

Governing Documents



LIBERTARIAN
PARTY OF IDAHO

Official Party Document

P.O.Box 2291 Eagle, Idaho 83616 | 208.820.1967 | www.lpid.org

Bylaws



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ARTICLE I: DUTIES OF OFFICERS

SECTION 1.

The Chairperson shall preside at all meetings of the Party and shall perform such duties as usually pertain to the office of Chair and perform such other duties as are assigned by the Executive Committee.

SECTION 2.

The Vice-Chairperson shall act as assistant to the Chair and shall perform the duties of the Chair in the Chairperson's absence and shall also perform such other duties as are assigned by the Executive Committee.

SECTION 3.

The Secretary shall keep an accurate and complete record of the proceedings of all meetings of the Party and the Executive Committee and shall keep these records up-to-date and in order in the master book containing the official minutes of the Party. At each meeting the Secretary shall present the minutes of the previous meeting for approval. In all elections and roll call votes, the Secretary shall call the roll of the registered members and shall keep an accurate tally of such votes. The Secretary may appoint assistants for this purpose and, in contested elections, with the consent of a majority of the members of the Party one representative for each contestant in question plus one additional member, if needed, so that the Board shall consist of an odd number of persons.

SECTION 4.

The Treasurer, or the Treasurer's designated agent, shall receive and give receipts for all monies paid to the Party and shall deposit the same in such bank or banks as have been designated by the Executive Committee. The Treasurer shall present a written report in accordance with the Constitution or at any other time when requested to do so by the Executive Committee. The Treasurer shall file reports required by any government agency in the format and on the timetable specified by the agency. The Treasurer shall, at the direction of the Executive Committee, present the financial records of the Party for audit by such auditors as the Executive Committee shall specify. Expenditures of

funds shall be made only in accordance with regulations established by the Executive Committee. Not later than January 5th of each year the Treasurer shall send a dues notice to each member of the Party (if applicable).

ARTICLE II: EXECUTIVE COMMITTEE

SECTION 1.

The Executive Committee shall have such powers and duties as prescribed in the Constitution.

SECTION 2.

The Executive Committee shall meet at such times and places as may be determined by action of the Committee, by call of the Chair, or by written request of one-third or more of the members of the Executive Committee.

SECTION 3.

The Executive Committee may, without meeting together, transact business by mail and/or e-mail, voting a question submitted to them by or with the approval of the Chair. Ten days shall be allowed for the return of votes thereon by mail to the Party Secretary during the period between a Regular Convention and the next general election, and twenty days at all other times. If at the expiration of the applicable period, the majority of the Executive Committee have not returned their votes, the measure being voted on shall be deemed to have failed; in all other cases, a vote is required by the Constitution. The Secretary must preserve all such votes until the next meeting of the Executive Committee, at which meeting the Executive Committee shall order the disposition of the votes.

SECTION 4.

More than one-half of the membership thereof shall constitute a quorum at all meetings of the Executive Committee for the transaction of all business, except where a larger vote is required by the Constitution.

SECTION 5.

Except as otherwise provided in the Constitution, a majority vote of those present at, or in live communication with, a meeting shall rule.

SECTION 6.

To afford all Committee members the ability to participate in meetings, meetings shall be conducted at a location with technological services available. A “speakerphone” and a telephone connection capable of conference calling shall be the minimum facility requirement. Alternative methods, such as those using the internet, must receive unanimous approval of those committee members that are responsible for providing equipment at the primary and remote locations. The committee and general members attending an Executive meeting shall be individually and severally responsible for any facilities, equipment, transportation, internet, telephone company, and/or other charges required for their participation at or from a particular meeting location.

SECTION 7.

The Chairman, or his designate, shall specify the primary meeting location and shall accommodate the committee members desiring to participate in the meeting from a remote location via technological methods.

SECTION 8.

Provisions shall be made for observation of the meeting by the general membership at the primary and at any, and all, remote locations.

ARTICLE III: OTHER COMMITTEES

SECTION 1.

The Finance Chairperson shall have the responsibility of increasing the treasury of the Party, and for such other duties as may be assigned by the Executive Committee. With the help and cooperation of the Executive Committee, the Finance Chairperson shall

select a working finance committee to assist in the fulfillment of such Chairperson's duties.

SECTION 2.

The Membership Chairperson shall have the responsibility of increasing the membership of the Party, and for such other duties as may be assigned by the Executive Committee. With the help and cooperation of the Executive Committee, the Membership Chairperson shall select a working membership committee to assist in the fulfillment of such Chairperson's duties.

SECTION 3.

The Publicity Chairperson shall have the responsibility for publicizing the Party and its activities and for such other duties as may be assigned by the Executive Committee. With the help and cooperation of the Executive Committee, the Publicity Chairperson shall select a working publicity committee to assist in the fulfillment of such Chairperson's duties.

SECTION 4.

The Finance Chairperson, Membership Chairperson, and Publicity Chairperson, and all other offices shall be appointed at the first meeting of the Executive Committee after their election.

SECTION 5.

The Chair shall have the power to form other committees by choice, or by the direction of the Executive Committee, and appoint committee directors.

ARTICLE IV: CONVENTION COMMITTEES

SECTION 1.

The Chairperson of the Constitution, By-Laws, Rules, and the Platform Committee shall be the presiding officers.

SECTION 2.

A majority vote of those of the committee members present, or in live communication with the committee at the time of the vote, is necessary for a “do-pass” recommendation, and in the case of the Platform Committee, a majority must approve each specific plank separately.

SECTION 3.

The Committees shall report their recommendations to the floor of the Convention in accordance with the Party Rules.

SECTION 4.

Two or more members of the Platform Committee may join together to insure a minority report regarding any plank to the floor of the Convention. Two or more members of the Constitution, By-Laws, and Rules committee may join together to issue a minority report regarding the Constitution, by-laws, or Rules.

SECTION 5.

A member must be present in committee, or in live communication with the committee at the time of the vote, to vote.

SECTION 6.

More than one-half of the membership of each committee shall constitute a quorum.

ARTICLE V: FINANCES AND ACCOUNTING

SECTION 1.

The fiscal term of the Party shall begin the first day of July 1 and end the 30th day of June.

SECTION 2.

The Executive Committee shall cause an efficient double entry system of accounts to be installed and maintained.

SECTION 3.

All disbursements exceeding \$25.00 shall be made solely by check.

SECTION 4.

The Executive Committee shall have the power to designate the depository of all funds of the Party, and shall appoint such officers and employees as its judgment may deem advisable to deposit and withdraw funds from said depository.

ARTICLE VI: PARLIAMENTARY AUTHORITY

Robert's Rules of Order Newly Revised shall be the parliamentary authority for all matters of procedure not specifically covered by the Constitution, By-Laws or Rules of the Party.

ARTICLE VII: AMENDMENT TO THE BY-LAWS

Amendments to the By-Laws shall be in accordance with the Constitution.

ARTICLE VIII: REGULAR CONVENTION RULES

The regular Convention Rules shall be in accordance with the Constitution.