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Committee: FOUNDATION BOARD OF DIRECTORS

Date: March 17, 2016

Time: 12:00 NOON

Location: ST 541

Present:

D. Crippens

R. Farrell

C. Johnson-Taylor

D. Kuba

R. Lane

S. Martínez

J. McDowell

J. Motta

K. Phipps

E. Pulation

J. Yokota

Ex-Officio:

L. Frank

M. Gallagher

E. Robinson

Staff:

A. Arnold, Executive Director

C. Du, Assistant

Guests: Victoria Genevier, Stanislowski and Company.

Meeting Convened: The Foundation Board meeting was called to order at 12:05 p.m. by Chairperson David Crippens. David Crippens asks everyone to introduce themselves since there is a new board member present.

Public Comment: No public comment.

Approval of Minutes: The minutes for board meeting held February 18, 2016 were approved. The minutes for special board meeting held February 18, 2016 were approved.

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Item IV: Chairperson’s Report

Key Consideration

- David Crippens congratulates President Laurence Frank and the College for passing the Accreditation visit.
- David Crippens states that the foundation will meet the goal set at the retreat to double the money disbursed in 5 years through entrepreneurial projects.
- David Crippens states that in regards to the Brown Act, the district lawyer has requested that any requests go through the college president.



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- David Crippens states that he had an extraordinary meeting with Vice President Mary Gallagher yesterday to discuss entrepreneurial projects and alumni engagement.
 - David Crippens states that they are looking at the 95th and 100th anniversaries to do alumni engagement and that he will work with Abby Arnold on a plan.
 - John McDowell states that the January minutes stated that focus on alumni would be slowed down and asks why the reversal.
- John McDowell states that he thinks alumni engagement should be a top priority.
- David Crippens states that the college shut down with Accreditation and that he couldn't speak to anyone at the college for three months because all the energy was going toward Accreditation.
- David Crippens states that the Dinner Task Force which Darlene Kuba is head will be focusing on how to enhance revenues, how to make the dinner not as time consuming for the board, and will possibly put out an RFP for an event planner.
- David Crippens states that there are two grants going through the foundation: one for SLATE-Z and one for Civic Engagement.
- David Crippens thanks board members that were involved in the scholarship process and asks that anyone interested in attending the scholarship ceremony let Abby Arnold know.
- David Crippens talks about an article that Robert Farrell brought to his attention where a lawsuit is being settled that would have money be directed at workforce training in certain zip codes.
 - Robert Farrell states that the foundation should take advantage of political decisions that work in its favor and that this institution will not run into problems that a city would.
 - David Crippens states for the record that he is on the Workforce Development Board.

Action Taken: No action required.

Item V: Executive Director's Report

Key Consideration

- Scholarships
 - Abby Arnold states that the scholarship awarding process is underway with more applicants and scholarship money than before.
 - Abby Arnold states that scoring of the essays is being done by potential donors, past donors, volunteer faculty, staff, and board members.
 - Abby Arnold states invites interested board members to attend the scholarship ceremony.
 - Darlene Kuba states that she is still in the process of reading essays and asks if there is a new deadline to read the essays.
 - Abby Arnold asks if Friday or Monday will work.
 - Christine Du states that she needs to talk to Patrick Reed but Friday should be good.
 - Abby Arnold thanks Mary Gallagher for making Patrick Reed available to the scholarship process.
 - John McDowell asks about the Tools for the Trades scholarships.



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- Abby Arnold states that he has been referring to money scholarships.
- John McDowell asks how much is being given out this semester.
- Abby Arnold refers to the numbers in her handout.
- John McDowell asks if many students attend the ceremony.
- Abby Arnold states that the students and their families fill the tent.
- Chini Johnson-Taylor asks how much scholarship money is being given out for the year.
- Abby Arnold apologizes for not having the number at hand, which was approved in January.
- David Crippens suggests the number be sent out to the board later.
- Darlene Kuba states that that number should be on the website.
- John McDowell states that the number should also be included in President Laurence Frank's weekly email.

Action Taken: No action required.

Item VI: Monthly Budget Statement

Key Consideration

- Rod Lane states that the Audit and Finance Committee will work on investments and that Sandra Martínez will be joining the Finance Committee.
- Victoria Genevier presents the financial statements.
 - There is a new line item added for income for the culinary event
 - There is nothing out of the ordinary in the budget versus actual report.
 - There are unrealized losses from the Union Bank Account.
 - John McDowell asks what an unrealized gain or loss is.
 - Victoria Genevier states that those are the fluctuations in the stock market.
 - Designated funds came in for the Gold Thimble Supply Scholarship.
 - The normal dividends and interest came in.
 - Designated funds went out for American Gas Association Scholarship and musical instruments.
 - The details are available on the disbursement page.
 - All administrative expenses remain the same.
- Darlene Kuba asks what the Paychex payments are in the disbursement form.
- Victoria Genevier states that it is the payroll taxes, liabilities, and processing fees.

Action Taken: No action required.

Item VII: Student Profile

Key Consideration

- Laura Cruz-Atrian gives a presentation on the LATTCF Student Profile.
 - Laura Cruz-Atrian states that the goal is to paint a picture of what LATTC's student body looks like, to answer questions, and to get an idea of the foundation's interests.
 - Laura Cruz-Atrian states that 1 out of every 2 FTES (full time equivalent student) is taking non-credit courses that are not going toward a certificate or



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- degree.
- President Larry Frank states that there are enhanced non-credit courses that go toward the direction of their degree.
 - Laura Cruz-Atrian states that 80% of students are part time students.
 - David Crippens asks if scholarships go to full time or part time students.
 - Abby Arnold states that some scholarships allow for part time students but the bulk go towards full time students.
 - Laura Cruz-Atrian states that 48% of students take less than 6 units. Laura Cruz-Atrian states presents on race/ethnicity, age, and gender.
 - The majority of students (66%) identify as Hispanic or Latino.
 - President Laurence Frank states that part of the 66% is people identifying as more than one race.
 - David Crippens states that people declaring more than one race will happen more as time goes on.
 - Robert Farrell asks if there are multi culture distinctions such as Muslims.
 - President Laurence Frank states that that would count as Anglo-white and asks if there is data collected on religions.
 - Laura Cruz-Atrian states that there is no data collected on religions and that the data is self-declared.
 - Laura Cruz-Atrian states that 32% of students are ages 20-24, 39% of students are ages 25-34, 22% of students are over 34 and 17% of students are under 20.
 - Abby Arnold points out that over 50% of students are over 25 years old so LATTTC does not have a regular college aged cohort.
 - Laura Cruz-Atrian states that the college is 53% male which is unusual for colleges.
 - Laura Cruz-Atrian states that the two big educational goals are to transfer to a 4 year college or to take a vocational program.
 - Laura Cruz-Atrian states that most students have some sort of prior high school education.
 - Laura Cruz-Atrian states that in fall 2015, there were the following special populations: 500 veterans, 390 former foster youth, and 510 DSPS students.
 - Laura Cruz-Atrian states that certificate completions have doubled in comparison to degree completions and transfers.
 - Laura Cruz-Atrian describes the percentages of student in the different pathways, in programs that don't have a pathway, and undecided students.
 - Laura Cruz-Atrian states that based on students who got awards in the 2014-2015 academic year:
 - The maximum time it took to get an award was 41 years.
 - The minimum time to get an award was 1 year.
 - The average time to get the first certificate or degree is 5.6 years.
 - Sandra Martínez asks if there is any data on students coming from the criminal justice system.
 - Laura Cruz-Atrian states that the data is not collected.
 - David Crippens states that it may be about 20-30%.



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- David Crippens thanks Chini Johnson-Taylor for requesting the presentation.
- David Crippens states that the Laura Cruz-Atrian did a wonderful job on the presentation highlighted student populations and opportunities for the future.

Action Taken: No action required.

Item VIII: Report From the President

Key Consideration

- President Laurence Frank states that there are a lot of motivations this fall for students in terms of voting.
 - President Laurence Frank states that there is bond measure for community colleges.
 - President Laurence Frank states that there is an initiative that would raise the minimum wage,.
 - President Laurence Frank states that there is a measure on the ballot to reduce the minimum units from 12 to 6 required to get the discounted TAP card.
- President Laurence Frank states that he has met many alumni and children of alumni so he wants to work towards those two separately.
- President Laurence Frank states that SLATE-Z has made progress with a binder of letters of people endorsing SLATE-Z.
- President Laurence Frank states that he is reaching out to the legislature for training for battery cleanup and community engagement.
- President Laurence Frank updated the board with a pre-sneak peak of the results of accreditations.
 - President Laurence Frank states that there were 9 commendations, 5 recommendations for improvement which were helpful and can be worked on before ACCJC June meeting, and 0 recommendations for meeting the standards.
 - President Laurence Frank states that the college met all the standards.
 - David Crippens congratulates President Laurence Frank and the College and states that the board needs to spread this good news in their own circles of influences.
 - President Laurence Frank states that the college worked hard for 2.5 years.
 - President Laurence Frank states that faculty, staff, and administration all got on the same page and union leadership leading the college.

Action Taken: No action required.

Meeting Adjourned: Chairman David Crippens adjourned the meeting at 1:11 p.m.