

## **CRESSINGHAM DESIGN FORUM: CRESSINGHAM GARDENS ESTATE**

# **MEETING SUMMARY – 30<sup>TH</sup> JULY 2018**

### 1- Discussion points:

- 1.1 Limited attendance at the Design Forum launch – there is a need to consider how the project team disseminates material to a wider audience and ensure participation at the meetings – Design Team to were asked to review the process of promoting the Design Forum participation, revisiting the use of The Hub and setting a topic for discussion at the next meeting (and communicating it beforehand).
- 1.2 An explanation was provided to attendees on the Royal Institute of British Architects (RIBA) work stages and how the Design Team will be working through the process – it was explained that the Design Team is currently contracted to undertake work up to RIBA Stage 3.
- 1.3 An indicative timeline was presented to attendees on the work that will be undertaken through the various RIBA Stages and where residents will be asked to take part in discussions i.e. through regular Design Forum meetings, drop-in sessions, newsletters, design workshops and site visits.

### 2- Actions:

- 2.1 Design Team to consider returning to The Hub for future meetings.
- 2.2 Focus the next Design Forum meeting on “open spaces” and include further information in a newsletter promoting the topic being discussed in advance of the next meeting.
- 2.3 Update the project website so that material from the Design Forum is accessible to residents who were unable to attend.