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|  | **2016-2017**  **Crisis Communication** |

Dear Parents and Guardians,

The Linden School’s Crisis Communication for the 2016-2017 school year will now include the option of reaching you via text messaging.

Here is how the system will work:

1. Linden administrators will add your cell phone to our text-messaging database.
2. You will receive a welcome text indicating that you are part of Linden’s Text Messaging Group.
3. In a crisis situation, Linden administrators will send you text alert.

For the system to be as effective as possible, it is important that you provide us with a cell phone number through which you are accessible and contactable should a crisis occur.

Your consent is important. Please complete the attached form and return it to the Front Desk as soon as possible. If you are not generally accessible through a cell phone during the school day, please provide alternate contact information on the attached form.

Thank you in advance,



Janice Gladstone

Principal

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|  | **Crisis Communication**  Text Messaging Consent Form |

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| **Student Name:** | **Student Grade:** |
| **OPTION ONE - CELL PHONE TEXT MESSAGING**  In an emergency situation please text us using the following cell phone number/s. I understand this may incur text-messaging charges by my service provider. I also understand that there may be a delay in receiving the text alert if my service provider experiences any technical difficulties during the crisis. | |
| **Parent/Guardian A Name:**  Cell Phone Number/s:  Cell Phone Provider/s (e.g. Rogers): | **Parent/Guardian B Name:**  Cell Phone Number/s:  Cell Phone Provider/s (e.g. Rogers): |
| **Parent/Guardian C Name:**  Cell Phone Number/s:  Cell Phone Provider/s (e.g. Rogers): | **Parent/Guardian D Name:**  Cell Phone Number/s:  Cell Phone Provider/s (e.g. Rogers): |
| **OPTION TWO – LANDLINE PHONE OR EMAIL**  We are not accessible via cell phone during the day. In an emergency situation please contact us via the following: | |
| **Parent/Guardian A Name:**  [ ] Home Phone [ ] Business Phone [ ] Email | **Parent/Guardian B Name:**  [ ] Home Phone [ ] Business Phone [ ] Email |
| **Parent/Guardian C Name:**  [ ] Home Phone [ ] Business Phone [ ] Email | **Parent/Guardian D Name:**  [ ] Home Phone [ ] Business Phone [ ] Email |

Signature of Parent / Guardian Date