



2017-2018 Academic Year Grade 9-12 Bring Your Own Device (BYOD) Information

- Laptops are increasingly necessary for our 21st-century program.
- Over the years at Linden, we have attempted to reduce textbook costs for students by increasing the use of digital resources and materials.
- Many students have already begun to bring devices to school. We are now asking for all Grade 9-12 to bring their own devices. These devices should meet the following criteria:
 - able to run word processing software
 - can access the internet at a reasonable speed
 - have a full-sized keyboard
 - have a minimum screen size of 6 x 9 inches
- Students are expected to care for their devices by charging them, keeping track of peripherals like chargers, shutting them down correctly, and maintaining security updates.
- Student-owned laptops must be taken home at the end of the day.
- **Linden is committed to equitable access to resources for all families. If this policy presents a difficulty for your family, please contact Janice as soon as possible.** Ten laptops will be available for in-school use and can be signed out ahead of time by students who need a laptop. **These laptops can only be used at school and must be turned in at the end of the day.**

Laptop Accountability for Students

Students are expected to:

- Charge their devices overnight.
- Bring a charger to school in case of emergency.
- Use their devices only for purposes agreed upon by both teacher and student.
- Turn off school laptops correctly when they are done using them: sign out of all applications and email; and shut down correctly (not just close laptop).
- Be responsible for the safety of their own and school-owned devices.