



**Kingston Borough Liberal Democrats**  
**Candidate approvals panel**  
**CONFIDENTIAL**

This form will only be seen by the interviewing panel

**Supplementary approval form**

If I am selected as a candidate in a target ward for the local elections in 2018 I will:

<b>Canvass throughout the year.</b> I will ensure that my ward team makes 500 doorstep/phone contacts by 31st August 2017. I will ensure that my ward team makes 400 contacts per month from September 2017 – May 2018.	
With my ward colleagues, identify ward based issues and create <b>local campaigns</b> .	
Ensure that <b>ward literature</b> such as Focus, street letters and petitions are produced regularly.	
Ensure that my ward has a comprehensive volunteer <b>delivery network</b> .	
Ensure that all literature for my ward is <b>delivered on time</b> in accordance with the campaign plan drawn up by the Campaign Strategy Group.	
Ensure I have <b>high community visibility</b> in my ward. I will do this through attending key local events, getting involved in local community and residents associations and by actively participating in any public meetings, including Neighbourhood Committee meetings.	
<i>Sitting councillors only:</i> Attend all <b>Council and Group meetings</b> to which I am called, unless prevented by illness or other reason, or unless given permission to be absent by Group.	
With my ward colleagues, respond to and <b>deal with any casework</b> that comes to me. I understand that help will be available if I am not a councillor.	
Be <b>accessible by email</b> for internal communications of the local party and council group.	
Ensure that I and my ward colleagues have a high <b>online presence</b> . We will create two ward-level stories for the local party website per month, with photos. We will regularly update residents via at least one of these social media: ward website, emails, Facebook, Twitter.	
Work to <b>build the general campaigning capacity in my ward</b> including recruiting party members, deliverers, canvassers, tellers and activists.	
Attend relevant <b>training</b> .	
Ensure that my ward has <b>sufficient funds</b> for a full campaign.	
Ensure that my ward actively uses the <b>Connect database</b> to store voter ID and delivery walks.	
Discuss <b>progress</b> with the Campaign Strategy Group and adjust activity to meet targets.	
Ensure deliverers/members/donors are invited to at least <b>one free ‘thank you’ event per year</b> and are encouraged to attend other local party events.	

Signed \_\_\_\_\_ Date \_\_\_\_\_

Name \_\_\_\_\_