



## *Hurricane Harvey Exposure Tracking App*

### **USER GUIDE**

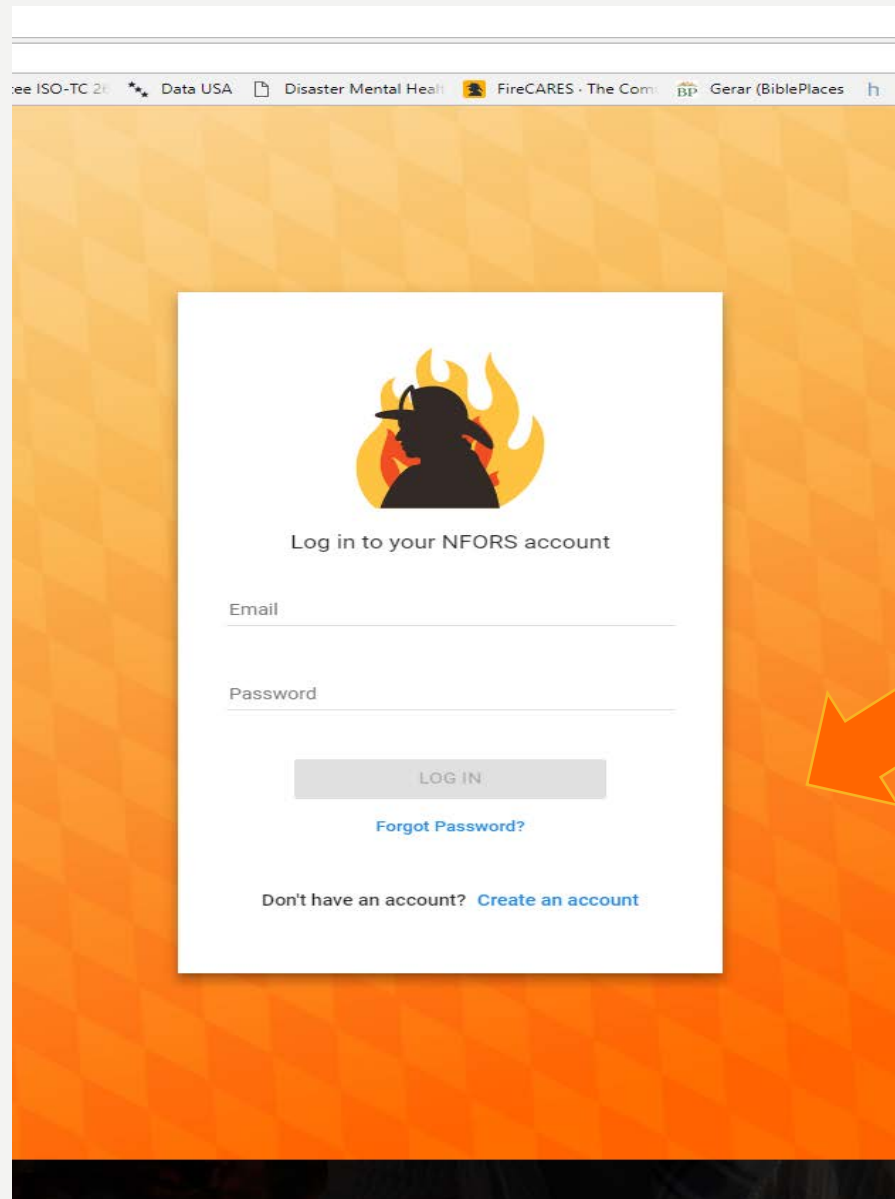
This application is part of the NFORS project lead by the IAFF and its partners.  
The app has been adjusted for use in a disaster.

The data entered here will be encrypted in the national database and your personal information will be viewed only in your dashboard on your personal device.



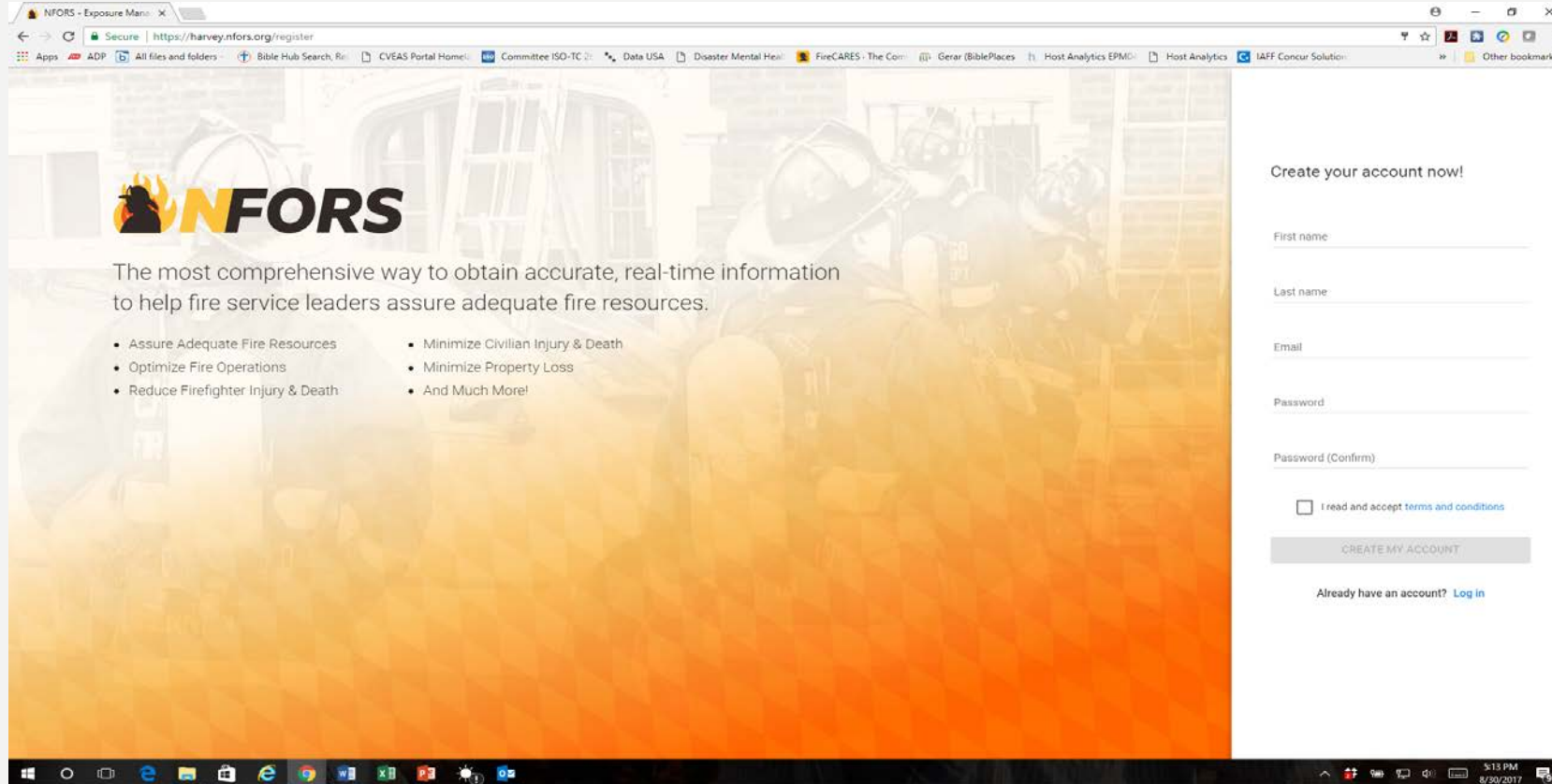
**STEP 1: GO TO**  
**[HTTPS://HARVEY.NFORS.ORG/LOGIN](https://harvey.nfors.org/login) TO**  
**SET UP LOGIN**

# STEP 2: CLICK ON "CREATE AND ACCOUNT"



The screenshot shows a web browser window with a white header bar containing several tabs: "ISO-TC 20...", "Data USA", "Disaster Mental Health", "FireCARES - The Com...", and "Gear (BiblePlaces)". The main content area has an orange background with a repeating pattern of fire hydrants. In the center is a white login box. At the top of the box is a circular logo featuring a black silhouette of a firefighter's helmet with a flame behind it. Below the logo is the text "Log in to your NFORS account". There are two input fields: "Email" and "Password". Below these is a grey "LOG IN" button. Underneath the button is a blue link "Forgot Password?". At the bottom of the box is the text "Don't have an account?" followed by a blue link "Create an account". A large orange arrow with a white outline points from the right side of the screen towards the "Create an account" link.

# STEP 3: ENTER NAME, EMAIL AND SET A PASSWORD... CLICK 'AGREE TO TERMS' AND CREATE ACCOUNT



The screenshot shows a web browser window with the URL <https://harvey.nfors.org/register>. The page features the NFORS logo and a background image of firefighters. The main heading is "Create your account now!". Below this, there are input fields for "First name", "Last name", "Email", "Password", and "Password (Confirm)". A checkbox labeled "I read and accept terms and conditions" is present, with a link to "terms and conditions". A "CREATE MY ACCOUNT" button is located below the checkbox. At the bottom, there is a link for "Already have an account? Log in". An orange arrow points to the "CREATE MY ACCOUNT" button.

**NFORS**

The most comprehensive way to obtain accurate, real-time information to help fire service leaders assure adequate fire resources.

- Assure Adequate Fire Resources
- Optimize Fire Operations
- Reduce Firefighter Injury & Death
- Minimize Civilian Injury & Death
- Minimize Property Loss
- And Much More!

Create your account now!

First name

Last name

Email

Password

Password (Confirm)

I read and accept [terms and conditions](#)

CREATE MY ACCOUNT

Already have an account? [Log in](#)

**STEP 4: YOU WILL RECEIVE AND EMAIL TO YOUR ACCOUNT WITH THE LOGIN LINK THAT LOOKS LIKE THIS.**

**\* IF YOU DON'T RECEIVE IT IMMEDIATELY, PLEASE CHECK YOUR JUNK MAIL OR SPAM FILTER.**

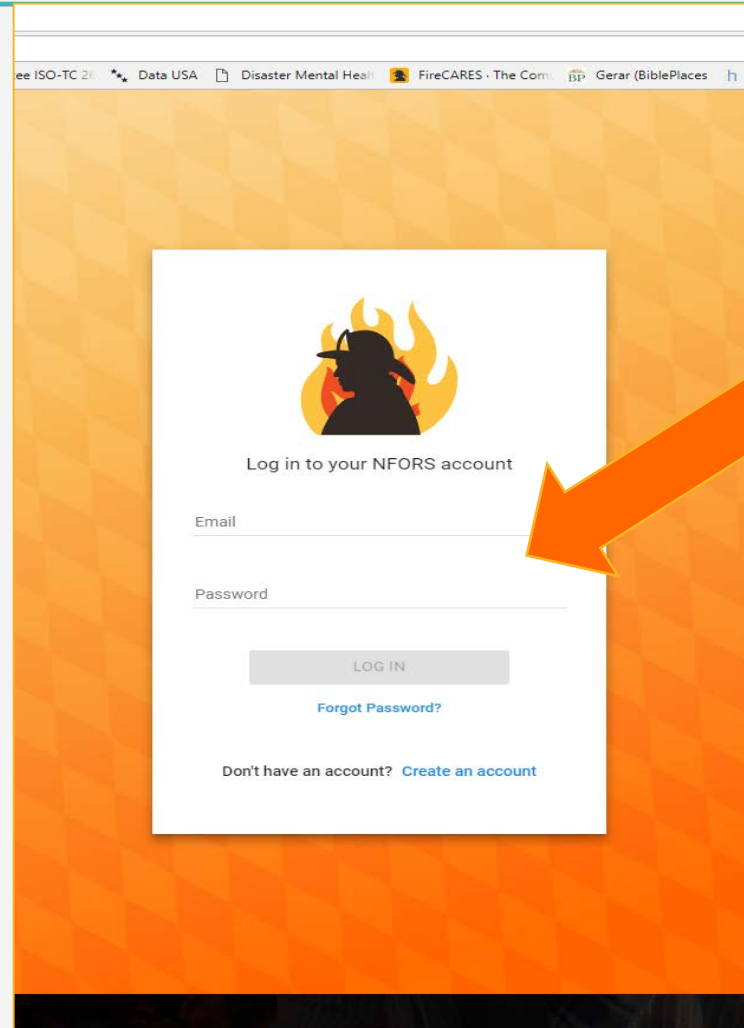
**Thank you for registering for NFORS!**

Click here to complete your registration now:

<http://harvey.nfors.org/verify/ByAxrSEKZ>

**NFORS**

NEXT: CLICK THE LINK AND LOGIN WITH THE EMAIL AND PASSWORD YOU SET UP. THEN USE THIS LINK OR GO TO [HTTPS://HARVEY.NFORS.ORG](https://harvey.nfors.org) FOR ALL FUTURE LOGINS.



**STEP 5: ENTER YOUR PERSONAL INFORMATION INCLUDING YOUR NAME, GENDER, DOB AND FD AFFILIATION (EG. HOUSTON, TX) AND ANY EMPLOYEE ID.**

**IF YOU DO NOT HAVE AN EMPLOYEE ID THEN LEAVE THIS BLANK.  
(\*NOTE: YOU WILL ONLY ENTER THIS PERSONAL INFORMATION THE FIRST TIME YOU LOGIN)**

The screenshot shows the NFORs profile edit page for Lori Moore-Merrell. The page is titled "Profile Information" and includes a "SAVE" button and a "CANCEL" button. The "All Fields Required" status is visible. The form contains the following fields:

- First Name: Lori
- Last Name: Moore-Merrell
- Date of Birth: mm/dd/yyyy
- Gender:  Male  Female

Below the form is a section for "Fire Department Associations" with a note: "At least one Fire Department Association Required." Below this is a table with the following columns: NAME, FDID, ADDRESS, and EMPLOYEE ID. A "+ ADD ANOTHER" button is located below the table.

NAME	FDID	ADDRESS	EMPLOYEE ID
<a href="#">+ ADD ANOTHER</a>			

# STEP 6: CLICK ON "MY CAREER DIARY" AND IT WILL DROP DOWN A LIST. IN THE LIST CLICK ON "MY EXPOSURES" AND IT WILL OPEN AN EXPOSURE FORM.

The screenshot shows a web browser window with the URL <https://harvey.nfors.org/profile/edit>. The page title is "NFORs - Exposure Mana". The browser's address bar shows "Secure | https://harvey.nfors.org/profile/edit". The page content includes a dark sidebar with a user profile for "LORI MOORE-MERRELL" and a "NAVIGATION" menu. The "My Career Diary" menu item is expanded, showing a dropdown list with "My Exposures" selected. The main content area is the "Profile Information" form, which includes fields for "First Name", "Last Name" (Moore-Merrell), "Date of Birth", and "Gender" (Female). Below the form is a table for "Fire Department Associations" with columns for "NAME", "FDID", "ADDRESS", and "EMPLOYEE ID". The table lists "Beaumont Fire/ Rescue Services" with FDID "NH701" and address "TX". An "Employee ID" field is present next to the table entry. A search bar for departments is at the bottom.

Profile Information All Fields Required CANCEL SAVE

First Name

Last Name

Date of Birth

Gender  Male  Female

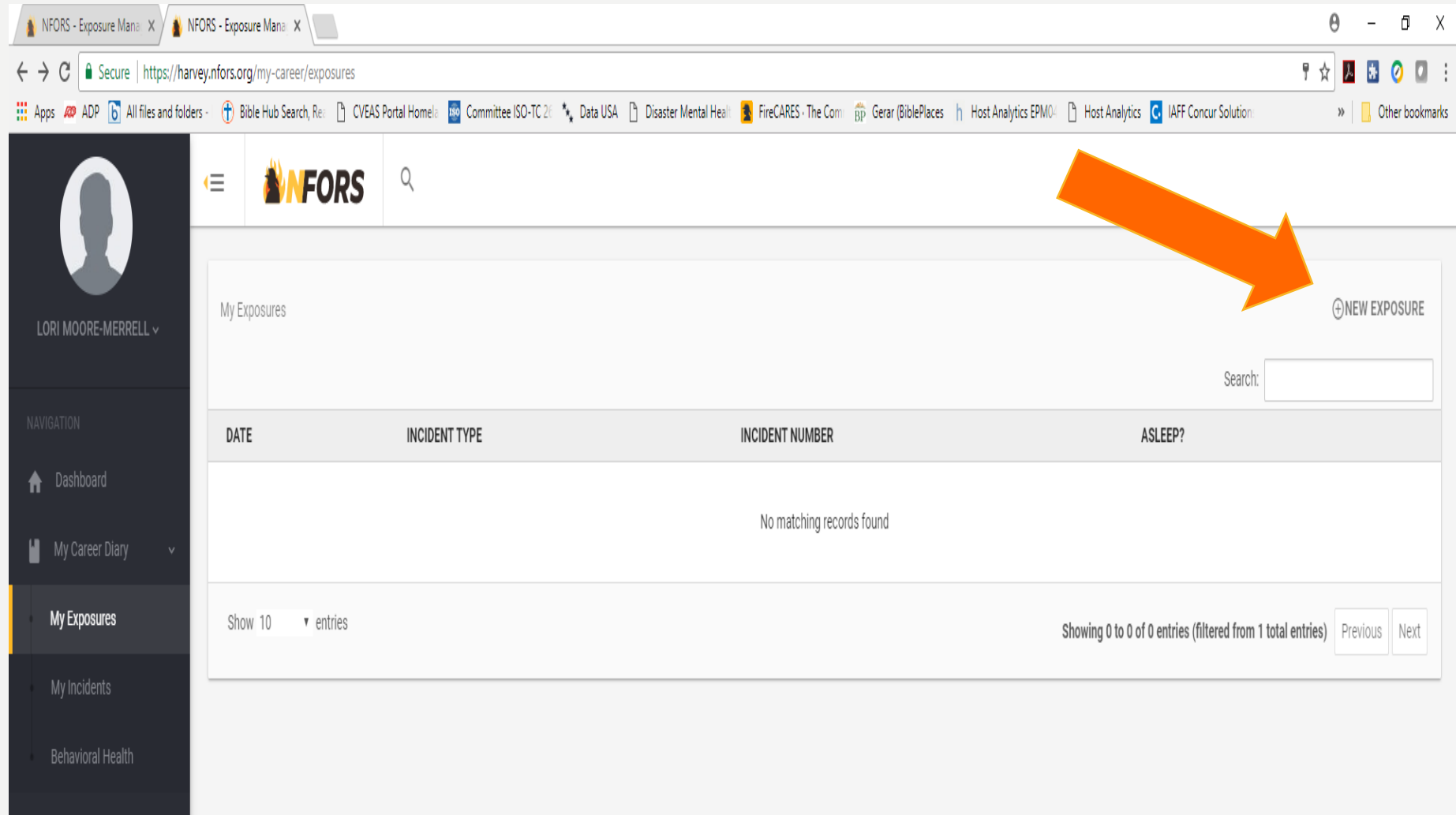
Fire Department Associations

NAME	FDID	ADDRESS	EMPLOYEE ID
Beaumont Fire/ Rescue Services	NH701	TX	<input type="text" value="Employee ID"/>

You can search for available employee ids or write your own.



# STEP 7: CLICK ON "NEW EXPOSURE" AND THE EXPOSURE FORM WILL OPEN.



The screenshot shows a web browser window with the URL <https://harvey.nfors.org/my-career/exposures>. The page features a dark sidebar on the left with a user profile for 'LORI MOORE-MERRELL' and navigation options: 'Dashboard', 'My Career Diary', 'My Exposures' (highlighted), 'My Incidents', and 'Behavioral Health'. The main content area has the NFORs logo and a search bar. Below the search bar is a table titled 'My Exposures' with columns 'DATE', 'INCIDENT TYPE', 'INCIDENT NUMBER', and 'ASLEEP?'. The table is currently empty, displaying 'No matching records found'. At the bottom of the table, it says 'Showing 0 to 0 of 0 entries (filtered from 1 total entries)'. A large orange arrow points to a '+ NEW EXPOSURE' button located in the top right corner of the main content area.

DATE	INCIDENT TYPE	INCIDENT NUMBER	ASLEEP?
No matching records found			

Showing 0 to 0 of 0 entries (filtered from 1 total entries) Previous Next

**STEP 8: SELECT THE TYPE OF EXPOSURE BY CLICKING "EXPOSURE TYPE" AND SELECTING FROM THE DROPDOWN LIST. FIRE/ EMS/ HAZMAT/ TECHNICAL RESCUE (\*NOTE: DO NOT WORRY ABOUT AN INCIDENT NUMBER UNLESS READILY AVAILABLE)**

The screenshot displays the NFORS web application interface. At the top, the browser address bar shows the URL <https://harvey.nfors.org/my-career/exposures/0/new>. The page header includes the NFORS logo and a search icon. A progress bar indicates '10% Complete' with a yellow bar and a 'SAVE' button. The left sidebar shows the user profile 'LORI MOORE-MERRELL' and navigation options: Dashboard, My Career Diary, My Exposures (highlighted), My Incidents, and Behavioral Health. The main content area is titled 'Incident Details' and contains a form with the following fields:

- Incident Number: Search incident...
- Exposure Type: A dropdown menu is open, showing the following options: Fire, EMS, Hazmat, Technical Rescue, and Other. An orange arrow points to the 'Fire' option.

# STEP 9: ANSWER THE SHORT QUESTIONS ADDING ANY NOTES IN THE TEXT BOX. THEN CLICK SAVE AT THE TOP RIGHT CORNER.

The screenshot displays the NFORS web application interface. On the left is a dark sidebar with a user profile for 'LORI MOORE-MERRELL' and navigation options: 'Dashboard', 'My Career Diary', 'My Exposures', 'My Incidents', and 'Behavioral Health'. The main content area shows a form titled 'Incident Details' with a progress indicator '15% Complete' and 'CANCEL' and 'SAVE' buttons at the top right. The form includes an 'Incident Number' search field, an 'Exposure Type' dropdown menu set to 'Technical Rescue', and a 'Notes' text box containing the text 'toxic water rescue - 6 victims- Turnout gear completely wet'. Below this is the 'Technical Rescue Exposure Details' section, which includes a 'Technical Rescue Operations' dropdown set to 'Rapid/Swift Water' and a table for 'Type and Duration of Your Activities on Scene'. The table has columns for 'DURATION (in minutes)' and 'On Air' status for various activities like '360 Degree Size up', 'Incident Command', 'Fire Attack/Fire Suppression', and 'Apparatus Operator'. Two orange arrows are overlaid on the image: one points to the 'Notes' text box, and the other points to the 'SAVE' button.



# SPECIAL SECTION: BEHAVIORAL HEALTH EXPOSURE

STEP 1: CLICK ON "MY CAREER DIARY" AND IT WILL DROP DOWN A LIST. THEN CLICK ON "BEHAVIORAL HEALTH".

THEN CLICK ON "NEW RECORD" IN THE TOP RIGHT CORNER. AN EXPOSURE RECORD WILL OPEN. COMPLETE THE QUESTIONS AND CLICK SAVE. YOUR "LIST" WILL BE UPDATED.

The screenshot displays the NFORS web application interface. On the left is a dark sidebar with a user profile for 'LORI MOORE-MERRELL' and a 'NAVIGATION' menu. The 'Behavioral Health' option is highlighted. The main content area shows the 'Behavioral Health' section with a 'NEW RECORD' button in the top right corner. Below this is a search bar and a table with columns for 'DATE', 'INCIDENT NUMBER', and 'EXPOSED TO'. The table is currently empty, displaying 'No data available in table'. At the bottom of the table, there is a pagination control showing 'Showing 0 to 0 of 0 entries' with 'Previous' and 'Next' buttons. Two large orange arrows are overlaid on the image: one points to the 'Behavioral Health' menu item in the sidebar, and the other points to the 'NEW RECORD' button.