

Minutes of:
Lesser Slave Watershed Council
November 9, 2017
Kinuso Seniors Center, Kinuso, AB

Present at meeting:

<u>Name</u>	<u>Sector Represented</u>
Tammy Kaleta	Recreation and Tourism (chair)
Meghan Payne	Executive Director
Shawn Gramlich	Town of Slave Lake
Claude Smith	Agriculture
Jamie Bruha	Alberta Environment and Parks
Jule Asterisk	Non government organizations
Wendy Freeman	Member at large
Brian Rosche	MD of Lesser Slave River
Bob Popick	Oil and Gas
Murray De Alexandra	Commercial Fishermen
Robert Nygaard	Big Lakes County
Scott Mayston	Trappers
Todd Bailey	Forest Industry
April Isadore	Driftpile First Nation
Brian Gilroy	Town of High Prairie

Regrets

Shane Knutson	Cottage and country residential
Charmain Larsen-Willier	Sucker Creek First Nation

17 of 21 Board Seats filled.

1. Call to order and Welcome

- Meeting called to order at 6:33 by chair Tammy Kaleta
- Introductions and welcome to new Board Members: Shawn Gramlich, Town of Slave Lake; Brian Gilroy, Town of High Prairie; and Richard Simard, Big Lakes County.
- Meghan and Kaylyn will send thank-yous to our outgoing board members: Mark Missal, Linda Cox, Joy McGregor.

2. Adoption of November 9, 2017 meeting agenda

- November 9, 2017 meeting agenda was circulated.
- Chair called for amendments to the agenda.

Motion 17-07: Smith/Mayston – Motion to adopt the November 9th, 2017 Agenda as presented.

CARRIED

3. Adoption of the Sept 21, 2017 meeting minutes

- Copies of the Draft September 21, 2017 meeting minutes were circulated.
- Note: there is a cut off sentence on 2nd last page to be corrected.

Motion 17-08: Nygaard/Smith – Motion to adopt the September 21, 2017 meeting minutes as amended

CARRIED

4. Treasurers Report & Financial Updates – Meghan

- Copies of the August 15 – October 15th treasurers report were circulated for information.
- We recently applied to the WRRP program for \$120,000 to complete sensitive shoreline habitat mapping work for Lesser Slave Lake.
- Applied to FRIAA for a 4 year, \$127,000 grant to support water quality monitoring, evaluation, reporting and information sharing.

Motion 17-09: De Alexandra/Asterisk – Motion to accept the August 15 – Oct 15, 2017 treasurers report as presented.

CARRIED

5. Review action items

Action Item:	Who	By When	Progress
Send a letter to the CAO's of the Municipalities who have not contributed funding in 2017, CC the board members	Meghan	October 1	In progress, waited until after new election and new appointments. Will be done by November 8
Send the EMSD WPAC meeting presentations to the BOD	Meghan	ASAP	Completed Sept 25
Send the AWC's Lake Management Report to the BOD for information and distribution in their sectors	Meghan	Sept 25	Completed Sept 25
Look into getting a facilitator or another WPAC staff person to aid us in updating our strategic plan	Meghan	Before Feb	Will be done in house and reviewed and approved by the Board.
Send the Board more information about the FSC process and next Board meeting we will discuss and decide on our letter of support	Todd & Meghan	ASAP	
Work on engaging oil and gas companies and getting their sponsorship for WQ.	Meghan & Bob	Fall 2017	
Shane will send Meghan pics of Marten River at the areas affected by erosion.	Shane	ASAP	
Staff will look for literature on road salting and send to the Board for information.	Kaylyn	Time permitting	
Email Norbert R with AEP, to enquire about a follow up to the Faust community meeting and let him know that there has been community concerns	Meghan	ASAP	Done – emailed Oct 2, 2017

brought to us.			
Outline of LSWC policy document	Tam, Meghan	Time permitting	In progress
Create a standard kit that board members can bring with them to events that they are attending that includes LSWC information and other key resources.	Kaylyn	Time permitting	In progress

6. Round table discussion

- Discussion about road salting and impacts on the watershed. Alberta Transportation is already aware of the impacts of the road salting program on the environment and are also aware of all the latest research and technologies.
- Julie – RE: the RFP that AEP released for work at the Faust Osmose site. Reiterated the information that she previously emailed to the Board. Keepers had questions for clarification regarding the work that will be done by the province.
- Julie – Keepers are still lobbying the SHWTC to add 2 additional sites to their lake sediment core sampling. They will be doing LSL near the mouth of the Swan River in February 2018. She will keep us updated. They are trying to detect contamination from the 2010 fire at the plant in the lake sediment. It was mentioned that there is at least 100 feet of sediment at the mouth of the Swan River from the upper watershed and this should be considered in choosing the sample site and how far down the core should be taken from.
- Jamie - AWC lake management report complete and submitted to the government. This is a good milestone. Water policy branch has the report now, and staff have already been working towards some of the recommendations for the last year.
- Jamie - AEP is putting together an online lake data base for the North Sask. Region. The hope is that there will be standardized lake reporting and information sharing in one place. It will be a GIS based platform that will replace the out dated Alberta Lake Atlas.

7. Roles and responsibilities discussion

a) Board of directors Roles and responsibilities

- Tammy reviewed the roles and responsibilities of the LSWC Board of Directors to our society, charity and WPAC. The information presentation will be posted on our website on the Board of Directors page. http://www.lswc.ca/board_of_directors.

b) AEP WPAC role review - Scoping discussion

- Meghan sent a presentation from Andrew Schoepf that was given to all 11 WPAC's on Oct 25th to the Board on October 27 and asked that they be ready to discuss. Paper copies of the presentation were distributed to the group.

- AEP is undergoing a review of the WPAC program and this is part of the discussion with WPAC's on our proposed roles.
- WPAC roles are broken down into 4 areas:
 - Convener and collaborator
 - Monitoring and reporting
 - Planning and Policy
 - Education and Literacy.
- Andrew Schoepf requested that WPAC's have a written response to the questions associated with each topic by November 25th.
- Meghan and the board reviewed the information and discussed the questions. Notes captured in a separate document by Meghan.

Action: Board members will send individual feedback on the WPAC roles discussion to Meghan by November 16th.

8. Project Updates

a. IWMP

- Below is the workplan to the completion of the IWMP.

Timeline	Description
2017	
November 1-13	<ul style="list-style-type: none"> • Finalize IWMP: Last comments, WCOs, Lesser Slave River WQ summary, Parks comments
November 14-16	<ul style="list-style-type: none"> • Draft Summary Document (less than 10 pages) and presentation • Prepare shareable form for comments from GOA
November 16	<ul style="list-style-type: none"> • Alberta Water Smart modelling exercise complete
November 22	<ul style="list-style-type: none"> • Meet with Jamie Bruha, Lisa Bergen - Review final GOA comments and how they were addressed. Review process to seek support.
November 22	<ul style="list-style-type: none"> • Meghan - Meet with new Steering Committee members to brief them on IWMP and process to help prepare them for Steering Committee meeting.
November 29	<ul style="list-style-type: none"> • LSWC Steering Committee meeting (process/review) – GotoMeeting with Sandi. <ul style="list-style-type: none"> - Review final plan, process and how comments were addressed - Review process to seek support and timelines - Seek input regarding approach to municipal support
December 6	<ul style="list-style-type: none"> • LSWC Board Meeting – presentation (1 hr – discussion, next steps) <ul style="list-style-type: none"> - Provide final plan to Board to review and prepare to endorse in January - Review final plan, process and how comments were addressed - Review process to seek support and timelines
2018	
January (early-mid)	<ul style="list-style-type: none"> • LSWC Endorse Plan at Board meeting; circulate to municipalities
March -April	<ul style="list-style-type: none"> • Municipal presentations and seek support for plan • Cross-Ministry presentation – presentation of final plan and implementation actions
April onwards	<ul style="list-style-type: none"> • Community workshop/celebration, possibly at the AGM <ul style="list-style-type: none"> - Highlight implementation progress

- It is important that new board members take the time to read and understand the plan. The board will be asked to approve and endorse this plan, and board members will be expected to champion the plan to their organization or sector.

b. Water Quality

- 2017 field work has been completed.
- Data will be going to Sandi for review and write up to be completed early in the New Year.
- All funders and in kind support will be recognized in the report.
- Challenges: equipment!
- Opportunities: partnership with Swan River FN, interest from other FN's and communities.

c. Watershed modeling

- AB Watersmart completed the original scope of modeling work and the draft report. This was sent to the board of directors as information.
- Draft report was reviewed and Meghan and Sandi had a call with the project team to clarify some points, and ask that they complete some additional work that compares the various wetland loss, forest cover loss and climate change scenarios. This work will be added to the report along with discussion.
- Information will be used in the IWMP to support or strengthen recommendations.
- Alberta Ecotrust interim report is due November 14th and we will receive the next installment of our grant.

d. SHIM for LSL

- SHIM is sensitive habitat inventory and mapping. It has been done on many lakes in BC as well as Lac La Biche in summer 2016 by Hutchinson Environmental.
- 3 part project that involves:
 - A detailed shoreline assessment that identifies sensitive habitats and important features. Living Lakes Canada has the equipment for the survey.
 - The development of an aquatic habitat index.
 - Development of maps and shoreline management guidelines that assign a risk to certain developments in certain areas.
- This project supports watershed plan implementation by providing guidance and science based recommendations around lakeshore development. Can be used by all lakeshore land owners to inform planning and development.
- Quote from Hutchinson Environmental was approximately \$120,000. Living Lakes Canada is interested in a partnership with us and Hutchinson to redesign data collection software for Alberta Lakes and has applied for funds to do so.
- Meghan applied to the WRRP program on Oct 30th for funds to do this project in summer 2018.

9. Strategic Plan discussion

- Board members were asked to review the LSWC's strategic plan and 2 other WPAC examples and come prepared to discuss updates.
- For the sake of time the board did not get into a discussion about the LSWC's Strategic plan.

Action: Meghan will work on the updated Strategic plan in office and present a draft to the Board for discussion and review by January 2018's meeting.

10. Education and outreach updates

- Kaylyn is registered in an online course called "environmental education outcomes".
- Little Green Thumbs Teacher Training Night held October 23, 2017 at Christie's Greenhouse.
 - 100% attendance
 - Kaylyn has been following up, setting up gardens and delivering presentations
- All school admins in the watershed have been contacted with program information
- Calendar Contest is in its final stage on our Facebook page
 - From October 9th to 27th people submitted photos. 109 photos submitted
 - Staff narrowed it down to the final 13 & the public voted on our cover photo (see facebook page for photos)
 - 53 new likes average of 5000 page reach throughout contest
- We are planning a Winter Kids Can Catch Ice Fishing Event for Sunday February 18th
 - Kaylyn in working with Sheila Campbell from ACA
 - In the process of contacting local organizations for partnership and support and have been receiving a lot of positive feedback

11. Adjournment

- Next meeting December 14th, 2018 – We will be doing a Christmas gift exchange. Please bring a \$20 wrapped gift.

Motion 17-10: Popick/Smith – Motion to adjourn the November 9th, 2017 LSWC board meeting at 9:30.

CARRIED