



INTERNSHIP: Statewide Bike and Pedestrian Planning

Location: Burlington, VT

Hours per week: 10 hours/week, unpaid

Start Date: March 1, 2019 or beginning of Spring Semester

Duration: Spring 2019 (with potential for continuation into the Summer)

Reports to: Allegra Williams

Main Focus:

Through the Livable Streets Program, Local Motion staff provide technical assistance to municipalities, advocacy groups, schools, and other local, regional and statewide partners working to make Vermont a better place to walk and bike. This position will assist the staff leading Local Motion's Livable Streets Program to identify, track, and evaluate the impact of major bike and pedestrian infrastructure improvements across the state.

Position Description

- In partnership with Local Motion staff and other key partners, identify major corridors across the state that are critical for commuting by bicycle, and develop a system to track ridership in these locations both as a way to collect baseline data and make a case for future investment.
- Compile information through VTrans and the Regional Planning Commissions about on-going and planned infrastructure improvements that will strengthen the network of bike and pedestrian facilities statewide.
- Review regional planning documents, transportation studies, and other relevant resources to identify priority areas in need of future improvement on local and regional levels.
- Routinely update Local Motion's online mapping platform with desired, planned, and completed bike and pedestrian infrastructure projects.
- Stay abreast of the activities undertaken by bike-walk committees across the state, identify priority locations for local advocacy and technical assistance, and support staff in archiving and promoting the progress of local chapters via Local Motion's website and other means.

Benefits

- Work alongside professional staff at a vibrant, engaged non-profit working on projects with real-world impact
- Practice curriculum development, assessment, and program development
- Learn important project management skills
- Qualify for up to a 12% discount at City Market (details below)
- Purchase bike parts and accessories for personal use at cost through Local Motion's wholesale distributors
- Develop project management skills, event coordination and grassroots engagement.

Qualifications

- Ability to supply own laptop for duration of internship
- Systems-thinker with careful attention to detail, ability to track multiple tasks over time, and excellent follow-through
- Ability to research, write, and edit a range of communication vehicles, including talking points, press releases, social media, and articles
- Professional, articulate presentation
- Friendly, outgoing personality, and ability to adapt to a changing schedule
- Ability for some travel to other parts of the state required
- Passion for walking and biking and for Local Motion's mission and programs
- Previous coursework or experience with community/transportation planning, environmental studies, and/or natural resources management desirable
- Experience with online mapping tools (or willingness to learn) desirable
- Graphic design skills (i.e., InDesign, Illustrator, etc.) desirable

To Apply

Send your resume and a one-page cover letter in PDF format describing your interest and qualifications to: Allegra Williams, Livable Streets Program Manager at Allegra@localmotion.org

About Local Motion

Local Motion is Vermont's statewide advocate for active transportation, vibrant communities, and safe streets. Based in Burlington Vermont, we work at the local and state levels to support better roads and trails for biking and walking, teach bike skills training programs for children and adults, collaborate with government to improve on-road safety, and inspire and support local advocates across Vermont to become leaders for better biking and walking in their communities. We also rent bikes from our Trailside Center and operate the Island Line Bike Ferry connecting the Burlington area to the Champlain Islands.

We have a very active, but relaxed office, full of staff and volunteers who love what we do. We are a matrixed organization and value all staff members' opinions and ideas, meaning there is ample opportunity to work across teams and programs on a variety of initiatives, and to grow in the position. Join Local Motion and help us make biking and walking a way of life across Vermont!

Local Motion is an equal opportunity employer.