

Contact Group Meeting (No.6)

Boiler House, Angell Town

Minutes

Tuesday 22 May 2018 3:30-5:00pm Venue: St John's Primary School, 85 Angell Road, Brixton, SW9 7HH	
Chair	Cllr Donatus Anyanwu (Chair) – <i>Cabinet Member, Lambeth Council</i>
Attendees	Rohini Anand-Pal – <i>Senior Policy & Communications Officer, Lambeth Council</i> Pauline Foster – <i>Housing Development Team Manager, Lambeth Council</i> Rev Rosemarie Mallett – <i>Vicar, St. John's Angell Town & Chair, St. John's Primary School Board</i> Lesley-Ann Andrews – <i>Housing Management, Notting Hill Housing</i> Margaret Ajanaku – <i>Estate Director, Angell Town RMO</i> John Phelan – <i>Neighbourhood Manager, Peabody Properties</i> James Gregory – <i>Senior Project Manager, Artelia</i> Marcia Burke – <i>Business Manager, St. John's Primary School</i> Sofia Bryan – <i>Head of St John's Primary School</i> Jedidhre Onchere, <i>Big Local North Brixton</i>
Apologies	Claudette Jaggon – <i>St John's Church representative</i> Elaine Lewis - <i>Property Manager, L&Q Housing</i> Davina Unuefa – <i>Notting Hill Housing</i> Onomo Metitiri – <i>Area Housing Manager, Peabody (formerly Family Mosaic)</i>
Minutes	Rohini Anand-Pal, L.B Lambeth
1.	Welcome, Introduction / Apologies
	<ul style="list-style-type: none">• Cllr Donatus welcomed all to the meeting. Apologies noted above for those who were unable to attend the meeting.

2.	Minutes of last meeting (15/03/18) and matters arising		
2.1	Minutes were accurate and agreed		
2.2	3.6 – Questions for local resident were not sent out to the group by James but main matters are working in close proximity of the school and the demolition timetable		
2.3	3.7 - Marcia confirmed that there will be no summer school run this summer due to the planned demolition works		
2.4	4.5 – Block rep meeting has not yet been arranged, RA-P and PF to agree a June date and send out a meeting invite and include JO.		
2.5	4.6 – All seemed ok with the logistics plan that was sent out		
	ACTION/S	LEAD	COMPLETION
3.	Update on Demolition timetable		
3.1	Timetable at present will run from 6 June – 14 Sept. Early June will be mobilization and preparing the site. Proposed start date for internal works is 25 June, i.e. soft strip. There is likely to be a lot of traffic during this time. Last part of the job is the backfill of the site from 3 Sept. Traffic will be reduced by then.		
3.2	There has been a slight delay in the Procurement process. Five contractors have now been finalized to two. More details are needed on costings. We need to ensure we get the right contractor and conditions. An assessment was done this morning.		
3.3	Two weeks before any works start, communications need to be sent out to all businesses and residents in the area to remind them of the scheduled works.		
3.4	Children can design the hoardings on what they would like to have in the area		
3.5	A decision needs to be made on the fencing of the school		
	ACTION/S	LEAD	COMPLETION
3.6	James to keep Rohini updated with timetable so communications can be scheduled	JG / RA-P	Ongoing
4.	Engagement and Communication		
4.1	Block representatives meeting to be organized for some time in June		
4.2	Information to be communicated about parking spaces during the works		
4.3	School to speak to children re ideas for the hoardings		
4.4	Communication around Asbestos removal which is currently planned from 25 June for 3 weeks. Need to put everyones minds at ease as people will worry about the asbestos		
4.5	Marcia is leading on the communications with governors and parents and will put information we provide on the school website. We need to consider translation for those in the Portuguese and Spanish communities where English is not their first language.		

4.6	A separate meeting needs to be organized with those who live directly next to the site/walkway as they will have concerns re the Asbestos. Suggest a drop in meeting for those affected with translators		
	ACTION/S	LEAD	COMPLETION
4.7	RA-P / PF to organise Block Reps and Contact Group Meeting	RA-P/PF	May/June 2018
4.8	Organise meeting with those directly next to the site	RA-P/ PF/JG	June 2018
5.	Next steps		
5.1	Need more information on the security of the site whilst works are taking place: James informed the group that there will be CCTV and a guard on site during the day. What is the response time if anything happens? James did not know the specific time of response. Can try and find out.		
5.2	Before, during and after the works we want to put update pictures on the webpage and the school site so people can see progress.		
5.3	Need indicative dates for works so communications can be sent out		
5.4	A conversation with Rachel and Su needs to take place about the money for the gym equipment that has previously been raised		
6.	Any other business		
6.1	<ul style="list-style-type: none"> Jedidhre informed the group that there are 31 groups in Angell Town and Big Local does a lot of work with them. Next event being held in Angell Town is the Big Lunch in July. 		
7.	Date and time of next meeting / future meetings for 2018		
7.1	<ul style="list-style-type: none"> All meetings to be held at St John's Primary School, Angell Town at 3:30-5pm Next meeting: Tuesday 10 July @ 3:30-5pm – St John's School Future meetings: Sept TBC Nov TBC 		