



2020 Annual Report

Bringing People Together

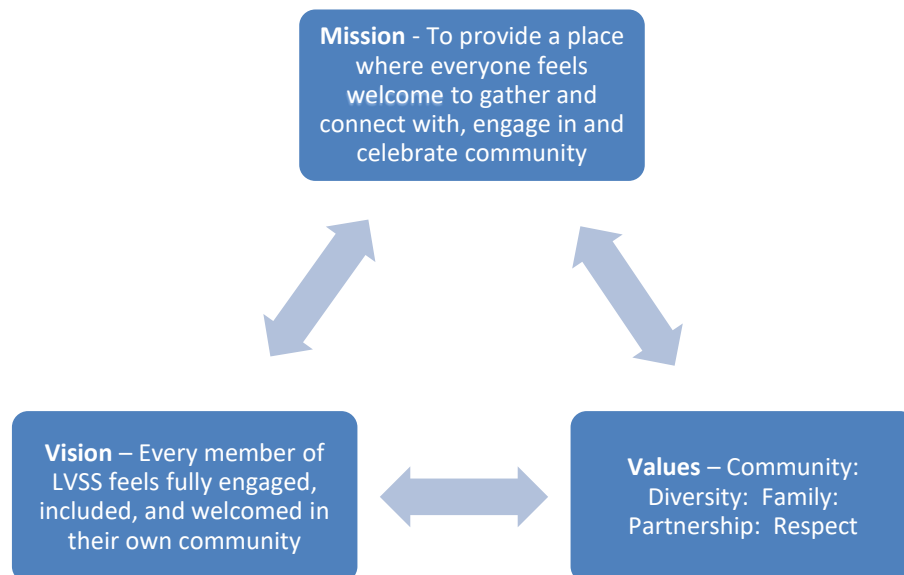


Lynn Valley Services Society at Mollie Nye House
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www.lvss.ca



Lynn Valley Services Society: (LVSS) Our Purpose

1. To preserve the Mollie Nye Heritage House and its gardens for the benefit of the community
2. To operate and maintain a community centre for the benefit of the community in Lynn Valley
3. To provide educational and health programs for the benefit of the community and
4. To undertake activities ancillary and incidental to the attainment of the above charitable purposes



We would like to thank the Coast Salish people, including the Skwxwú7mesh Nation (Squamish), xʷməθkʷəy̓əm (Musqueam) and səliłwətaʔ (Tsleil-Waututh) Nations, upon whose traditional territories the Lynn Valley Services Society @ Mollie Nye house resides.

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EXECUTIVE SUMMARY REPORT

To LVSS members, staff, volunteers, friends and fellow Board members:

2020 will be either a memorable or forgettable year for so many.

The Board of Directors started the year discussing the re-structuring of our staffing and our work plan. Little did we know that we would be faced with COVID 19 and all its ramifications. In mid-March, we laid off our two staff, closed our programs and activities, and with thanks to three volunteers, we kept the office work going by paying the bills, answering the phone and monitoring the house. Special thanks to our crew of volunteer gardeners who maintained the garden to look as good as ever.

The Board met through Zoom (as so many meetings happened) and decided to hire Matina as an interim Executive Director from July to the end of the year. This meant the administrative work and applications for grants and other funding could be completed in good time.

The Board oversaw the work to ensure we had all the COVID instructions, guidelines and protocols from Worksafe BC and Vancouver Coastal Health posted on the noticeboards and windows of the House. Sophia returned to work in September to help oversee the gradual opening of a small number of activities, allow some rentals on a case-by-case basis and do the essential daily job of COVID cleaning and recording names of those who used the facilities for “contact tracing”.

Thanks to everyone for their patience and understanding during this difficult time; thanks to the other agencies who offered us guidance us through some of the issues we faced communally in ensuring everyone’s health safety, and thanks to the Board of Directors for their diligence and continued work for LVSS @ Mollie Nye House.

In spite of the situation, we welcomed new board member Zee and said “au revoir” to Sharon, who continues to volunteer behind the scenes.

In spite of the restrictions, The Board of Directors worked hard to ensure that the future of the House as a small community centre is sustainable and broad-based.

All of this takes time which means juggling career, family, other volunteer opportunities and valuable social commitments.

Thank you all for your unwavering and ongoing commitment.

Respectfully Submitted

Margaret Fraser – President

LVSS BOARD OF DIRECTORS 2020

Margaret Fraser, President

Andrea Winterbottom, Vice President

Davood Bonyad, Treasurer

Tamara Weymark, Secretary

Rebecca Morse, Member at Large

Jen Olson Lund, Member at Large

Zee Noorani, , Member at Large

Operations Staff

Maria Roney, Operations Manager (Jan. to March 2020)

Sophia Hesp, Administration Coordinator (Jan. to Mar./Sept. to Dec. 2020)

Board Committees 2020

LVSS Standing Committees

Long Term Viability	Developing Long Term plan for sustainability. Plan will also include demographic data, background of how we became LVSS. No meetings in 2020.
Grants and Capacity Building	Reviewing dates and type of grants LVSS is eligible for and outline of when applications are made. No meetings in 2020.
Brand Recognition	Working on Social Media, where best to put our efforts for advertising to community and revising websites. No meetings in 2020.

LVSS Task Force Committees

Finance Committee	Meets twice yearly or when required. Develops budget for next year. No meetings in 2020.
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LVSS Ad-Hoc Committees

HR Committee	Meets when required.
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TREASURER REPORT

Treasurer's report – financial year end 2020

The financial position of the Lynn Valley Services Society (LVSS) as at December 31st 2020 and its financial performance with assets of \$118,797, present fairly.

The accounting principles in Canadian accounting standards for not for profit organizations have been applied on a basis consistent with that of the preceding year.

Mandatory financial submissions for LVSS were completed and submitted on time.

They include:

- CRA summary
- Registered Charity return
- T-4 slips
- GST rebates
- WorksafeBC premiums

Revenue for the year was \$97,936 which was a decrease from 2019 due to the impact of the COVID-19 Pandemic. The Board of Directors closed the centre for five months based on B.C. provincial health recommendations. Net income reflects reduced expenditure in staff salaries and contract instructor fees, rather than an increase in revenues. Payroll expenses were down by almost 50% as compared to 2019.

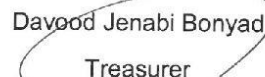
An adjustment was calculated to reflect income received in Program Revenue in 2020 for 2019 programs. LVSS strives to ensure ongoing updates in accounting records.

Grants show an increase over 2019, as we received our first BC Gaming Commission grant of \$12,000.

Submitted by:



Margaret Fraser
Board President



Davood Jenabi Bonyad
Treasurer

FINANCIAL STATEMENTS

LYNN VALLEY SERVICES SOCIETY INCOME STATEMENT	Year Ended December 2020	Year Ended December 2019
REVENUE		
Donations	600.00	653.90
Grants	14,200.00	3,345.00
DNV Core Funding	50,652.00	49,658.00
Interest Revenue	852.39	690.13
Other Revenue	400.35	27,692.51
Rental Revenue	7,758.50	67,799.38
Drop-in Programs	3,306.10	14,409.65
Total Program Revenue	18,834.90	5,175.25
Event Revenue	1,332.00	320.00
TOTAL OPERATING REVENUE	<u>97,936.24</u>	<u>\$169,743.82</u>
EXPENSES		
Operating	20,757.55	29,443.28
Drop-in Programs	322.88	250.00
Programs	17,986.98	43,305.25
Events	0.00	270.01
Payroll Expenses	37,203.43	82,287.75
GST paid on Purchases	0.00	0
Charitable/Contingency	0.00	1,416.00
Miscellaneous	1,390.79	0
TOTAL EXPENSES	<u>77,661.63</u>	<u>\$156,972.29</u>
NET INCOME	<u>20,274.61</u>	<u>\$12,771.53</u>

**LYNN VALLEY SERVICES SOCIETY
BALANCE SHEET**

**Year Ended
December 2020**

**Year Ended
December 2019**

ASSETS

Current Assets

• Cash	115,062.84	78,443.32
• Total Receivable	30.00	17,768.50
• Capital Assets	3,703.86	3,653.86

TOTAL CURRENT ASSETS 118,796.70 \$99,865.68

LIABILITIES

• Accounts Payable	510.52	2,413.17
• GST Owing (Refund)	-206.28	765.32

TOTAL LIABILITIES 304.24 \$1,647.85

NET ASSETS

• Net Assets Previous Year	98,217.85	85,446.32
• Current Earnings	20,274.61	12,771.53

TOTAL NET ASSETS 118,492.46 98,217.85

LIABILITIES AND EQUITY 118,796.70 \$99,865.68

APPENDICES

Appendix 1 – 2020 Mollie Nye House Accumulative Program Statistics

Appendix 2 – 2020 Drop-In and registered Program Summary by Participant Group

Appendix 3 – 2020 Long Term Rental Summary by Participation Group

Appendix 4 – Volunteer Hours 2020

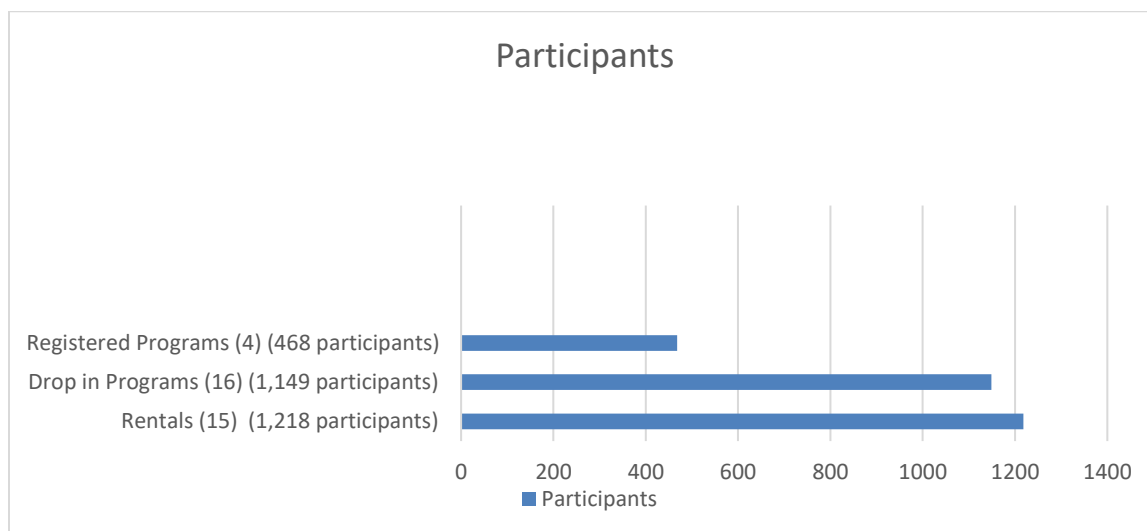
Appendix 5 – LVSS Grant and Donation Support 2020

LVSS recognizes the District of North Van for their ongoing annual funding and support



Appendix 1 - 2020 Mollie Nye House Accumulative Program Statistics

Number of program participants



2020 Total participation of programs, events and rental activities is 2,835

Statistical Sources

- Children's Birthday - stats from actual contracts and average attendance
- Drop In programs - monthly average from daily sign in sheets
- Registered programs – actual counts from in house sign-up sheets
- Rentals – per contract based on actual provided by NVRCC.

Appendix 2 - 2020 Drop In and Registered Program Summary by Participant Group

Seniors

19 programs

Adult

9 programs

Drop In Programs	Activity	Participant Focus
Arts & Crafts	General Crafting	Seniors
Chair Stretch	Gentle exercise to maintain range of motion	Seniors
Chat Room	Social	Adults and Seniors
Darts and Tennis Table	Fitness/social	Adults and Seniors
Friendly Fridays	Coffee session – general crafting	Seniors
Mahjong Mondays	Social	Seniors
Music Group (Monday)	Music	Seniors
Music Group (Wednesday)	Music	Seniors
Sewing Group	Social	Seniors
Singing Group	Music	Seniors
Stamp Club	Social	Adults & Seniors
TTS Tech Training for Seniors	1 to 1 tech support ipads, smart Phones	Adults & Seniors
Walking Groups (Monday)	Fitness/social	Seniors
Walking Groups (Wednesday)	Fitness/social	Seniors
Zumba/Pound	Fitness	Adults & Seniors

Registered Programs	Activity	Participant Focus
Adult ESL- Beginner & Intermediate	English as Second Language	Adults & Seniors
Better Balance with Surefeet	Balance & Mobility-fall prevention	Adults & Seniors
PWR4Life with Surefeet	Parkinson Exercise	Adults & Seniors
Tai Chi & Qi Gong Wellness	Fitness – Beginner & Intermediate	Adults & Seniors

Appendix 3 - 2020 - Rental Summary by Participant Group

Senior/Adult

13 Activities

Youth

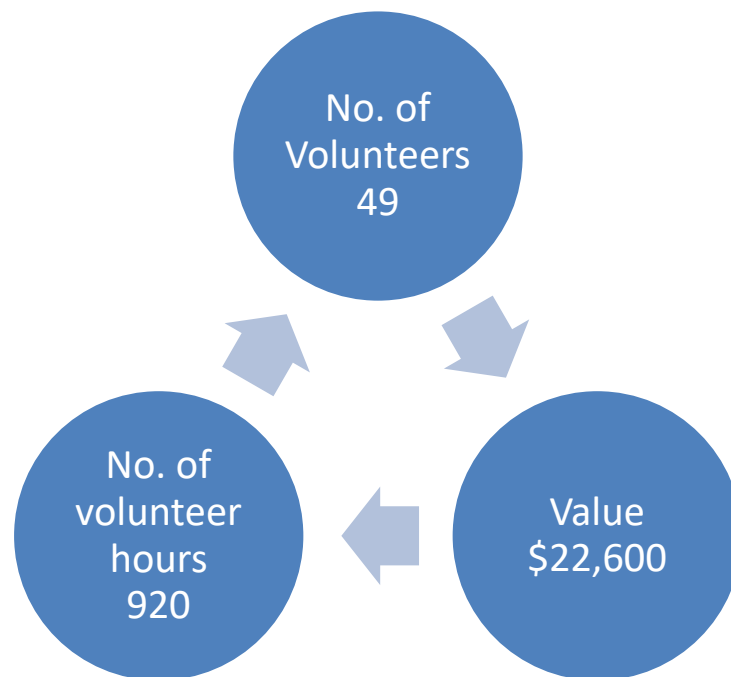
3 Activities

Children

1 Activity

Rentals	Activity	Participant Focus
Fitness	Wellness	Adult
International Auction	Business	Adult
Meditation	Wellness	Adult
Pain Management	Support Group	Adult
Polish Classes	Language Class	Adult/Youth
Private Party	Celebration of Life	Adult
Weight Watchers	Weight loss and maintenance	Adult
Yoga – Meditation	Wellness	Adult
Puppy Training	Dog training	All ages
Birthday Parties	Private Festivity	Children
Adaptable Yoga	Wellness	Senior
Music Practice	Social	Senior
Munch and Mingle	Meal Program	Senior / Adult
Girl Guides of Canada	Youth Activities	Youth
Theatre	Youth Activity	Youth

Appendix 4 - Volunteer Hours 2020



Area/Event	No. of Volunteers	Total hours	Value
Board of Directors & Committee Meetings x \$50	7	152	7,600
Volunteer admin support x \$20 (COVID related)	2	324	6,480
Christmas Decorating	11	53	1,060
Christmas Parade of trees	3	6	120
Maintenance	3	25	500
Supplies	1	20	40
Storage Runs	2	15	300
Take down decorations	6	42	840
Garden Volunteers	4	183	3,660
Front desk x \$20	10	100	2,000

Appendix 5 - Lynn Valley Services Grant and Donation Support 2020

Grants

District of North Vancouver Core Support
British Columbia Gaming Grant
District of North Vancouver Community Programs Grants
City of North Vancouver Community Grant

Donations

Neptune Terminals
Lynn Valley Seniors Association
Maynard Family
Meijer Family
Legion Branch #114

Community Donation Support

Sincere appreciation goes to our community supporters who have contributed to Lynn Valley Services Society in the past year. We value your support.

Timberline Tree Services
Black Bear Pub
Brown's Social House
Delany's Coffee
Save-on Foods Lynn Valley
Sunrise Assisted Living
Tim Green
Zazou Salon and Academy
Westlynn Bakery
Individual Donations

