

Minutes of:
Lesser Slave Watershed Council

June 9, 2016

Slave Lake Inn and Conference Center, Slave Lake, AB

Present at meeting:

Name:

Meghan Payne
Kaylyn Jackson
Tammy Kaleta
Shane Knutson
Todd Bailey
Mark Missal
Brian Roche
Brad Pearson
Jamie Bruha
Claude Smith
Scott Mayston
Murray De Alexandra
Brad Pearson
Spencer Zelman
Lyle Halcrow
Roderick Willier
Peter Freeman

Sector Represented:

Executive Director
Watershed Coordinator
Tourism and Recreation
Cabin & Cottage Owners
Forest Industry
Town of Slave Lake
MD of Lesser Slave River
MD of lesser Slave River
Alberta Environment and Parks
Agriculture
Alberta Trappers Association
Commercial Fisherman's Association
MD of Lesser Slave River
Oil and Gas Alternate
Kapaweno First Nation
Sucker Creek First Nation
Driftpile First Nation

Regrets:

Bob Popick
Michael Long
Robert Nygaard

Oil and Gas
Town of High Prairie
Big Lakes County

Board Vacancies:

Swan River First Nation
Sawridge First Nation
Peavine Metis Settlement
East Prairie Metis Settlement

Meeting called to order at 9:40pm by Chair Tammy Kaleta.

1. Welcome new Board Members and introductions

- Chair tammy Kaleta welcomed new board members to the organization.
- New board member binders will be put together and available from the office.

2. Adoption of June 9, 2016 Meeting Agenda

- Copies of the agenda were distributed for review.
- Chair asked for amendments or additions to the agenda.
 - No additions were made
- Shortened agenda due to time constraints.

Motion 16-01: Smith/Bailey – *Motion to adopt the June 9, 2016 meeting agenda as presented.*

CARRIED

3. Adoption of May 12, 2016 Meeting Minutes

- Copies of the Draft May 12, 2016 meeting minutes were circulated.

Motion 16-02: Smith/Zelman – *Motion to adopt the May 12, 2016 Board Meeting Minutes as presented.*

CARRIED

Action items:

June 2016 Action Items	Who	By When	Comments
LSWC will update the performance evaluation plan early in 2016.	Meghan	Before June 2016	June 30 th is our reporting deadline.
Watershed coordinator will work on development of watershed posters to put in public places as well as placemat coloring sheets for restaurants.	Kaylyn	April 2016	In progress- time permitting
Work with Environment and Parks to get a firm statement around First Nations engaging with WPAC's and that this does not constitute any form of official consultation	Meghan	ASAP	No statement has been released. WPACS were told that the department hasn't changed their position on this topic but will try and clarify it better to reduce misunderstandings.
LSWC will send a letter to municipalities and towns requesting that their committee appointment to our BOD be for the full 4 years of a municipal term rather than changing members annually. They may also appoint a staff person if this is desirable and will improve the communication between organizations.	Meghan Tammy	May 2016	Will be sent after AGM
Meghan will prepare a draft response for Ernie Hui based on the themes and topics identified and send to the BOD for review prior to submission.	Meghan	May 12, 2016	Done
Form subcommittee for Governance and Policy Manual discussion and review.	Tony, Tammy, Jamie, Meghan	Time permitting	No progress at this time

4. Treasurers Report

- Copies of the April 15 – May 15, 2016 treasurers report were circulated for information.

Motion 16-03: Rosche/Bailey – *Motion to accept the April 15 – May 15, 2016 treasurers report as presented.*

CARRIED

a. Funding Updates

- Executive Director signed a grant agreement for \$295,000 on May 30, 2016. Funds transferred to our account on June 7, 2016.
- TD Friends of The Environment Foundation funding approved in the amount of \$6,453.75 – to provide 5 elementary schools in the watershed with the watershed wise kits, and to buy vegetation for riparian improvements.
- Still waiting on conformation of WRRP grant. Meghan spoke with program coordinator and he said he will give us an update as soon as he can.
- Sent an invoice to Big Lakes County for Ag Service Board environmental stream funding for 2016. Also completed 2015 grant reporting.
- First payment of ACA grant received in the amount of \$1705.
- RBC donations for community service events of \$2000.
- Public donations from RBC BBQ equal \$205.

5. Election of Executive Officers

- The Executive positions on the board are 2 year terms. The executive is expected to have a more involved role in communicating with the Executive Director on operations etc.
- These directors have signing authority on our accounts.
- Vice chair and treasurer have 1 year left in their terms.

Chair

Nomination of: Tammy Kaleta

By: Todd Bailey

Seconded By: Lyle Halcrow

- Call for additional nominations
- Tammy Accepts!

Secretary

Nomination of: Spencer Zelman

By: Tammy Kaleta

Seconded By: Claude Smith

- Call for additional nominations
- Spencer Accepts!

Treasurer:

Nomination of: Claude Smith

By: Tammy Kaleta

Seconded By: Shane Knutson

- Call for additional nominations

- Claude Accepts!

Motion 16-04: Missal/Halcrow – Motion to accept the new executive members as elected and grant them signing authority on our bank accounts as well as remove Michael Long and Stefan Plouffe from list of approved signing authorities.

6. Executive Director Updates

- Meghan will be sending out a more detailed update on projects and summer activities in the next couple weeks, as we are limited in time at this meeting.

IWMP project

- Contracts signed with Sandi Riemersma, of Palliser Environmental Services let and Alan Dolan and Associates for the fiscal year.
- Introductory Technical Advisory committee conference call held on May 31, 2016
- Steering committee Conference call – June 7th. Poorly attended by committee members.
- Establishment of Municipal working group – first meeting to be planned in July.
- Continuing communication and engagement with Aboriginal communities.
- IWMP final work plan distributed to the board members as an internal doc.
- First nations are welcome to participate on the Steering committee and at the September Meeting we will discuss and finalize Steering committee changes and make amendments to the SC Terms of reference.
- Meghan met with MD of Lesser Slave River on June 8, 2016 to talk about the plan and the Municipal working group. Robert indicated that big lakes county will have staff and councilors involved in the working group.
 - Meghan still needs to communicate with the towns and set up our first meeting.
 - Sandy will be traveling to be at this meeting in person.

Education and outreach

- First E&S meeting will be at the end of August. One of the first goals of the group will to develop an education and outreach plan that describes what our goals and objectives are.
- Sold 107 rain barrels this year
- AIS and stewardship handbooks have been distributed to camp grounds and places In the watershed.
- Engaging with fishing tournament organizers to provide resources.
- Summer outreach events being planned – likely activities and BBQ's at camp grounds who will help sponsor costs.
- Promoting the Living By Water program around the lake. Nature Alberta staff will be here August 13-14 to do homesite visits with interested folks.

Riparian projects

- 3 confirmed landowner projects – Dallas Turcotte, Blackhurst Ranch, and Travis Beamish.

- Watering system field day being planned for the end of June. Marvin from Sundog solar is going to come up and visit our project sites to provide advice around water system set ups.
- High Prairie Riparian Action team may donate some supplies for fencing.
- Riparian signage is getting final revision from graphic designer and we will be getting them produced and installed in July. ACA funds and PCBFA funds allocated to this.
 - Need to get provincial and municipal approval for sign installation.

7. Review Action Items, upcoming meetings and events, meeting adjournment.

LSWC Board Meeting – September 8, 2016 at 7:00pm at the Kinuso Seniors Center

Water North Coalition – June 23, 3016 in LaCrete

Alberta Water Council Lake Management Team – June 22, 2016, Edmonton.

Living by Water – August 13-14, 2016

Motion 16-05:Pearson/Zelman- Motion to adjourn the meeting at: 10:08pm