

VICE PRESIDENT OF POLITICAL ACTION

Mission

Responsible to the President for effectively furthering the political aims of the Party.

Roles and Responsibilities

- The Vice President/Political Action Officer shall be the assistant to the President and shall assume the responsibilities of the President in the event that the President is, for any reason, unable to carry out his/her responsibilities.
- Keeps the Board and Executive updated on activities leading up to a Federal election.
- Interviews and appoints Regional Coordinators
- Oversees the work of Regional Coordinators across the country.
- Receives updates from Regional Coordinators within the following timelines:
 - in the political off-season, 4 times per year providing an overview of the region
 - monthly in the year leading up to an election
 - weekly, or more often if deemed necessary, in the 8 weeks ahead of an election, or when the writ is drawn up.
- Brings concerns from Regional Coordinators to the board for review and action as necessary
- Ensures reports are stored in a central document repository

Success Criteria

- Board members receive reports from the region at each board meeting
- Regional Coordinators are supported and roadblocks are removed