voting members or six (6), whichever is lesser;
 - b) In the case of a two (2) Assembly District Delegations meeting jointly, a majority of the voting members or nine (9), whichever is lesser;
 - c) In the case of a three (3) Assembly District Delegations meeting jointly, a majority of the voting members or twelve (12), whichever is lesser; and
 - d) In the case of a four (4) Assembly District Delegations meeting jointly, a majority of the voting members or fifteen (15), whichever is lesser.

[Note: Regular Members are defined as Elected, Appointed, and Ex-Officio Members.]

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1661
1662
1663 (ii) **Endorsement Recommendation Committees Consisting of a**
1664 **Standing or Ad Hoc Committee**

1665
1666 A quorum of any meeting of an Endorsement Recommendation
1667 Committee, which is a Standing Committee, an Ad Hoc Committee
1668 or any subcommittee thereof, is a majority of the filled positions.

1669
1670 [Note: A majority is calculated by first determining the number of
1671 filled positions and then subtracting any disqualified members as
1672 described in XI.A.10 above.]
1673

1674 b. **Effect of Disqualification on Quorum**

1675
1676 (i) **Endorsement Recommendation Committees Consisting of an**
1677 **Assembly District(s)**

1678
1679 In the event a member of an Assembly District Delegation is
1680 disqualified from participating in a specific race, that member's
1681 alternate may participate and shall be counted for purposes of
1682 determining a quorum, unless the alternate is otherwise
1683 disqualified. If both the member and alternate are disqualified,
1684 neither shall be counted as a member of the Delegation for
1685 purposes of determining a quorum, for that specific race.

1686
1687 (ii) **Endorsement Recommendation Committees Consisting of a**
1688 **Standing or Ad Hoc Committee**

1689
1690 Whenever a member of a Standing Committee or Ad Hoc
1691 Committee considering endorsements is disqualified from voting,
1692 that individual shall not be counted as a member of the Standing

Committee or Ad Hoc Committee for purposes of determining a quorum, for that specific race.

13. **Participation of Alternate Members**

a. Alternates may only vote on endorsement recommendations at the Assembly District level, if:

(i) The Appointing Member is not present at the time of the vote, or

(ii) Their Appointing Member is disqualified, whether or not the Appointing Member is present at the time of the vote.

d. Alternate Members serving on Endorsement Recommendation Committees that are Standing or Ad Hoc Committees have the same rights and privileges as Regular Members on the committee.

14. **Exclusive Procedure**

Except as provided in this Article XI.E.,G.,H. and J., the only valid motions to endorse must originate from an Endorsement Recommendation Committee. No other motions to endorse shall be in order. If a motion to endorse originating from an Endorsement Recommendation Committee is not adopted, balloting shall proceed as provided in Article XI.D.5.

15. **Binding Nature of Rules**

The rules in this Article XI are substantive and may not be suspended, modified, supplemented or waived by any Endorsement Recommendation Committee nor by This Committee, except as specifically provided herein.

Section B. PREREQUISITES TO CANDIDATE ENDORSEMENT PROCESS

1. **Initiation of Endorsement Process**

a. Endorsement procedures for a candidate shall only take place when requested in writing by a candidate who has taken out papers for a non-partisan office, or by a member of This Committee.

b. In any race in which the Chair of This Committee reasonably believes that the Endorsement Recommendation Committee responsible for initiating an Endorsement Recommendation process will fail to do so, or has failed to do so, upon proper request, the responsibility for making such recommendation may be reassigned by the Chair of This Committee to the Candidate Interview Committee or Policy Committee.

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2. **Restriction on Timing of Endorsement**
- No endorsement or recommendation for endorsement shall take place until the deadline for filing has passed unless the race has been placed in the Candidate Recruitment Track. Nothing in this section shall prevent:
- a. The scheduling of meetings;
 - b. The Notice of Endorsement Proceedings; and/or
 - c. The Service of a Standard Candidate Questionnaire prior to the close of filing.
3. **Administrative Fees for Endorsement & Waiver**
- a. **Fees**

Each candidate seeking the endorsement of This Committee shall submit to the relevant Endorsement Recommendations Committee Chair, a non-refundable administrative filing fee of One Hundred Dollars (\$100) in the case of races involving more than four (4) Assembly Districts and Fifty Dollars (\$50) in all other cases. This fee shall be submitted by the time of the Endorsement Recommendations Committee Meeting in which his/her name is considered.
 - b. **Waiver**

In the event of economic hardship, candidates may offset the filing fee by submitting proof of registration of new Democrat voters who have been registered within the three (3) months immediately preceding the Endorsement Recommendation Committee meeting. Each registration shall reduce the filing fee by One Dollar (\$1) for each proof of such registration submitted. Except as otherwise expressly provided herein, the fee and/or proof of registration must be delivered by the time of the Endorsement Recommendation Committee meeting. A waiver of all or part of the filing fee may also be granted for economic hardship by the Chair of This Committee.
4. **Submission of Completed Standard Candidate Questionnaire**
- The Candidate or the Candidate’s designee is to submit at least ten (10) copies of the completed Standard Candidate Questionnaire to the Chair of the Endorsement Recommendation Committee prior to consideration of that particular race. Completed Standard Candidate Questionnaires are an adjunct to deliberations about electoral strategy. The Chair of the Endorsement

1784 Recommendation Committee and any other person with custody of an original
1785 or copy thereof shall take such steps as are necessary to safeguard the
1786 confidentiality of such completed Standard Candidate Questionnaires pursuant
1787 to the written guidance promulgated by the Policy Committee of This
1788 Committee.

1789
1790 **5. Eligibility of Candidates for Endorsement**
1791

1792 Only a candidate who has timely paid or had waived the applicable
1793 administrative filing fee and timely submitted a completed Standard Candidate
1794 Questionnaire shall be eligible for endorsement.
1795

1796 **6. Candidate Recruitment Track and Early Endorsement Procedure**
1797

1798 a. Overview and Purpose – In rare circumstances, This Committee may
1799 select certain races and candidates to qualify to be included in a
1800 Candidate Recruitment Track, which allows them to receive training,
1801 endorsements and support before the close of filing.
1802

1803 b. Selection of Races – Any member of This Committee may suggest non-
1804 partisan races to be considered for the Candidate Recruitment Track to
1805 the Co-Chairs of the Campaign Services Committee. The Chair of This
1806 Committee, in consultation with the Co-Chairs of the Campaign Services
1807 Committee, may select non-partisan races to be included in the
1808 Candidate Recruitment Track. To be selected, races must exhibit at least
1809 one (1) of the following characteristics:
1810

1811 (i) Currently or historically held by a non-Democrat;
1812

1813 (ii) Historically difficult for a Democrat to be victorious;
1814

1815 (iii) Democratic disadvantage in voter registration; and/or,
1816

1817 (iv) Democratic disadvantage in voter performance.
1818

1819 c. Candidate Recruitment – After a race is selected, members of the
1820 Assembly District Delegation(s) in whose jurisdiction(s) the race is
1821 situated, the Campaign Services Committee, organizations chartered by
1822 This Committee, the Chair of This Committee and its staff may all offer
1823 people to be considered for the screening and early endorsement
1824 process.
1825

1826 d. Recommendation of Candidates for Early Endorsement – After a race is
1827 selected, the Chair of This Committee shall appoint a “Screening and
1828 Early Endorsement Recommendation Committee” (SEER Committee), for
1829 that race which shall consist of:

- 1830 (i) The Co-Chair(s) of the Campaign Services Committee;
1831
1832 (ii) The Chair(s) of the affected Assembly District Delegation(s), or
1833 their designee(s), who must be members of This Committee;
1834
1835 (iii) The Regional Vice-Chair(s) and Regional Endorsement
1836 Coordinator(s) of the affected Region(s);
1837
1838 (iv) Associate Members appointed by a chartered organization who
1839 reside in the affected Assembly District(s) (who shall be non-
1840 voting members); and
1841
1842 (v) The Chair of This Committee's designee, who may be an employee
1843 of This Committee.
1844
- 1845 e. SEER Committee Duties – The SEER Committee shall have the
1846 responsibility to conduct a screening process to determine whether
1847 suggested candidates are appropriate to receive an early endorsement.
1848 The SEER Committee, by a vote of sixty percent (60%) of those present
1849 and voting, may vote to recommend a candidate or candidates for early
1850 endorsement in a race that has been selected. As with all endorsements,
1851 blank ballots, void ballots and abstentions do not count toward the total.
1852 The SEER Committee need not recommend candidates for all open seats
1853 in a selected race.
1854
- 1855 f. Consideration of Candidates for Early Endorsement – The SEER
1856 Committee's candidate recommendations shall be considered at a
1857 regular meeting of This Committee at which time, subject to the ordinary
1858 rules concerning severance, the sole motion before the body will be
1859 whether to accept or reject the SEER Committee's recommendation.
1860
- 1861 g. Percentage Required for Early Endorsement – This Committee may make
1862 an Early Endorsement of a candidate who has been recommended for
1863 Early Endorsement by the SEER Committee. Early endorsement requires
1864 an affirmative vote of sixty percent (60%) of those members voting any
1865 Democrat; blank ballots, void ballots, and abstentions shall not count
1866 towards the total.
1867
- 1868 h. Effect of the Early Endorsement Process on This Committee's General
1869 Endorsement Process
1870
- 1871 (i) Early endorsements shall carry through to the date of the election
1872 or subsequent run-off election unless revoked by means outlined
1873 in these Constitution and By-Laws.
1874

- 1875 (ii) Should early endorsement(s) be granted to fewer candidates than
1876 the number of open seats in a given race, other candidates shall
1877 be eligible to be considered for endorsement to the remaining
1878 seats through the general endorsement process.
1879 (iii) Otherwise eligible candidates who do not receive an early
1880 endorsement shall be eligible to participate and be considered in
1881 the general endorsement process.
1882

1883 **Section C. ENDORSEMENT RECOMMENDATION COMMITTEES AND PROCESS**
1884

1885 **1. Regional Endorsement Coordinators**
1886

1887 **a. Appointment and Jurisdiction**
1888

1889 The Chair of This Committee shall appoint one Regional Endorsement
1890 Coordinator for each Region who shall be responsible for coordinating
1891 local endorsements in their Region. If a local race includes portions of
1892 more than one (1) Region, the Chair of This Committee shall determine
1893 which of the Regional Endorsement Coordinators shall be responsible for
1894 coordinating that endorsement.
1895

1896 **2. Calendar**
1897

1898 a. For all endorsement procedures, a calendar shall be established which
1899 includes the dates of all elections, the date/time/location for
1900 Endorsement Recommendation Committee meetings, and dates by which
1901 notice shall be required to be served for those meetings.
1902

1903 b. For Endorsement Recommendation Committees that are Standing
1904 Committees, the chairs of those committees shall be responsible for
1905 creating this calendar.
1906

1907 c. For Endorsement Recommendation Committees that are Assembly
1908 District Delegations, the Regional Endorsing Coordinator, in consultation
1909 with the Assembly District Delegation Chair(s), shall be responsible for
1910 creating this calendar for races in or assigned to their respective regions.
1911

1912 **3. Endorsement Recommendation Committee Meetings, Options and Actions**
1913

1914 **a. Endorsement Recommendation Options and Required Percentage**
1915

1916 An Endorsement Recommendation Committee may, upon affirmative
1917 vote of sixty percent (60%) of those present and voting, with blank
1918 ballots, void ballots, and abstentions not being counted toward the total,
1919 make any of the following recommendations:

- 1920 (i) Recommend This Committee endorse a particular candidate or
 1921 position.
 1922
 1923 (ii) Recommend This Committee take a position of “No
 1924 Endorsement”.
 1925
 1926 b. **“No Consensus”**
 1927
 1928 In the event an Endorsement Recommendation Committee considers a
 1929 race and fails to make one of the recommendations set forth in Article XI.
 1930 C.3.a. above, the report of the Endorsement Recommendation
 1931 Committee shall be “No Consensus”.
 1932
 1933 c. **Recommendation of Finding of Unacceptability**
 1934
 1935 In rare circumstances, an Endorsement Recommendation Committee
 1936 may also recommend This Committee make a finding that a specific
 1937 candidate is “Unacceptable”.
 1938
 1939
 1940

1941 **Section D. ENDORSEMENT PROCESS**

1942
 1943 1. **Presentation of Endorsement Recommendation Committee Report**
 1944

1945 a. **Consent Calendar**
 1946

1947 A consent calendar may be used at the discretion of the Chair of This
 1948 Committee, provided:

- 1949 (i) It is only used for a report of the Candidate Interview Committee,
 1950 Judicial Interview Committee, and/or Ballot Measure Committee;
 1951
 1952 (ii) It is not used by (an) Assembly District Delegation(s) unless the
 1953 Chair of This Committee, in consultation with the applicable
 1954 Endorsement Recommendation Committee chair/presiding
 1955 officer, has determined that the race is likely to be non-
 1956 controversial; and,
 1957
 1958 (iii) It is in writing, is posted on This Committee’s webpage by noon of
 1959 the day and distributed at or before the meeting at which the
 1960 consent calendar is considered, and is distributed at that meeting.
 1961
 1962
 1963

1964 b. **Endorsement Recommendation Committee Reports Not on a Consent**
 1965 **Calendar**

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- (i) The chair or designated spokesperson of an Endorsement Recommendation Committee shall present a report on its recommendation(s) including a brief description of its process and setting forth in full the reason for its recommendation(s).
 - (ii) Each jurisdiction will be presented and voted on individually.
 - (iii) For purposes of this Article XI, a jurisdiction is the County, a city, a school or community college district or any other district (i.e.: a water or library district).
 - (iv) At-large offices will be presented and voted on separately from all other offices.

Example A) In a city that has multiple City Council Members that are each elected in separate districts, plus an elected Mayor and Treasurer, all endorsement recommendations will be presented as a single motion.

Example B) In a city that has multiple City Council Members that are elected at-large by all voters in the city, plus an elected Mayor and Treasurer, the endorsement recommendations for Mayor and Treasurer will be presented as a single motion, with all of the recommendations for the at-large City Council presented as a separate motion.

- (v) Any office, including an at-large office, for which the Endorsement Recommendation Committee’s report reflects “No Consensus” shall be considered separately under a separate procedure for addressing a “No Consensus” result.

2. Severance

Candidates, at-large offices and/or ballot measure positions may be severed from a consent calendar or a motion from an Endorsement Recommendation Committee upon request of a credentialed member of This Committee who is a member of the applicable Endorsement Recommendation Committee, seconded by forty (40) members who show their voting credentials. No written petitions are required for this process.

A severance request, however denominated, in connection with an at-large race shall result in all recommendations (candidates or other positions) in that race being severed and considered separately and individually.

A report that the Endorsement Recommendation Committee reached a “No Consensus” result with respect to an office does not need to be severed as it shall be dealt with separately under a separate procedure.

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3. **Order of Consideration**

The order of endorsement recommendation consideration shall be as follows:

- a. All parts of a consent calendar, or Endorsement Recommendation Committee’s motion, which have not been severed;
- b. Candidates or positions severed from a consent calendar or Endorsement Recommendation Committee recommendation, with the first vote being on the Endorsement Recommendation Committee’s recommendation;

In at-large races where severance has been requested by a member of the applicable Endorsement Recommendation Committee and has been seconded by forty (40) members, balloting for each seat shall occur separately and individually considering each recommended candidate or position, one (1) at a time in alphabetical order by last name. Each of the Endorsement Recommendation Committee’s recommendations shall be considered before any other balloting is to occur;

- c. One (1) or more written ballot(s) including all eligible candidates not already endorsed, with the option of No Endorsement being included in all such balloting;
- d. Consideration of races or seats under the separate procedure for addressing a “No Consensus” result;
- d. Ballot measure positions other than “No Consensus”; and
- e. Consideration of ballot measures under the separate procedure for addressing a “No Consensus” result.

4. **Debate**

- a. Except when presented as a consent calendar or when subject to the separate procedure for addressing a “No Consensus” result, after the presentation of an Endorsement Recommendation Committee report, the members of This Committee shall be given the opportunity to debate the recommendation. Speakers shall be limited to no more than three (3) speakers in favor and three (3) speakers opposed, with a time limit of no more than one (1) minute per speaker. The number of speakers or time allotted may be extended by a majority vote of those present and voting.
- b. In the event a race is severed from an Endorsement Recommendation Committee’s report, debate and the first vote will be held on the Endorsement Recommendations Committee’s recommendation for the

2057 severed race. In such a debate, speakers shall be limited to no more than
2058 three (3) speakers in favor and three (3) speakers opposed, with a time
2059 limit of no more than one (1) minute per speaker. The number of
2060 speakers or time allotted may be extended by a majority vote of those
2061 present and voting.

2062
2063 **5. Failure to Adopt Endorsement Committee Recommendation**
2064

2065 a. In the event the Endorsement Recommendation Committee's
2066 recommendation is not adopted, This Committee shall consider
2067 endorsement by written ballot.
2068

2069 b. After the defeat of an endorsement recommendation presented by an
2070 Assembly District Delegation(s), there shall be only one (1) ballot. The
2071 ballot shall include the option of "No Endorsement" and all eligible
2072 candidates who have not yet been endorsed.
2073

2074 In at-large races, each member may cast her/his ballot for up to the
2075 number of seats on which no position concerning endorsement has yet
2076 been adopted. The candidates with the highest number of votes up to
2077 the number of seats available for endorsement shall be endorsed;
2078 provided that each endorsed candidate must receive the sixty percent
2079 (60%) minimum threshold of valid ballots cast as set forth in Article
2080 XI.A.2. If there is a tie among such candidates, the tie shall be broken by
2081 lot.
2082

2083 In the event no candidate is endorsed for an office or a seat in an at-large
2084 race, it shall be deemed that This Committee has taken a position of "No
2085 Consensus."
2086

2087 c. After the defeat of an endorsement recommendation presented by the
2088 Candidate Interview Committee or the Judicial Interview Committee,
2089 there shall be up to three (3) ballots. "No Endorsement" shall be an
2090 option in all balloting. The first ballot shall include all eligible candidates.
2091

2092 (i) In the event no candidate receives the sixty percent (60%)
2093 majority required for endorsement on the first ballot, any
2094 candidate not receiving twenty percent (20%) shall be dropped,
2095 and a second ballot shall be conducted. In the event no candidate
2096 receives a sixty percent (60%) majority on the first ballot, but all
2097 candidates receive at least twenty percent (20%) of the vote,
2098 balloting shall cease.
2099

2100 (ii) In the event no candidate receives the sixty percent (60%)
2101 majority required for endorsement on the second ballot, any

2102 candidate not receiving twenty percent (20%) shall be dropped
2103 and a third ballot shall be conducted. In the event no candidate
2104 receives a sixty percent (60%) majority on the second ballot, but
2105 all candidates receive at least twenty percent (20%) of the vote,
2106 balloting shall cease.
2107

2108 (iii) In the event no candidate is endorsed it shall be deemed that This
2109 Committee has taken a position of "No Consensus".
2110

2111 d. If an endorsement recommendation presented by the Ballot Measure
2112 Committee is defeated, there shall be only one (1) ballot, which shall
2113 include the option of "Yes" (support), "No" (oppose), and "No
2114 Endorsement".
2115

2116 **6. Separate Procedure for Consideration by This Committee of an Endorsement**
2117 **Recommendation Committee Report Reflecting a "No Consensus" Result**
2118

2119 a. Races involving Candidates for Public Office
2120

2121 (i) After all consideration of the Endorsement Recommendation
2122 Committee's report recommending the endorsement of one or
2123 more candidates and any findings that (a) candidate(s) for the
2124 office in question is/are unacceptable has been completed, This
2125 Committee shall consider by written ballot whether to endorse,
2126 notwithstanding the Endorsement Recommendation Committee's
2127 failure to reach a consensus.
2128

2129 (ii). In considering this question, there shall be only one (1) ballot.
2130 The ballot shall include all eligible candidates who have not yet
2131 been endorsed and the option of "No Endorsement."
2132

2133 (iii). Unless authorized by an affirmative vote, there shall be no
2134 presentations by the candidates or their designees or other
2135 debate; provided that if any candidate/candidate's designee is
2136 afforded the opportunity to address This Committee, all other
2137 qualified candidates must be afforded the same opportunity.
2138

2139 b. Ballot Measures
2140

2141 When the Ballot Measure Committee has considered a ballot measure
2142 and failed to reach a consensus, it shall so report. This Committee shall
2143 proceed to vote on an endorsement. There shall be only one (1) ballot.
2144 The ballot shall include the options of support, oppose and "No
2145 Endorsement."
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7. **Waiver of Written Ballot**

The requirement of written ballot may be waived by a majority vote of those present and voting at any stage in the proceedings.
 8. **Failure to Endorse**

In the event of a failure of This Committee to endorse or take a position, This Committee’s position shall be “No Consensus”
 9. **Determination of Publication**

In the event a position of “No Consensus” shall be sustained, or otherwise become the position of This Committee, the Chair of This Committee shall determine whether such race shall be listed in any publication of This Committee.

2165 **Section E. CHALLENGES**

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2191
1. **Challenges to Recommendation and Endorsement Process**
 - a. **Standing to Challenge**

Any alleged violation of this Article XI, or any other error or omission in the recommendation process of This Committee's endorsement procedure must be challenged by any of the following:

 - (i) A member of This Committee;
 - (ii) A candidate whose race is being considered; or,
 - (iii) In the case of a ballot measure a representative of a qualified committee primarily formed to support or oppose that ballot measure;
 - b. **Timing of Challenge**
 - (i) **To Recommendation Process**

In order to allow for a timely remedy, any challenge to the recommendation process should be made to the officer presiding at the time of the challenge and at the earliest possible point in time. Except as otherwise provided in Article XI.E.2.b. below, all challenges to the recommendation process must be made before

a vote to endorse is taken by This Committee.

(ii) **To Endorsement Process**

Except as otherwise provided in Article XI.E.2.b. below, a challenge to any error or omission in the endorsement or recommendation process must be made before the vote to endorse is taken by This Committee. In the event of such a challenge, the challenge must be made to the Chair of This Committee prior to a vote to endorse taking place, and should be in writing.

c. **Challenge to Member's Right to Vote**

If a timely challenge relates to the eligibility of a member of the recommending body to vote and the challenged member does not agree that the challenge should be sustained, the challenged member shall be allowed to vote a provisional ballot.

2. **Appeals and Determinations of Challenges**

a. **Composition of Appeals Committee**

The validity of any challenge concerning the recommendation or endorsement process shall be determined by an Appeals Committee consisting of the Chair of This Committee, its Parliamentarian and one (1) Rules and Legal Committee Co-Chair selected by the Chair of This Committee.

b. **Authority of Appeals Committee**

The Appeals Committee shall have authority to resolve the challenge and to order such remedy as may be just and equitable. Remedies may include, but are not limited to, disqualifying a challenged ballot, directing that a challenged ballot be counted, or directing that endorsement in the race be considered by This Committee by written ballot containing the names of all of the candidates determined to be eligible by the Appeals Committee. The decision of the Appeals Committee shall be final. In the event a challenge is filed after the vote to endorse occurs, the Appeals Committee may determine that compelling unusual circumstances exist and vote to hear the challenge. In the event such a post-endorsement appeal is sustained by unanimous vote of the Appeals Committee, the Appeals Committee may suspend the endorsement.

c. **Erroneous Endorsement of Non-Democrats**

2237
2238 In the event the Chair of This Committee determines that an endorsed
2239 candidate was not a registered Democrat as of the close of filing or the
2240 time the Endorsement Recommendation Committee first meets,
2241 whichever is earlier, or any time thereafter, the endorsement shall be
2242 void.

2243
2244 **Section F. COMMUNICATION OF REGISTRATION STATUS**
2245

2246 Nothing in this Article XI shall preclude This Committee from communicating to voters
2247 that any candidate for public office is not registered to vote as a Democrat.
2248

2249 **Section G. SPECIAL PROCEDURES FOR RUNOFF/GENERAL ELECTIONS IN WHICH THIS COMMITTEE**
2250 **HAS NO ENDORSED CANDIDATE AND A CANDIDATE ELIGIBLE FOR ENDORSEMENT IN**
2251 **THE INITIAL/PRIMARY ELECTION REMAINS ELIGIBLE FOR ELECTION**
2252

2253 **1. Continued Endorsement of Candidates Still Eligible for Election Who Were**
2254 **Endorsed in the First Round of Voting**
2255

2256 Unless properly revoked, the endorsement of a candidate for election in a first
2257 round of voting continues in the second round of voting, however denominated
2258 (e.g. runoff or general election) if that candidate remains eligible for election in
2259 the second round of voting.
2260

2261 **2. Endorsement in the Second Round of Voting for Races in Which No Endorsed**
2262 **Candidate is Still Eligible for Election**
2263

2264 In a race in which there is a second round of voting, and no endorsed candidate
2265 of This Committee remains eligible for election, but one (1) or more candidates
2266 eligible for This Committee's endorsement in the first round of voting remain(s)
2267 eligible for election in the second round of voting, This Committee may endorse
2268 a candidate in the second round of voting. Such an endorsement shall be made
2269 solely in accordance with the procedures set forth in this Article XI.G.
2270

2271 **a. Request**
2272

2273 The endorsement process for the second round of voting shall be
2274 commenced only upon request of either:

2275 (i) A candidate eligible for endorsement in the first round of voting
2276 who remains eligible for election in the second round of voting;
2277 or,
2278

2279 (ii) A member of This Committee.

2280 **b. Notice**
2281

2282 The Chair of This Committee shall cause written notice of This

2283 Committee's intention to consider endorsement in the second round of
2284 voting to be sent to all candidates who were eligible for This Committee's
2285 endorsement in the first round of voting and who remain eligible for
2286 election in the second round of voting. Such notice shall be provided not
2287 less than seven (7) days before the meeting of This Committee at which
2288 such an endorsement is to be considered.

2289
2290 c. **Balloting and Debate**

2291
2292 At the meeting of This Committee at which endorsement in the second
2293 round of voting is to be considered, there shall be only one (1) ballot.
2294 The ballot shall include the option of "No Endorsement" along with the
2295 names of all candidates who were eligible for This Committee's
2296 endorsement in the first round of voting and who remain eligible for
2297 election in the second round of voting. If any candidate receives a sixty
2298 percent (60%) affirmative vote, that candidate shall receive This
2299 Committee's endorsement in the second round of voting in that race.

2300
2301 Unless authorized by an affirmative vote, there shall be no presentations
2302 by the candidates or their designees or other debate; provided that if any
2303 candidate/candidate's designee is afforded the opportunity to address
2304 This Committee, all other qualified candidates must be afforded the same
2305 opportunity.

2306
2307 d. **"No Consensus" Endorsement Where No Candidate Receives a Sixty
2308 Percent (60%) Affirmative Vote**

2309
2310 If no candidate receives a sixty percent (60%) affirmative vote, This
2311 Committee's endorsement shall be "No Consensus."
2312

2313
2314

2315 **Section H. PROVISIONS FOR POLICY COMMITTEE ENDORSEMENT IN SPECIAL ELECTIONS**

2316
2317 If a special election in Los Angeles County is to take place within thirty (30) days after
2318 the close of filing, the Policy Committee may endorse any Democrat who has filed for
2319 that office. Any such endorsement shall require a sixty percent (60%) affirmative vote
2320 of those persons present and voting, blank ballots, void ballots, and abstentions not
2321 counting towards the total. If there is a scheduled meeting of This Committee prior to
2322 the election the Policy Committee may delegate its endorsement power to This
2323 Committee.

2324
2325 **Section I. RECALL**

2326
2327 **1. Motion to Support or Oppose Recall**

2328
2329 The motion to support or oppose the recall of an elected public official in a non-
2330 partisan race may be made and seconded without the necessity of prior notice.
2331 This motion requires the affirmative vote of sixty percent (60%) of the members
2332 voting, blank ballots, void ballots, and abstentions not counting towards the
2333 total.

2334
2335 **2. Motion to Endorse Successor Candidate**

2336
2337 A motion to endorse a successor candidate in a recall election is subject to all of
2338 the same provisions of this Article XI that would apply to a motion to endorse a
2339 candidate in a regularly scheduled election.

2340
2341 **Section J. PROCEDURE FOR RECONSIDERATION, RESCISSION OR REVOCATION OF ENDORSEMENT**

2342
2343 **1. Intent**

2344
2345 The following procedures shall be the exclusive procedures governing motions,
2346 however denominated, to Reconsider, Rescind, or Revoke any position resulting
2347 from the Endorsement process set forth in this Article XI. These procedures take
2348 the place of, and supplant, the procedures specified in the edition of Robert's
2349 Rules of Order which governs the proceedings of This Committee.

2350
2351 **2. Sole Method**

2352
2353 Once the consideration of an endorsement has been terminated, the resulting
2354 position may only be revisited, whether by a motion to Reconsider, Rescind, or
2355 Revoke the resulting position, by the process specified herein or by an appeal or
2356 challenge under Article XI.E. Consideration of an endorsement is terminated by
2357 endorsing a candidate or position, or taking a position of "No Endorsement" or
2358 "No Consensus."

2359
2360 **3. Process for Reconsideration, Rescission, or Revocation of an**
2361 **Endorsement Position**

2362
2363 The following is the process and pre-requisites of a motion to Reconsider,
2364 Rescind, or Revoke an Endorsement Position:

2365
2366 **a. Maker of the Motion**

2367 A motion to Reconsider, Rescind, or Revoke an Endorsement Position
2368 may be made by:

- 2369
2370 (i) Any member of This Committee;
2371

- 2372 (ii) A sixty percent (60%) majority vote at a Policy Committee
2373 meeting, a quorum being present.
2374
- 2375 b. Notice of Intent to Make a Motion
2376
- 2377 (i) Except when initiated by a sixty percent (60%) majority of the
2378 Policy Committee, notice of intention to make a motion for
2379 Reconsideration, Rescission or Revocation of an endorsement
2380 shall be made in writing and submitted to the Chair of This
2381 Committee at This Committee’s address of record at least ten (10)
2382 days before the next regular meeting of This Committee.
2383
- 2384 (ii) Notwithstanding anything in Article XI.J.3.b.(i), no prior notice of
2385 intention to make a motion for Reconsideration, Rescission or
2386 Revocation of an endorsement is necessary when the motion is
2387 made at the same meeting at which the vote concerning the
2388 endorsement at issue is being conducted.
2389
- 2390 c. Content of Notice of Intent to Make a Motion
2391
- 2392 The notice of intent to make a motion for Reconsideration, Rescission or
2393 Revocation of an endorsement must state:
2394
- 2395 (i) The name of the maker of the motion or that it is coming from the
2396 Policy Committee;
2397
- 2398 (ii) The specifics about the subject of the motion;
2399
- 2400 a) If a candidate, the name and jurisdiction of the specific
2401 candidate(s);
2402
- 2403 b) If a ballot measure, the title of the measure, the letter or
2404 number used to designate the measure on the ballot and
2405 the jurisdiction;
2406
- 2407 c) If the position that is the subject of the motion is “No
2408 Endorsement” or “No Consensus,” the position adopted by
2409 This Committee along with the specific office and
2410 jurisdiction;
2411
- 2412 d) If the matter is a finding of unacceptability of a candidate,
2413 the name and jurisdiction of the specific candidate(s) and
2414 the fact that the subject of the motion is the finding of
2415 unacceptability shall be identified.
2416

- 2417 (iii) The reason for the motion, which must include a specific
2418 statement setting forth either:
2419
2420 a) New and material information not available to This
2421 Committee at the time the original endorsement vote was
2422 taken; and/or,
2423
2424 b) Extraordinary circumstances, which make revisiting an
2425 endorsement necessary.
2426
2427 (iv) If applicable, the reason(s) the information was not presented at
2428 the same meeting at which the vote concerning the endorsement
2429 was conducted.
2430
2431 d. Seconding Requirements
2432
2433 The requirements of seconding a motion to Reconsider, Rescind, or
2434 Revoke an Endorsement Position are:
2435
2436 (i) That a second is not needed if the motion comes from the Policy
2437 Committee; or
2438
2439 (ii) Affirmative declaration of fifty (50) members of This Committee
2440 who show their voting credentials if the motion is made by a
2441 single member of This Committee.
2442
2443 e. Notice of Motion
2444
2445 (i) No notice of a motion for Reconsideration, Rescission or
2446 Revocation is needed when made at the same meeting at which
2447 the vote concerning the endorsement at issue is being conducted.
2448
2449 (ii) In all other cases, at least seven (7) days advance written notice of
2450 a motion for Reconsideration, Rescission or Revocation shall be
2451 given to the members of This Committee and, if the subject of the
2452 motion is an endorsement for a public office, the candidates who
2453 were eligible to have received the endorsement of This
2454 Committee at the time it was last considered. Notice to such
2455 candidates shall include the content of the Notice of Intent to
2456 Make a Motion, where applicable.
2457
2458
2459 f. Debate
2460

2461 Once a motion for Reconsideration, Rescission or Revocation of an
2462 endorsement position is duly made and seconded, the members of This
2463 Committee shall be given the opportunity to debate it.

2464
2465 Before any speakers are recognized from the floor, the maker of the
2466 motion shall be afforded up to three (3) minutes to present their position
2467 and the affected candidate or ballot measure sponsor shall be afforded
2468 up to three (3) minutes to respond. Either side may designate a speaker
2469 in their stead.

2470 Thereafter, speakers shall be limited to no more than three (3) speakers
2471 in favor and three (3) speakers opposed, with a time limit of no more
2472 than one (1) minute per speaker. The number of speakers or time
2473 allotted may be extended by a majority vote of those present and voting.
2474

2475 g. Seventy Percent (70%) Affirmative Vote Required.
2476

2477 An affirmative vote of seventy percent (70%) of those members present
2478 and voting is necessary to adopt a motion for Reconsideration, Rescission
2479 or Revocation of an endorsement position.
2480

2481 h. Effect of Adoption
2482

2483 Upon the adoption of a motion for Reconsideration, Rescission or
2484 Revocation of an endorsement position:
2485

2486 (i) The endorsement shall be considered invalidated and of no force or
2487 effect.
2488

2489 (ii) This Committee shall immediately proceed to the consideration of
2490 endorsement by way of a single ballot.
2491

2492 (iii) The ballot shall include all candidates eligible to be considered for
2493 endorsement at the time This Committee made its original
2494 endorsement, including the option of "No Endorsement".
2495

2496 (iv) In at-large races, ballots shall not include any candidate who has a
2497 current and valid endorsement.
2498

2499 (v) Failure of any candidate, position, or the option of "No
2500 Endorsement" to receive an affirmative vote of sixty percent
2501 (60%) of those members present and voting shall result in a
2502 position of "No Consensus".
2503

2504
2505
2506
2507 i. Suspension of Endorsement
2508

2509 Whenever the Chair of This Committee finds that new and material
2510 information not available to This Committee at the time of the original
2511 endorsement vote was taken and /or extraordinary circumstances may
2512 exist and that there may be a need for immediate action, the Chair of
2513 This Committee shall promptly convene the Appeals Committee to
2514 consider appropriate immediate action, including a temporary
2515 suspension of This Committee’s endorsement until the next Policy
2516 Committee meeting. In the event of any such finding by the Chair of This
2517 Committee, the Policy Committee, when it next meets, shall hear and
2518 decide whether to make a motion for Reconsideration, Rescission or
2519 Revocation and whether to extend any temporary suspension until that
2520 motion can be acted upon by This Committee.
2521

2522 **ARTICLE XII. OTHER ENDORSEMENTS**

2523
2524 **Section A. OFFICES AS TO WHICH THIS COMMITTEE MAY MAKE AN ENDORSEMENT**
2525

2526 In addition to non-partisan, non-statewide offices, judicial office and state and local
2527 ballot measures expressly described in Article XI of these Constitution and Bylaws, This
2528 Committee may make endorsements for partisan office, statewide nonpartisan office
2529 (other than judicial offices, which are governed by Article XI of these Constitution and
2530 Bylaws) and Democratic Party office as set forth in this Article XII of these Constitution
2531 and Bylaws. Any other form of endorsement or support for any office of any kind or
2532 nature whatsoever is expressly prohibited.
2533

2534 **Section B. INITIATION OF PROCESS**
2535

2536 Any member of This Committee may initiate the endorsement process for partisan,
2537 statewide nonpartisan and Democratic Party office by submitting a request to the Chair
2538 of This Committee. Once initiated, the endorsement process shall proceed as set forth
2539 in this Article XII.
2540

2541 **Section C. ENDORSEMENTS FOR PARTISAN AND STATEWIDE NONPARTISAN OFFICE**
2542

- 2543 1. Once the endorsement process has been initiated, the request that This
2544 Committee consider making endorsements for partisan office and nonpartisan
2545 statewide office (other than judicial office) shall be referred to the Policy
2546 Committee of This Committee. Except as set forth in Section C.3, below, the
2547 Policy Committee shall ascertain the endorsement(s) of the California
2548 Democratic State Central Committee for such state, including statewide, office(s)
2549 and, where applicable, whether voting for the office(s) in question include(s) any
2550 voters living in the County of Los Angeles. Once the Policy Committee has
2551 verified that voting for the office(s) in question will include voters living in the
2552 County of Los Angeles and has also verified that the California Democratic State
2553 Central Committee has made an endorsement in the race, the Policy Committee

2554 shall cause such qualifying endorsement(s) to be noticed for consideration at the
2555 next meeting of This Committee as the recommended endorsement(s) of This
2556 Committee. Where necessary to allow This Committee to make expenditures in
2557 connection with a special election, if desired, the Policy Committee of This
2558 Committee shall cause the Chair to call a special meeting of This Committee to
2559 consider such endorsement(s). Where the 7-day notice requirements for a
2560 special meeting make such a determination appropriate, the Policy Committee
2561 shall have the authority to make a determination to call, and cause the Chair to
2562 call, a special meeting to consider such endorsement(s) before an endorsement
2563 of the California Democratic State Central Committee has been made or
2564 finalized.

- 2565
2566 2. The endorsement for each such office shall be submitted to a vote of This
2567 Committee, which shall either, by a majority vote, ratify the endorsement of the
2568 California State Democratic Central Committee as the endorsement of This
2569 Committee or, if there is no such majority vote of ratification, not make an
2570 endorsement in that race.
- 2571
2572 3. The nominees of the Democratic National Convention Committee (or other
2573 appropriate national nominating body in the event of a vacancy during the
2574 pendency of the general election campaign) for the offices of President and Vice-
2575 President of the United States shall be the endorsed candidates of This
2576 Committee for those offices.

2577
2578 **Section D. DEMOCRATIC PARTY OFFICE**

- 2579
2580 1. Once the endorsement process has been initiated, the request that This
2581 Committee consider making endorsements for Democratic Party office shall be
2582 referred to the Policy Committee of This Committee. The Policy Committee shall
2583 ascertain whether the geographic area from which the office(s) in question is
2584 elected include(s) any area within the County of Los Angeles. Once the Policy
2585 Committee has ascertained the geographic area from which the office(s) in
2586 question is elected include(s) any area within the County of Los Angeles, the
2587 Policy Committee shall determine whether, in its judgment, it is prudent to wait
2588 for close of filing before This Committee makes an endorsement or whether,
2589 given the proximity of the filing cutoff date, such a delay would constitute an
2590 unwarranted impediment to This Committee weighing in on a matter of
2591 importance to the Democratic Party. Once the appropriate determinations have
2592 been made, the Policy Committee shall cause such qualifying endorsement(s) to
2593 be noticed for consideration at the next meeting of This Committee at which
2594 such consideration would be appropriate. Where voting on an endorsement at a
2595 regular meeting of This Committee would effectively prevent This Committee
2596 from making an endorsement reasonably in advance of when voting for the
2597 office(s) begin(s), the Policy Committee shall cause the Chair to call a special
2598 meeting of This Committee to consider such endorsement(s).

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2. The process for endorsement for each such office shall include a presentation of reasonable duration, as determined by This Committee, upon recommendation of the Policy Committee, by each candidate or her/his designee(s). Thereafter, the question whether to endorse a candidate shall be submitted to a vote of This Committee. The endorsement shall require a 60% (sixty percent) vote. Where the office in question only involves the election of a single person to that office, no matter the number of candidates, there shall be only one ballot.
 3. The Policy Committee shall devise and cause to be published with the notice of the endorsement vote an appropriate procedure for the casting of ballots for endorsement for any office which involve the election of more a single person to that office.

2613 **Section E. DETERMINATION OF A MAJORITY**
2614

2615 In determining whether sixty percent (60%) of ballots have been cast for a candidate's
2616 endorsement, blank ballots, void ballots, and abstentions shall be excluded.
2617

2618 **Section F. OTHER PROCEDURES**
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2646
1. Promptly after the referral of an initiation of the endorsement process to the Policy Committee, the Chair of This Committee or her/his designee shall be responsible for sending to all known candidates for the office(s) in question who are registered as Democrats notification in writing of:
 - a. The date, time and place of all relevant meetings;
 - b. Their right to consideration, if applicable;
 - c. If they have a right to be considered for endorsement, the requirement that, in order to be considered for endorsement by This Committee, they must be registered Democrats as of the date of the Policy Committee's consideration of endorsement in the race.
 2. The procedure for challenges of any proceedings or votes under this Article XII shall be the procedure set forth in Article XI.E.
 3. The procedure for reconsideration, rescission or revocation of an endorsement under this Article XII shall be the procedure set forth in Article XI.J.
 4. The procedure for the consideration of support or opposition to a recall of any elected public official under this Article XII shall be the procedure set forth in Article XI.I. The procedure for consideration of a successor candidate in a recall election governed by this Article XII shall be the same as the procedure that would apply to a motion to endorse a candidate for that office in a regularly scheduled election.

2647 **ARTICLE XIII. RESOLUTIONS**

2648

2649 **Section A. INTRODUCTION**

2650

2651 1. The following shall govern the submission of resolutions:

2652

2653 a. All resolutions must be typed;

2654

2655 b. Twenty (20) copies of each resolution must be provided to the
2656 Chair of the Resolutions Committee at least seven (7) days in advance
2657 of the meeting at which it is to be considered;

2658

2659 c. Whereas clauses must be limited to three (3) or less and resolved
2660 clauses to two (2) or less;

2661

2662 d. All resolutions must contain an "action clause" indicating the
2663 action requested;

2664

2665 e. Resolutions must be no longer than one (1) side of one (1)
2666 typewritten page (8-1/2" x 11").

2667

2668 2. The Resolutions Committee shall:

2669

2670 a. Consider only those resolutions submitted by a member of This
2671 Committee, an Assembly District Delegation, a Region, or by an
2672 entity chartered by This Committee.

2673

2674 b. Combine similar resolutions by re-writing.

2675

2676 a. Reject resolutions which repeat past positions unless substantially
2677 new actions are proposed.

2678

2679 b. Consider only those resolutions which by subject matter do not
2680 fall within the scope of the Legislative Action, Policy, Ballot
2681 Measures and Rules and Legal Committee(s).

2682

2683

2684 3. Except upon majority vote, the Resolutions Committee shall not consider any
2685 resolutions not in conformity with the foregoing rules.

2686

2687 4. Except as otherwise provided below a resolution must first be presented to the
2688 Resolutions Committee. There shall be at least three (3) copies provided.

2689

2690 5. For a resolution to be brought up directly on the floor of This Committee it must
2691 be signed by twenty-five (25) Regular Members from at least five (5) Assembly
2692 Districts.

2693
2694 **Section B. PASSAGE**
2695
2696 1. A resolution approved by the Resolutions Committee shall be brought up
2697 automatically for consideration as part of the Resolutions Committee Report.
2698
2699 2. A resolution not approved by the Resolutions Committee must meet the same
2700 signature requirements as one coming directly to the floor. These resolutions
2701 shall be considered during presentation of the report of the Resolutions
2702 Committee.
2703
2704 3. No resolution shall be passed except upon sixty percent (60%) affirmative vote.
2705
2706 **ARTICLE XIV. REGIONS**
2707
2708 **Section A. COMPOSITION**
2709
2710 This Committee shall have no less than five (5) and no more than seven (7) Regions the
2711 composition of which shall be determined by majority vote of the Committee "no less
2712 than thirty (30) and no more than ninety (90) days before" the Organizational Meeting
2713 upon recommendation of the Policy Committee.
2714
2715 **Section B. DUTIES**
2716
2717 1. The Region shall implement the duties and functions of This Committee in the
2718 local districts and shall assist in broadening the participation and initiative of the
2719 members in the Region.
2720
2721 2. Specifically each Region shall be responsible for:
2722
2723 a. Coordinating regional programs developed in the local districts and
2724 carrying out county-wide programs in the Region.
2725
2726 b. Regional meetings of certain Standing Committees.
2727
2728 c. Such other duties and functions as may contribute to more visible and
2729 viable presence of the Democratic Party in the Region.
2730
2731 3. Rules of procedure consistent with these Constitution and By-Laws may be made
2732 by each Region.
2733
2734
2735
2736 **Section C. MEMBERSHIP**
2737
2738 1. All Regular Members of This Committee residing in a given Region shall be
2739 members of that Region.

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2. Alternate Members shall be members of the Region in which their Appointing Member resides, except when serving as an alternate for the Highest Finishing Democrat or Democratic officeholder whose District extends into Los Angeles County, but who is not himself/herself registered to vote in Los Angeles County. In the case of such an exception, the Alternate Member shall be a member of the Region in which the Alternate Member is registered to vote.
 3. Club Presidents, Democratic State Central Committee members, elected officials and other Democratic leaders may be included as non-voting members.

2751 **Section D. MEETINGS**

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2765
1. Each Region shall hold at least one (1) meeting every two (2) months at the call of the Regional Vice-Chair. All meetings shall be held in the Region or in conjunction with a regular meeting of This Committee. Failure of the Regional Vice-Chair to call these meetings will authorize the Policy Committee to remove the Regional Vice-Chair and authorize new elections.
 2. Written notice containing the time, place, and agenda shall be sent to each member at least seven (7) days prior to any meeting.
 3. Within two (2) weeks after any Region meeting the Secretary shall send a copy of the minutes and a list of those in attendance to the Recording Secretary of This Committee.

2766 **ARTICLE XV. ASSEMBLY DISTRICT DELEGATIONS**

2767
2768 **Section A. MEMBERSHIP**

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2780
1. All Regular Members of This Committee residing in a given Assembly District shall be members of that Assembly District Delegation.
 2. Alternate Members shall be members of the Assembly District Delegation in which their Appointing Member resides, except when serving as an alternate for the Highest Finishing Democrat or Democratic officeholder whose District extends into Los Angeles County, but who is not himself/herself registered to vote in Los Angeles County. In the case of such an exception, the Alternate Member shall be a member of the Assembly District Delegation in which the Alternate Member is registered to vote.

2781
2782 **Section B. MEETINGS**

- 2783
2784
2785
1. The first meeting of the Delegation shall be called by the previous Chair, if re-elected to This Committee, or by the Assembly nominee. If the meeting is not

2786 called within two (2) weeks after the Organizational Meeting of This Committee,
2787 the Chair of This Committee shall appoint a member of the Delegation to call the
2788 meeting.

2789
2790 2. Each Delegation shall meet at least every two (2) months at the call of the
2791 Delegation Chair. Failure to call these meetings will authorize the Policy
2792 Committee to remove the Delegation Chair upon request of the Delegation and
2793 to authorize new elections.

2794
2795 3. Written notice containing the time, place, and agenda shall be sent to each
2796 member at least seven (7) days prior to the meeting.

2797 4. Meetings maybe held in conjunction with a meeting of a Region or This
2798 Committee.

2799
2800 5. Within two (2) weeks after any meeting, the Secretary of the Delegation shall
2801 send a copy of the minutes and a list of those attending to the Recording
2802 Secretary of This Committee.

2803
2804 6. Except when sitting as an Endorsement Recommendation Committee, all Regular
2805 Members and all Alternate Members present shall count toward a quorum. The
2806 number of voting members needed to constitute a quorum for meetings of
2807 Assembly District Delegation(s) is the lesser of the number equal to:

2808
2809 a) A majority of the filled positions of all Regular Members, or six (6);

2810
2811 [For example, if there are four (4) filled Regular Member positions and every
2812 one of the four (4) Regular Members has appointed an alternate, the quorum
2813 is four (4) voting members since four (4) -- the number of filled Regular
2814 Member positions -- is less than six (6) and any of the eight voting members
2815 of the delegation (the four (4) Regular Members and four (4) alternates) may
2816 be counted for the purpose of constituting a quorum].

2817 *[Note: Regular Members are defined as Elected, Appointed, and Ex-Officio*
2818 *Members.]*

2819 **Section C. RULES**

2820
2821 1. Rules of Procedure consistent with these Constitution and By-Laws may be made
2822 by each Delegation.

2823
2824 2. This Committee may determine any issue or election that any Delegation has
2825 been unable to resolve at three (3) or more meetings in which there was voting
2826 on the issue or elections.

2827 **ARTICLE XVI. CHARTERS**

2828
2829 **Section A. AUTHORITY**
2830

- 2831 1. Pursuant to California Elections Code Section 20201, all organizations which
2832 include in any part of their name the name of the Democratic Party and directly
2833 or indirectly solicit funds in Los Angeles County for any purpose whatsoever
2834 under the representation, either express or implied, that the funds are being
2835 solicited for the use of the Democratic Party must first be chartered by one (1) of
2836 the following:
2837
2838 a. The Los Angeles County Democratic Central Committee;
2839
2840 b. The California State Democratic Central Committee; or,
2841
2842 c. A majority of the members of the California Delegation of the Democratic
2843 National Committee.
2844

2845 **Section B. GRANTING**

- 2846
2847 1. Subject to the provisions set forth herein below, This Committee may charter
2848 any organization that has as its objective the advancement of the Democratic
2849 Party.
2850
2851 2. Any charter granted by This Committee shall be effective from the date said
2852 charter is granted to the date of the regular meeting in January of the following
2853 year, unless revoked as hereinafter provided.
2854
2855 3. There shall be three (3) types of organizations eligible for charter:
2856
2857 a. A membership organization, including a Democratic Club;
2858
2859 b. A council made up of representatives from various Democratic Party and
2860 chartered organizations; and,
2861
2862 c. A political action committee.

2863
2864 Eligibility to charter shall also be contingent upon meeting the following
2865 requirements;

- 2866
2867 (i). A membership organization, including a Democratic Club, shall
2868 require that its voting members be registered Democrats, or
2869 persons ineligible to register as Democrats who express an intent
2870 to register as a Democrat upon becoming eligible. It shall also
2871 require that its members pay dues, and affirmatively apply for
2872 membership in a manner in which the member, at a minimum, is
2873 identified by name and address.
2874 A membership organization, including a Democratic Club, may
2875 have a category of nonvoting allies who are registered voters who
2876 disclosed no preference for a political party (or, prior to that

2877 designation, registered as “decline to state”) on their voter
2878 registration card. The designation in the organization’s bylaws
2879 and any filing with any Democratic Party organization of any such
2880 nonvoting members must make their nonvoting status clear.
2881

2882 (ii). Any organization comprised entirely of a specified membership
2883 made up of representatives from a Democratic Party Central
2884 Committee and/or Democratic Party chartered organizations who
2885 are members by virtue of their office/title shall require that its
2886 voting members be registered Democrats, or persons ineligible to
2887 register as Democrats who express an intent to register as a
2888 Democrat upon becoming eligible.
2889

2890 4. This Committee may only charter an organization, which has been
2891 recommended for chartering by:

2892
2893 a. The Organizational Chartering and Development Committee of This
2894 Committee; or
2895

2896 b. If the organization seeking a charter is a membership organization,
2897 including a Democratic Club, the majority of the members of the
2898 Assembly District Delegation in which a majority of the members of the
2899 organization reside.
2900

2901 5. This Committee shall have no authority to grant a charter to an organization
2902 which has not complied with the provisions of Article XV.B.4 above.
2903

2904 **Section C. DENIAL AND REVOCATION**
2905

2906 1. This Committee shall have the power and authority to deny or revoke a charter
2907 of any organization, for cause by majority vote. Cause for denial or revocation
2908 shall include:
2909

2910 a. The endorsement of a non-Democrat for elective office;
2911

2912 b. Use of the name of the Democratic Party without a charter;
2913

2914 c. In the case of a "membership" organization, knowing enrollment of a
2915 person registered to vote as anything other than a member of the
2916 Democratic Party as a voting member of the organization;
2917

2918 d. Transferring of funds from the organization's accounts to an account of a
2919 non-Democrat running for elective office;

2920 e. Acting in violation of State or Federal laws or regulations; and/or
2921

2922 f. Taking an affirmative action, or having a stated purpose of the

2923 organization, which a two-thirds majority of those members of This
2924 Committee voting, after affording the chartered organization an
2925 opportunity to be heard, finds to be inimical to the interests of
2926 Democratic Party.
2927

- 2928 2. No organization's charter may be revoked without sixty (60) days written notice
2929 of grounds of revocation having been mailed to the Chair of the organization in
2930 question, and the rights of response before This Committee having been granted
2931 to said organization's designated representative. For purposes of this Section
2932 the Chair shall mean the last person designated in writing to This Committee as
2933 Chair.
2934

2935 **Section D. APPLICATION REQUIREMENTS**
2936

- 2937 1. All organizations which fall under the mandatory chartering provisions of
2938 Election Code Section 20201 and desire to be chartered by This Committee shall
2939 make application for such charter in writing. The application shall contain:
2940
- 2941 a. The name of the organization;
 - 2942
 - 2943 b. A copy of the Constitution and By-Laws of the organization, and if
2944 applicable, its Articles of Incorporation, all of which must contain such
2945 provisions as This Committee may require;
 - 2946
 - 2947 c. Agreement by the organization that it will give ten (10) days written
2948 notice of any and all of its meetings, both regular and special, to:
2949
 - 2950 (i) All members of the Assembly District Delegation which
2951 recommended its charter; or,
2952
 - 2953 (ii) The Chair of This Committee and the chair(s) of the Organizational
2954 Chartering and Development Committee of This Committee if the
2955 organization was not recommended for charter by an Assembly
2956 District Delegation.
2957 - 2958 d. The names, addresses, and phone numbers of all persons appearing on
2959 the organization's Statement of Organization filed with the applicable
2960 filing officer, including the organization's officers which shall include as a
2961 minimum a chair and a treasurer.
2962
 - 2963 e. The identification number(s) used by the organization when filing
2964 statements with the Secretary of State, the Fair Political Practices
2965 Commission, and/or the Federal Elections Committee.
 - 2966 f. A written certificate signed by the President and Secretary of the
2967 organization, certifying that each of its members is a registered Democrat

2968 or is a person devoted to the principles of the Democratic Party and
 2969 ineligible to register as a voter because of inability to meet registration
 2970 requirements. The certificate shall further certify that any such member
 2971 intends to register as a Democrat immediately upon becoming eligible.
 2972 g. Individual signatures, addresses and telephone numbers of the
 2973 organization's members who have not signed another organization's
 2974 charter application as set forth below:
 2975
 2976 (i) For membership organizations recognized as an affiliate of the
 2977 California Young Democrats or College Democrats of America: not
 2978 less than ten (10) members;
 2979 (ii) For all other membership organizations, including all other
 2980 Democratic Clubs: not less than twenty (20) members;
 2981
 2982 (iii) Because political action committees are not membership
 2983 organizations, the only signatures required for political action
 2984 committees are of a responsible official agreeing to comply with
 2985 the chartering requirements and making the certifications
 2986 required by the application form.
 2987
 2988 h. The appropriate chartering fee.
 2989
 2990 i. Unless an organization is a political action committee, it shall also include
 2991 the following in its application:
 2992
 2993 (i) A complete roster (in hard copy and electronic format, if
 2994 available) containing the names, addresses, and phone numbers
 2995 of all its members.
 2996
 2997 (ii) Constitution and By-Laws which contain provisions indicating that
 2998 the organization has regularly scheduled meetings.
 2999
 3000 (iii) An agreement that the organization will send notice to each
 3001 member of the Assembly District Delegation in which a majority of
 3002 the members reside. Said notice shall be given to the Chair of This
 3003 Committee and the chair(s) of the Organizational Chartering and
 3004 Development Committee if such organization does not have a
 3005 majority of its membership in one (1) Assembly District.
 3006
 3007 2. This Committee may charter by a sixty percent (60%) vote of those present and
 3008 voting, one (1) organization using the name Los Angeles County Democratic
 3009 Central Committee Political Action Committee. Any group of persons desiring to
 3010 be chartered by This Committee to use the name Los Angeles County Democratic
 3011 Central Committee Political Action Committee shall make written application for
 3012 charter. In addition to those items set forth in Article XV.D.1 above, the

- 3013 application shall contain:
3014
3015 a. A copy of the Constitution and By-Laws of the organization and, if
3016 applicable, the Articles of Incorporation. These documents must indicate
3017 that the group having decision-making authority in the organization
3018 consists of at least one (1) person from each Supervisorial District in this
3019 county.
3020
3021 b. An agreement that the political action committee will not oppose any
3022 candidate which This Committee has endorsed.
3023
3024 c. An agreement that the political action committee will not support or
3025 oppose a proposition, ballot measure or recall in opposition to a position
3026 which This Committee has adopted.
3027
3028 3. This Committee, upon recommendation of the Policy Committee, may adjust the
3029 chartering fees. Such adjustments shall be made no more frequently than once
3030 per calendar year. In addition, the Policy Committee shall establish uniform late
3031 application fees/penalties for organizations filing their application for a charter
3032 in an untimely manner may, in its discretion, modify the late application
3033 fee/penalty; provided that no such modification may take effect until the
3034 calendar year immediately following the calendar year in which the modification
3035 was adopted.
3036

3037 **ARTICLE XVII. AMENDMENTS**
3038

3039 Proposed amendments to the Constitution and By-Laws must be submitted in writing at
3040 a regular meeting of This Committee, presented thereat, and at the next regular
3041 meeting may be adopted by two-thirds (2/3) affirmative vote of those members present
3042 and voting, a quorum being present. A notice in writing shall be mailed at least seven (7)
3043 days prior to the meeting at which the vote will be taken to all members of This
3044 Committee.