



City of Everett
Department of Planning and Development
484 Broadway, Room 25
Everett, Massachusetts 02149
(P) 617-394-2334 (F) 617-394-5002

Intern – Graduate Level Urban/Transportation Planner

The City of Everett, Massachusetts is offering an exciting opportunity for an Urban/Transportation Planning student as a temporary intern. Under general direction of the City's Transportation Planner/Engineer, this position will provide assistance to engineering and planning staff, including both office and field work. Assignments will require knowledge and application of planning principles for such purposes as performing parking studies, drafting TDM and zoning language, implementation of bike sharing services, transit accessibility improvements and implementation of Complete Streets projects. Candidates must be able to perform in both field and office environments.

This position will be for approximately 6-12 months and is part time (minimum 18 hours per week) with schedule negotiable. Hourly rate will depend on qualifications and will be in the range of \$16.00 - \$18.00 per hour.

Key Responsibilities:

- Perform parking studies to further analyze the impacts of the City's dedicated bus lane.
- Develop draft zoning language for the purpose of implementing TDM policies and future multi-modal amenities.
- Assist with the roll-out of both dock-less and docked bike sharing systems
- Assist with transit accessibility projects including stop consolidation and improvement, planning for additional transit lanes and signal priority.
- Assist with the implementation of Complete Streets projects

Education and Experience Requirements:

To be eligible for this internship opportunity, students must be currently enrolled in an accredited university or college pursuing a graduate degree related to urban transportation planning. A valid driver's license is required.

Please send resumes and cover letters no later than Monday, June 4th to:

Jay Monty – Transportation Planner/Engineer
jay.monty@ci.everett.ma.us