THE LINDEN SCHOOL
CELEBRATING 25 YEARS

Annual Tuition Fee Schedule 2018-2019

Each new student must pay our one-time, non-refundable infrastructure fee: $4,000

JK–SK

Registration Fee (non- refundable)	$1,000 *
1st Installment due June 1, 2018	$7,000
2nd Installment due September 1, 2018	$5,900
3rd Installment due January 1, 2019	$1,500
Total Tuition	**$15,400**

GRADES 1–6

Registration Fee (non- refundable)	$1,000 *
1st Installment due June 1, 2018	$9,000
2nd Installment due September 1, 2018	$8,300
3rd Installment due January 1, 2019	$1,500
Total Tuition	**$19,800**

GRADES 7–12

Registration Fee (non- refundable)	$1,000 *
1st Installment due June 1, 2018	$9,500
2nd Installment due September 1, 2018	$8,950
3rd Installment due January 1, 2019	$1,500
Total Tuition	**$20,950**

BEFORE AND AFTER SCHOOL CARE
Before and After School Care options/costs for JK – Grade 6 students can be found on our website: http://www.lindenschool.ca/tuition_financial_information.

NEW STUDENT FEE:
Each new student must pay our one-time, non-refundable infrastructure fee: $4,000

RETURNING STUDENT RE-REGISTRATION FEE:
To reserve their spot for the following year, returning students must pay the registration fee (non-refundable) of $1,000 by February 12, 2018. * Late re-registration costs $1,200.

RESPONSIBILITY FOR FULL PAYMENT OF FEES
Parents are responsible for payment of fees as per this schedule. Any student whose account has not been paid promptly or has not made acceptable payment arrangements with the Business Office may not:

- be permitted to attend classes, any school activities or take examinations;
- be permitted to receive any grades or transcripts from the school;
- be provided with any receipts for income tax purposes;
- be permitted to re-enroll in the school.

There is a $25 fee applied to any NSF cheque. By enrolling a student at Linden, parents(s)/guardian(s) agree to be bound by all of the school's policies, including the policy concerning the payment of fees as stated on this form.

SIBLING DEDUCTIONS
Second and subsequent siblings will receive 10% off the current tuition. This discount only applies as long as more than one sibling is attending school. One sibling from the family must be full fee paying. For information about sibling deductions, email fiona@lindenschool.ca. The 10% discount will be applied to the tuition of the lowest paying sibling.

WITHDRAWAL / REMOVAL
Notice of student withdrawals must be made in writing. If a student withdraws after registration or re-registration, fees due depend upon the date of withdrawal as follows:

Notice before **June 1, 2018**	$1,000
Notice between **June 1 – Aug 31, 2018**	50% of tuition
Notice between **Sept 1 – Sept 30, 2018**	65% of tuition
Notice after **October 1, 2018**	100% of tuition

The Principal reserves the right to ask for the removal of any student who fails to reach the standard expected of them by the school in either work or conduct. The notice schedule listed above also applies to student removal, except if a student is asked not to return to Linden for any reason prior to the start of the new academic year, when all tuition fees paid to date will be refunded.

RECEIPTS
Receipts are issued for tuition and Before and After School Care costs, as well as charitable donations to the school. Replacement copies cost $25. Please allow four business days for processing.

MORE INFORMATION
Please contact Fiona Crichton, Finance Manager: fiona@lindenschool.ca.