

Contact Group Meeting (No.3)

Boiler House, Angell Town

Minutes

Tuesday 14 November 2017 3:30-5:00pm Venue: St John's Primary School, 85 Angell Road, Brixton, SW9 7HH	
Chair	Cllr Donatus Anyanwu (Chair) – <i>Cabinet Member, Lambeth Council</i>
Attendees	Rohini Anand-Pal – <i>Senior Policy & Communications Officer, Lambeth Council</i> Pauline Foster – <i>Housing Development Team Manager, Lambeth Council</i> Rev Rosemarie Mallett – <i>Vicar, St. John's Angell Town & Chair, St. John's Primary School Board</i> James Asfa – <i>Community Engagement, St John's School</i> Claudette Jaggon – <i>St John's Church representative</i> Margaret Ajanaku – <i>Acting Estate Director, Angell Town RMO</i> Onomo Metitiri – <i>Area Housing Manager, Family Mosaic</i> Zara Nashnuh – <i>Housing Operations Manager, Notting Hill Housing</i> Charmaine Grant – <i>Representative for L&Q Housing</i>
Apologies	Cllr Matt Parr – <i>Councillor, Lambeth Council</i> Francis Hector – <i>Chair, Angell Town RMO</i> Martin Clark – <i>Headteacher, St John's Primary School</i> Elaine Lewis – <i>Property Manager, L&Q Housing</i>
Minutes	Rohini Anand-Pal, L.B Lambeth
1.	Welcome, Introduction / Apologies
	<ul style="list-style-type: none">• Cllr Donatus welcomed all to the meeting in particular the Housing Association representatives and representative from Community Engagement from the school. Apologies noted above for those who were unable to attend the meeting.• Cllr Donatus and the group emphasised that this meeting was only to be attended by representatives of key stakeholder groups and not for residents. Residents will be able to be represented when block reps are nominated by the housing associations in due course.

2.	Minutes of last meeting (4/7/17) and matters arising		
2.1	<ul style="list-style-type: none"> Point 2.2 – identify group member to sit on contractor procurement process - it was agreed to defer this action to nearer the time 		
2.2	<ul style="list-style-type: none"> Point 2.4 – identify group member to be involved in conversations with architect/designer – it was agreed this would be deferred to nearer the time 		
2.3	<ul style="list-style-type: none"> Point 2.5 – Block Champions to be identified at a later date by Housing Associations who are now part of the contact group meetings. 		
	ACTION/S	LEAD	COMPLETION
2.7	Need names of block champion representatives from RMO and RSL	MA	Deferred
2.8	Need Terms of Reference / roles and responsibility for the Contact Group	RA-P	November 2017
	Need Terms of Reference / roles and responsibility for the Block Representatives		January 2018
2.9	Meet with the three housing associations to discuss stakeholder involvement	DA	31 October 2017
3.	Draft Terms of Reference for the Contact Group		
3.1	RA-P circulated a first draft of Terms of Reference for the group to comment on Amendments were made at the meeting as agreed by all and main additions to be incorporated were: <ul style="list-style-type: none"> The role of the Chair Code of Conduct 		
3.2	Cllr Donatus emphasised the importance of the housing associations attendance at these meetings in order to represent the residents.		
	ACTION/S	LEAD	COMPLETION
3.3	RA-P to circulate amended version of Contact Group Terms of Reference	RA-P	January 2018
4.	Update on demolition timetable		
4.1	PF informed the group that Artelia has been appointed as the Employers Agent. They are going through processes that they need to re the demolition i.e. making enquiries re the boundary wall. They are commissioning various surveys. It was suggested to PF that Marcia Burke be contacted and kept in the loop about any matters relating to the school building – Marcia is the schools Business Manager.		

4.2	PF has weekly telephone meetings with Artelia for updates.		
4.3	Planning application needs to be re-submitted as they want the final statement		
	ACTION/S	LEAD	COMPLETION
4.4	Pauline to contact Marcia Burke re any building matters during the process pm mburke9.208@lgflmail.org	PF	November 2017
4.5	RA-P to send out Employers Agent information electronically to the group	RA-P	November / December 2017
4.6	RA-P to send proposed demolition timetable and email minutes of these meetings to Marcia Burke	RA-P	ongoing
5.	Group Membership		
5.1	Cllr Donatus, RA-P and PF met with the Housing Associations at the end of October. They will be part of the contact group and attend the meetings.		
5.2	Under this group we will have a block representative from each housing association to disseminate information to the residents		
5.3	RA-P to circulate list of properties from each housing association to the contact group. Still awaiting L&Q's list.		
	ACTION/S	LEAD	COMPLETION
5.4	RA-P to circulate list of properties from each housing association to the contact group.	RA-P	December 2017
5.5	Need a list of L&Q Housing property addresses	CG/EL	December 2017
6.	Next steps		
6.1	In the process of procuring a demolition contractor		
7.	Any other business		
7.1	<p>A general conversation took place over some of the proposed suggestions for the temporary space after demolition takes place:</p> <ul style="list-style-type: none"> • A community garden where everyone of all ages can be involved • A community café • An outdoor gym – conversations at earlier meetings seem to suggest the £20k needed for this was being funded by the housing associations at approx. £5k each. However, this has not been confirmed to date 		
8.	Date and time of next meeting / future meetings		
8.1	<ul style="list-style-type: none"> • All meetings to be held at St John's Primary School, Angell Town at 3:30-5pm • Next meeting: Tuesday 16 January 2018 @ 3:30 – 5pm • Future meetings: Tuesday 13 March 2018; Tuesday 22 May 2018 		