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Committee: EXECUTIVE COMMITTEE

Date: August 11, 2016

Time: 10:45 AM

Location: Conference Call

Present:

- D. Crippens
- C. Johnson-Taylor
- D. Kuba
- R. Lane

Staff:

- C. Du, Assistant

Meeting Convened: The executive committee meeting was called to order at 10:50 a.m. by David Crippens.

Public Comment: No public comment.

Approval of Minutes: The minutes from meeting July 14, 2016 were approved.

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Item IV: Committee Reports

Key Consideration

- Dinner Task Force
 - Darlene Kuba states that Iris Caplan is making calls and some funds have been pledged.
 - Darlene Kuba talks about honorees and invitations.
- Scholarship Committee
 - Darlene Kuba states that a meeting with Leticia Barajas established the following:
 - VP Leticia Barajas is the point person for scholarships.
 - The draft of restricted funds was reviewed.
- Audit and Finance Committee
 - Rod Lane provides and update:
 - The global mutual fund was liquidated per the board's request and is sitting in cash.
 - A meeting with the Union Bank investment representative to go over the



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options would be worthwhile.

- Other updates:
 - David Crippens states that he will tell the board to fill out conflict of interest statements as well as encourage board participation in the annual dinner.
 - David Crippens states that there will be a foundation presentation during faculty convocation on August 25.

Action Taken: The following actions are taken:

- **A motion is made by Darlene Kuba and seconded by Chini Johnson-Taylor to approve the Scholarship Committee minutes July 6, 2016.**
- **A motion is made by Chini Johnson-Taylor and seconded by Darlene Kuba to approve the Dinner Task Force minutes July 8, 2016.**

Item V: Set Agenda for Board meeting August 18, 2016

Key Consideration

- The committee discusses the agenda items for the board meeting the following Thursday.

Action Taken:

- **The following agenda is decided on for the board meeting the following week:**
 - **Open**
 - **Public Comment**
 - **Minutes**
 - **Closed Session: Legal Matters**
 - **Chair's Report**
 - **Financial Report**
 - **Committee Reports**
 - **President's Report**
 - **Adjournment**

Meeting Adjourned: David Crippens adjourned the meeting at 11:20 a.m.