VOLUNTEER APPLICATION
*(Include your organization’s logo and modify to fit your branding)*

 **NAME:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PHONE NUMBER:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 **EMAIL ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PREFERRED METHOD OF CONTACT (CIRCLE ONE):**  Email Telephone

 **WHEN ARE YOU TYPICALLY AVAILABLE TO VOLUNTEER?:**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | **MON** | **TUES.** | **WED.** | **THURS.** | **FRI.** | **SAT.** | **SUN.** |
| **Morning** |  |  |  |  |  |  |  |
| **Afternoon** |  |  |  |  |  |  |  |
| **Evening** |  |  |  |  |  |  |  |

**PLEASE INDICATE WHICH TASKS INTEREST YOU:** *Customize to fit your group’s needs*

|  |  |  |
| --- | --- | --- |
| * Administrative Duties (eg. answering phonecalls/ emails)
 | * Event assistance (eg. Setup, Tear down)
 | * Committee work
 |
| * Social Media
 | * Outdoor work
 | * Outreach & Communications
 |

**WHAT SKILLS DO YOU HAVE?:** *Customize to fit your group’s needs*

|  |  |  |
| --- | --- | --- |
| * Interpersonal Skills
 | * Graphic Design
 | * Computer Skills
 |
| * Marketing Skills
 | * Leadership/Management
 | * Fundraising
 |

**WHY DO YOU WANT TO VOLUNTEER WITH US?: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**\_\_\_\_\_\_\_\_\_\_\_\_

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**WHAT DO YOU HOPE GAIN FROM THIS POSITION?: \_\_\_\_\_\_\_\_\_\_\_\_\_**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**WHAT MAKES YOU A GOOD FIT FOR A POSITION WITH US?: \_\_\_\_\_\_\_\_\_\_\_\_\_**\_\_\_\_\_\_\_\_\_\_\_\_\_

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 **HOW DID YOU HEAR ABOUT THIS POSITION?: \_\_\_\_\_\_\_\_\_\_\_\_\_**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please return your completed applications to (insert email address) or (insert mailing address).**

**APPLICATIONS ARE DUE (INSERT DATE)**

Due to the volume of applications, only applicants selected for an interview will be contacted. Thank you for your interest!