

Federal Conference Committee

The Federal Conference Committee is responsible for overseeing the effective running of Conference, including the selection of motions and amendments for debate. Members are expected to be as objective as possible in attempting to select motions and amendments which will ensure good debate. Each member of FCC is also expected to present motions in a particular policy area, including the views of the proposers and any other relevant persons. The FCC is responsible for running sessions in the Hall at Conference. Members of FCC also provide drafting advice and liaise with members submitting motions.

The Chair of FCC, in addition to the work described above, is also expected to liaise closely with Conference Office and the Chief Executive, most notably as regards the Conference budget and any other Conference-related decisions. The Chair is elected from among the directly elected members of the committee.

Vice-Chairs of FCC chair FCC's sub-committees, the General Purposes Sub-Committee and the Conference Communications Sub-Committee, which look in detail at the Conference budget and communications to members both before and at Conference respectively. Vice Chairs are also expected to deputise for the Chair where necessary. Vice Chairs may be directly elected members of the committee or state party representatives.

Members time commitment:

6 all-day meetings on Saturdays, with two or three evening meetings outside of Conference, plus time for reading relevant papers before meetings, and dealing with some matters between meetings. At Conference, members are required to run several sessions in the hall at Conference, attend FCC meetings every morning, and attend a pre-Conference meeting the day before to discuss final amendments and separate vote requests, as well as finalise arrangements for the Conference in question. Members are required to attend both Conferences. Most but not all meetings have dial-in facilities.

Essential Skills:

Good communications skills. Previous understanding of the way Conference functions. A clear sense of the importance of Conference as the sovereign body of the Party. An ability to be objective in choosing motions to be put to Conference.

Desirable Skills:

Experience chairing meetings, especially public meetings. Experience in event management. A good grasp of Liberal Democrat policies and a keen sense of the kinds of issues which the membership would wish to have debated at Conference.

Support:

Reasonable travel expenses above £15 per meeting can be remunerated where necessary. Other specific support (e.g. towards childcare costs) can be provided on a case-by-case basis.

The Membership of the Federal Conference Committee is as follows:

Representatives / Ex Officio	Directly Elected Members	Non-Voting
Party President	12 Elected Members	Federal Chief Executive
Chief Whip (Commons)		1 Federal Finance & Resources Committee Rep
3 State Party Reps		1 Federal Staff Rep
1 Federal Board Rep		
2 Federal Policy Committee Reps		
1 Federal Communications & Elections Committee Rep		
1 Federal People Development Committee Rep		

FEDERAL CONFERENCE

