



RWDSU INTRO COMPUTER CLASSES



BASIC COMPUTER 1

Wednesday, February 20, 2019

6:00 - 9:00 PM

RWDSU, 370 Seventh Ave, Manhattan, 14th Floor

Let's demystify all the computer gobbledygook. Through this class, you'll learn the difference between hardware and software, folders and files, gigabytes and terabytes, and RAM and ROM.



BASIC COMPUTER 2

Wednesday, March 6, 2019

6:00 - 9:00 PM

RWDSU, 370 Seventh Ave, Manhattan, 14th Floor

We'll learn about some of the great features of Windows 10, we'll discuss different web browsers and we'll tackle the all-important file management, i.e where did my stuff go?!



MICROSOFT POWERPOINT

Thursday, February 28, 2019

10:00 - 2:00pm

RWDSU, 370 Seventh Ave, Manhattan, 14th Floor

A hands-on training where you'll make beautiful presentations in no time that include animations, transitions, music and video. Get creative and come have fun with PowerPoint!



MICROSOFT EXCEL 1

Thursday, March 28, 2019

10:00 - 1:00pm

RWDSU, 370 Seventh Ave, Manhattan, 14th Floor

We'll take a look at the Excel world and learn how to enter text, dates, numbers, and find ways to make Excel work for us! We'll also format appealing spreadsheets with Styles and Themes.



MICROSOFT EXCEL 2

Thursday, April 4, 2019

10:00 - 1:00pm

RWDSU, 370 Seventh Ave, Manhattan, 14th Floor

We'll learn about some of Excel's amazing features like Flash Fill, Excel Tables, Slicers, Charts, Quick Analysis and Spark-lines!



ALL CLASSES ARE FREE OF CHARGE.

**To register, please contact Christina Feliciano at
(212) 684-5300 or cfeliciano@rwdsu.org.**

