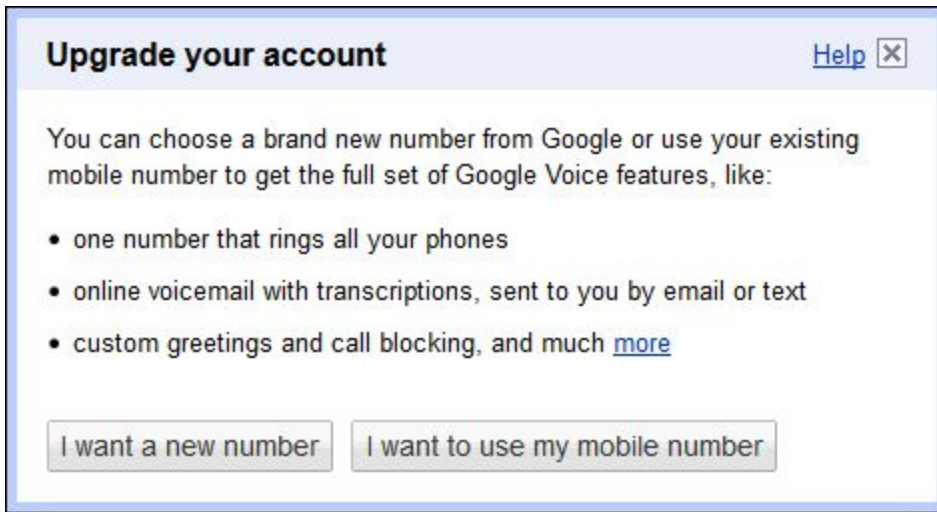


How to get your own League Phone Number

This document describes how to obtain a Google phone number for your League. With a Google number you can assign calls to members, without having to give out their personal contact information. The League can publish the Google number, and then go in and change the “real” phone numbers it forwards to on an as-needed-basis.

The following steps assume that you are already logged into the Google Account you wish to use. (You may want to create a Google account just for your League. Then you will have a Gmail account all of your own, and as officers change, can change the “real” email addresses that receive the League’s email.)

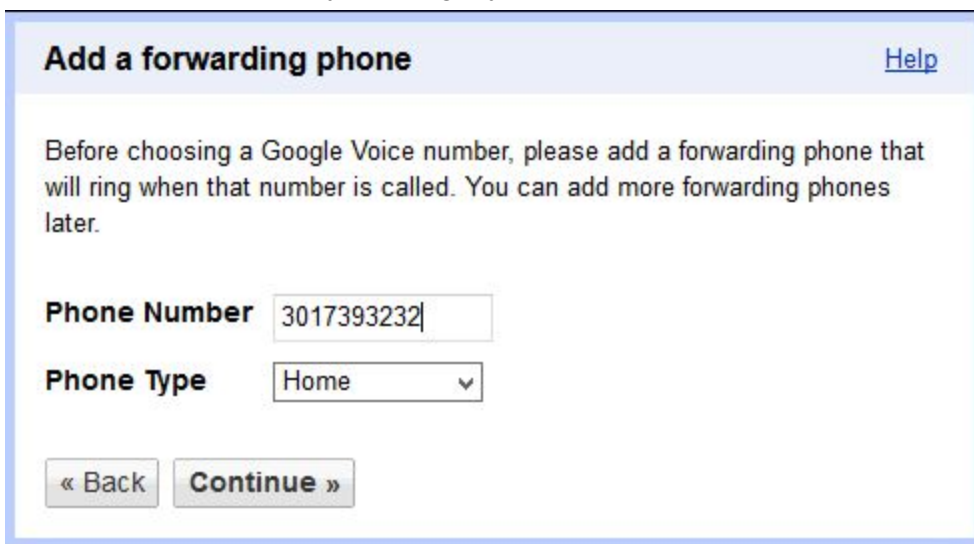
This is the first window that popped up for me:



The screenshot shows a dialog box titled "Upgrade your account" with a "Help" link and a close button (X) in the top right corner. The main text reads: "You can choose a brand new number from Google or use your existing mobile number to get the full set of Google Voice features, like:". Below this text is a bulleted list of features: "one number that rings all your phones", "online voicemail with transcriptions, sent to you by email or text", and "custom greetings and call blocking, and much [more](#)". At the bottom of the dialog box are two buttons: "I want a new number" and "I want to use my mobile number".

Since I plan to use this so that I WILL NOT HAVE TO HAND OUT MY PERSONAL PHONE NUMBER, I will ask for a new number.

Next I start the process by entering my home phone number:



The screenshot shows a dialog box titled "Add a forwarding phone" with a "Help" link in the top right corner. The main text reads: "Before choosing a Google Voice number, please add a forwarding phone that will ring when that number is called. You can add more forwarding phones later." Below this text are two input fields: "Phone Number" with the value "3017393232" and "Phone Type" with a dropdown menu showing "Home". At the bottom of the dialog box are two buttons: "« Back" and "Continue »".

Next Google Voice provides a two-digit verification number on screen, calls the number you entered and asks you for your verification code. Mine was 70. When I entered the 7+0, I was told that my phone number was

now registered. The call proceeds to give you the opportunity to record your spoken name. I chose, "League of Women Voters of Washington County."

Next I was presented with the opportunity to pick my own number!

Choose your number [Help](#)

When anyone calls this number, it will ring all of your phones.

Area, zip code or city Word, phrase, number

 and/or **Search numbers**

« Back

LWV WashCo did not work. 2126, our PO Box number matched some numbers in far away cities, so I just typed in Hagerstown in the first box. You can then browse for available numbers that strike your fancy. Here's the one I picked

Choose your number [Help](#)

Area, zip code or city Word, phrase, number

 and/or **Search again**

Results for Hagerstown city

- (240) 513-8125
Hagerstown, MD
- (240) 513-8126
Hagerstown, MD
- (240) 513-8131
Hagerstown, MD
- (240) 513-8132
Hagerstown, MD
- (240) 513-8133
Hagerstown, MD

[< Previous](#) [Next >](#)

« Back **Continue »**

It almost has the 2126 number combination!

Congratulations! [Help](#)

You've successfully set up Google Voice!

As a reminder, your Google number is:

(240) 513-8126

You can now:

- give out **one** number that will ring all your phones
- get transcribed voicemails sent to your inbox
- send free text messages & make cheap international calls

To learn more about what Google Voice can do, [watch our videos](#).

Finish »

This is the kind of final message I like to receive!

I can now discuss this with my Board, and perhaps we will add the numbers of our co-Vice Presidents. That way the first person who is available can respond to callers on behalf of our League, and the caller ID will inform all of us that our group just got a League call!

After you click Finish, you land in your personal voicemail inbox.

The screenshot shows a Gmail inbox with a sidebar on the left containing 'Inbox', 'Starred', 'Voicemails', and 'Texts'. The main area shows a message from 'Google Voice Add - Mountain View, CA' received on 1/4/16 at 3:39 PM, 5 minutes ago. The message body says: 'Welcome to Google Voice. Google Voice gives you a single phone number that rings all of your phones, saves your voicemail online, and transcribes your voicemail to text. Other cool features include the ability to listen in on messages while they're being left, block unwanted callers, and make cheap international calls. We hope you enjoy using Google Voice.' Below the text is a play button icon with '00:18' next to it, and links for 'Call', 'Text', and 'more'.

Next to **Voicemail** in the box on the left, there was a (1) indicating that I had one new voicemail. Here's a blowup

This is a close-up of the voicemail message. A green arrow points to the play button icon, which is a right-pointing triangle inside a square box, followed by the duration '00:18'. Below the play button are the links 'Call', 'Text', and 'more' with a dropdown arrow.

When you click the “play” button indicated by the green arrow, the message plays on your computer’s speakers. You can listen to voicemail messages AND because Google Voice transcribes the messages, you can READ them. Under the “more” option, you can even email the voicemail message to others!

How cool is that?! Now it is your turn to play!