



## LOCAL MOTION JOB DESCRIPTION

### Lead Captain, Island Line Bike Ferry

---

The **Island Line Bike Ferry** is Vermont's only bike ferry service, one of the most scenic in the world, bringing cyclists and pedestrians across "The Cut", a 200-foot gap on the beautiful Colchester Causeway. With Burlington 10 miles to the south and South Hero 3 miles to the north, the Bike Ferry connects the Island Line for locals, tourists, and traveling cyclists. The Bike Ferry is a 45-foot pontoon boat designed to carry passengers and bikes.

#### POSITION OVERVIEW

The Coast Guard Certified Lead Captain has overall responsibility for the safe and reliable operation of the Bike Ferry during the season (May-October). The Lead Captain will assume duties as a daily Captain 1-2 days per week (see separate description). In addition to Captain duties, the Lead Captain will be responsible for oversight and ongoing safety and operational training of captains and all ferry staff, proper maintenance and repair of ferry assets and equipment, and will serve as liaison between the ferry operations and the Burlington based office to ensure clear communication and swift courses of action as needed. The Lead Captain will bring proven communications and organizational skills to the position, assuring that the Bike Ferry service is an efficient and safe operation.

#### RESPONSIBILITIES

Duties include, but are not be limited to:

- Assist with hiring of seasonal captains
- Plan and implement pre-season and ongoing training on safe operation of the ferry and its systems
- Schedule and oversee bi-monthly safety drills in accordance to the station bill for all ferry staff
- Manage communications among captains, who are in daily command of the Bike Ferry service, and keep supervisor informed of any issues
- Monitor crew duties and performance, ensuring compliance with operating procedures
- Fill in for ferry staff when circumstances demand
- Assume role as point person for all maintenance and repairs, building and maintaining positive relations with vendors and partners
- Maintain all equipment in good working order, ensuring condition of safe operational readiness
- Work with operational partners to schedule maintenance of the vessel, docks, and equipment
- Troubleshoot issues and make recommendations for repairs/course of action to supervisor
- Prepare for and lead annual Coast Guard inspection
- Assure that maintenance and procedure logs are kept up to date, and all required certifications are posted on board
- Proactively monitor weather conditions and water levels, and make recommendations to management for course of action

#### QUALIFICATIONS

- Valid U.S. Coast Guard license, 25-ton Master or higher
- Demonstrated operational management skills with an eye for detail
- Team player with motivational and mentoring abilities
- Strong interpersonal and communications skills with a firm but friendly, enthusiastic and helpful demeanor

- Experience with outboard engine and vessel maintenance
- Competent small-boat handler, able to make many landings safely and efficiently
- Familiarity with navigation, weather monitoring, radio communications and other general accepted commercial marine operating policies and procedures
- Ability to lift loaded bikes and trailers up to 50 lbs.
- Willingness to work outdoors in all weather conditions
- Subject to pre-employment and random drug tests, as per U.S. Coast Guard regulations
- Knowledge of and experience with cycling, regional trails, and recreational opportunities in the Greater Burlington area desired, but not required

## **REPORTING**

The Lead Captain reports to the Director of Services.

## **JOB CLASSIFICATION**

This is an hourly, non-exempt position, 32-40 hours per week April through October.

## **TO APPLY**

Send cover letter, resume and three references to [jobs@localmotion.org](mailto:jobs@localmotion.org). Position open until filled.

### ***About Local Motion***

Local Motion is Vermont's statewide advocate for active transportation, vibrant communities, and safe streets. Based in Burlington Vermont, we work at the local and state levels to support better roads and trails for biking and walking, teach bike skills training programs for children and adults, collaborate with government to improve on-road safety, and inspire and support local advocates across Vermont to become leaders for better biking and walking in their communities. We also rent bikes from our Trailside Center and operate the Island Line Bike Ferry connecting the Burlington area to the Champlain Islands.

We have a very active, but relaxed office, full of staff and volunteers who love what we do. We are a matrixed organization and value all staff members' opinions and ideas, meaning there is ample opportunity to work across teams and programs on a variety of initiatives, and to grow in the position. Join Local Motion and help us make biking and walking a way of life across Vermont!

*Local Motion is an equal opportunity employer.*