

**Liberal Democrats in Europe Local Party
Belgian Branch
Executive Committee 2021
NOMINATION PAPER**

POST	NOMINEE – name, email address and membership number (capitals please)	SIGNATURE OF NOMINEE

Names and signatures of

(a) Proposer:

(b) Seconder:

Please return to the Returning Officer, Caroline Padbury (email carolinepadbury@hotmail.com) to arrive by 21:00 CET on 1st December 2020.

For Information:

"The Officers of the Local Party shall be the Chair, Vice-Chair, Secretary, Data Officer, Membership Development Officer and Treasurer. Their duties shall include:

(a) The Chair - to chair all General and Executive Committee Meetings [in the event of a tied vote the Chair shall have an additional casting vote]; to be jointly responsible with the Treasurer for the Local Party's compliance with the Political Parties, Elections and Referendums Act 2000;

(b) The Vice-Chair - to chair General and Executive Committee Meetings if the Chair is unable to do so;

(c) The Secretary - to handle the Local Party's correspondence; to maintain minutes of meetings;

(d) The Treasurer - to handle the Local Party's financial business and present financial reports to General Meetings; to be jointly responsible with the Chair for the Local Party's compliance with the Political Parties, Elections and Referendums Act 2000;

(e) The Data Officer - to: (i) receive all notices of application for membership and refer them to the Executive Committee for acceptance; (ii) maintain a membership register and provide Branch and Local Party Officers with lists of members as necessary under this Constitution; (iii) hold and maintain the EARS/campaigning data of the local party; and (iv) ensure compliance with data protection legislation;

(f) The Membership Development Officer - to: (i) organise and run membership recruitment and renewal campaigns (ii) ensure that the Local Party has a wide a range of social and political activities to facilitate member retention".

Nominations can also be accepted for Ordinary Members.