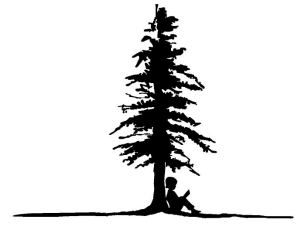


Hello Parents, Families and Students of the Class of 2023!

Our 8th Grade Promotion Ceremony is rapidly approaching! This notice contains important information regarding preparation for the event as well as expectations for Promotion day.

PLEASE READ THROUGH THIS NOTICE COMPLETELY!



Student End of Year Checkout Procedures:

In order to be cleared for Promotion, all textbooks must be returned and accounted for and lockers must be cleared out by Wednesday, June 5th. Failure to settle all debts for any missing textbooks and athletic jerseys or other materials will result in the student's transcripts being held until such debts are satisfied. A checkout form will be available for pick up from Lissette on Tuesday (6/4/2019).

Promotion Ceremony Information:

Class of 2023 Promotion Ceremony

5:00-6:00pm (Doors at 4:15pm, ceremony to promptly start at **5pm**)

Promotion Reception

6:00-7:30pm (clean-up from 7:00-7:30pm)

Students are welcome to stay on campus after school in the back patio, and we will order pizza. We will start walking to the venue from LFP around 3:45pm.

****All students must arrive to the venue no later than 4:00pm!****

Wednesday, June 12, 2019

LA Celebration Banquet Hall

2969 Wilshire Blvd., Los Angeles, CA 90010

Guests: Space will be limited, so please limit guests to **3 people per student** (not including the student). Seating is general admission. This will be a packed event, so please be sure to fill all available seats. If possible, please hold small children on your lap.

There is limited parking available. Valet parking is available at the venue for \$7 on a first come, first served basis. Space is limited, so we encourage you to consider carpooling and/or using a ride-share app (Lyft/Uber).

Please note: We request that families bring no balloons, which may disrupt the view of others, nor air-horns or noise makers that may disrupt the ceremony. Thank you! Anyone disrupting the ceremony will be asked to leave immediately.

Promotion Night Behavioral Expectations and Standards

Help us keep the ceremony running smoothly by adhering to the following:

- It is imperative that all students report to the LA Celebrations Banquet Hall no later than 4:00 pm. Arriving late could result in a student being excluded from walking in with the rest of the class as **we cannot hold the procession for late students.**
- Parents are not allowed into the seating area until 4:30 pm.
- Students must not bring personal items (purse, etc.) into the ceremony. They will be allowed to bring their cell phones in as long as they abide by the following – which are **non-negotiable:**
 - Phones must be silenced during the ceremony (not on vibrate!).
 - Students must act responsibly and with decorum while on the stage.
 - Students must leave phones in their pocket or on their seat when receiving their certificates (they may not carry their phones with them to the receiving lines.)

Behavioral Expectations

Our Promotion Ceremony is meant to be a positive celebration of students and their achievements. Any student attracting negative attention and/or disrupting the proceedings will be escorted from the venue immediately. His/her certificate will not be awarded and requests for transcripts will not be honored until a parent/student conference is held with the Principal.

Promotion dress is business attire:

- Dress shoes (no tennis shoes or flip flops)
- Dress slacks, shirts and/or dresses (no jeans, shorts, or t-shirts)

Please note that the event will take place outside and mostly on grass, so we encourage you to dress for the season and be mindful of your shoe selection.

Promotion Practice

PROMOTION PRACTICE IS MANDATORY! Promotion practice will be held during the elective block on Wednesday, June 12 (the same day as Promotion) at the LFP campus. **All students must be in attendance for the entire practice or they will not be allowed to participate in the promotion ceremony.**

