



Queen Anne's Lace *Daucus carota*



**League of Women Voters of Queen Anne's County**  
**Board Meeting Minutes**  
**October 11, 2021**  
**Centreville Library**

**Attending:** Patricia Jamison, Mary Campbell, Gina Crook, Jinny Guy, Pat Sommers, Barbara Sharkey, Julie Ranelli, Liz Hammond, Kathy Larrabee (State liaison)

Patricia Jamison called the meeting to order at 6:35 p.m.

Patricia Jamison introduced the new LWVMD Liaison, Kathy Larrabee.

**Prior Minutes:** Pat Sommers distributed the final version of the September 13, 2021 minutes before the meeting. Mary Campbell moved to approve them and Jinny Guy seconded. The minutes were approved unanimously.

**Treasurer's Report:** Barbara Sharkey presented the Treasurer's Report. The Education Fund has a balance of \$9,452.93, and the Operating fund has a balance of \$4,982.91 for a total of \$14,435.84. That compares to the balance of \$13,939.06 on October 5, 2020.

Barbara also presented a comparison of the Actual income and expenditures compared to the approved Budget for the year. To date, the balance of the Education Fund is \$653 above the approved Budget, and the Operating Fund is \$1129 above the approved Budget.

Barbara reported that we are waiting for the IRS to act on the 501(c)(3) filing.

Liz Hammond moved to approve the Treasurer's Report and Gina Crook seconded. The Report was approved unanimously.

**Membership Report:** Before the membership renewal request was sent out on July 15, LWVQAC had 48 paid members. As of October 10 there have been 36 renewals and three new members. Barbara sent a renewal reminder over the weekend to those who have yet to renew. Mary Campbell asked about sending personal notes to them, and after some discussion the Board agreed to look at sending notes with the upcoming annual appeal letter.

## **OLD BUSINESS:**

- **Database and Calendar:** Pat Sommers reported that the database of members has been reviewed and is updated as of earlier today. It will continue be reviewed based on the renewals reported by the Treasurer each month.

Pat Sommers also reported that she was working on developing a calendar and asked that other Board members send dates that should be added.

- **Social Media: Facebook and Webpage:** Barbara Sharkey reported that Gina Crook is now the Facebook page Administrator. Gina asked for anyone who has a recommendation for a posting on Facebook to let her know. Barbara suggested that Gina post things on Facebook that come from the State League.
- **Progress on Records:** Patricia Jamison provided a quick summary of what the Committee had agreed to for maintaining LWVQAC records. She believes we are at the point where we need to have a discussion with the Library about archiving old records. We asked Kathy Larrabee what other Leagues are doing, and she reported that it is haphazard.
- **Additions to SOP for Secretaries:** Patricia Jamison asked that the Standard Operating Procedure (SOP) for Secretaries be updated to include language that is in the By-Laws regarding the functions of the Secretary. Pat Sommers agreed to make the changes.

There was a discussion about how long minutes should stay visible on the LWVQAC website. Pat Sommers suggested we develop a policy on it, which was agreed to. Kathy Larrabee believes there is an ability to archive records, which Barbara Sharkey will investigate.
- **Voter Registration/Education Table Materials:** Patricia Jamison reported to the Board that the Committee had developed an “ideal” table display for voter registration/education events, and that we had created three separate containers with materials for a table in each container.

The Committee had discussed concerns we had heard about the tablecloth being red, so we were looking for something to cover part of the red. Barbara Sharkey purchased a patriot themed table runner that we will try out at our next event.

Liz Hammond reported on her efforts to procure a table runner with the League’s logo for our tables. She will continue to work with Vista Print, and get a quote for the runner.
- **Voter Registration Training:** The QAC Board of Elections requires people registering voters to be trained every two years. Pat Sommers arranged for

training on September 20. Many Board members participated, as did a new LWVQAC member.

- **National Voter Registration Day Events:** September 28 was National Voter Registration Day. Patricia Jamison managed a table at Chesapeake College. The College had invited the Republican, Democratic and Libertarian parties to participate. Pat Sommers was at Kent Island High School and Barbara Sharkey was at Queen Anne's County High School. All three events were successful, with a number of students coming by to ask questions, although we did not register anyone to vote. Gina Crook will post pictures on Facebook. Kathy Larrabee said that pictures with others are best, and that we should have a waiver available to be signed by anyone in our pictures.

Patricia Jamison reported that the Republicans at Chesapeake College had very good posters with information. The Board discussed the need to update/professionalize our existing posters. Pat Sommers will call a meeting of the Voter Registration/Information Committee to discuss what is needed.

- **Outcome of Centreville Town Election:** Patricia Jamison reported that the LWVQAC forum was well attended, and everyone involved did a superb job. In a first for us, one of the three candidates participating did so remotely.

Jinny Guy asked whether there was something the LWVQAC could do to get voters out for Town Council elections. After some discussion, the Board agreed to think about it for the future.

- **Printing Updated By-Laws and Guide to Government Officials:** Liz Hammond reported that she is working on updating the Guide to reflect the outcome of the Centreville Town Council election, but there are several more town elections coming up. She recommended that the Guide not be updated and reprinted until after those elections. After further discussion, the Board agreed that the Guide would be formally updated and reprinted only in January and July.

The Board also discussed the issue of whether Judge Frank Kratovil of the Queen Anne's County District court should be included in the Guide (a follow up on a discussion from the June Retreat). His is an appointed position, and the Guide is for elected officials, with the exception of town administrators. The Board agreed that Judge Kratovil should not be included.

Patricia Jamison has talked to Marion Grier about printing the newly revised by-laws. Marion has a computer program that will turn the By-Laws document into a booklet. Patricia and Barbara Sharkey agreed that the booklet should be reviewed again before it is printed.

- **LWVMD Fall Workshop on 9/25:** Patricia Jamison reported that she had participated in the Fall Workshop. She thought it was an interesting format, but did not find it very useful. There will be another workshop in January.

## **NEW BUSINESS:**

- **Draft of Annual Appeal Letter:** Jinny Guy distributed her mock up of the Annual Appeal Letter. The Board agreed to try her version that is not a traditional letter. Jinny will get it printed, and she and Pat Sommers will work with the Board to update the mailing list.
- **Redistricting Meeting:** Liz Hammond stated that she and Patricia Jamison were contacted by Barbara Flook (LWV Kent County) regarding setting up a meeting with Kathi Bangert (Mid-Shore), Cece Trainer (Kent County) and Marian Herb (Kent County). The purpose of this meeting was to discuss and finalize testimony to be presented at the upcoming hearing at Chesapeake College on Monday, October 18, at 6:00 p.m. This meeting took place at Liz Hammond's house on Sunday, October 10, 2021, at 10:00 a.m. Patricia Jamison was unable to attend.

Kathi Bangert gave a run-down of the Redistricting Commissions:  
There are two Commissions:

  - Maryland Citizens Redistricting Commission (MCRC) is composed of three democrats, three republicans, and three independents. They have had 20 hearings, and have released draft maps of congressional and state senate districts. They still need to draft house districts. There are still more hearings scheduled.
  - Legislative Redistricting Advisory Committee (LRAC) is composed of four democrats and two republicans. Carl Aro is the Chair. They have not released any draft maps as of yet.

Both Commissions will submit their maps and a special session will be held in December to review and decide which maps to adopt, or they can decide to draw their own. The criteria used, which comes from the Maryland Constitution and the Voting Rights Act, include geographic and contiguous areas and also communities of interest.

Some of the implications for the Eastern Shore are single vs. multi-member districts and how the congressional districts will be drawn.
- **Courtney's Resignation from the Board:** Patricia Jamison reported that Courtney Leigh has resigned from the Board. The Board agreed that it will operate with one less member for the time being.
- **Lead League for 2022 Forums:** Traditionally LWVQAC has coordinated with the Kent County and Mid-Shore leagues on Forums for elections that affect all three Leagues and the Voters' Guide. Nancy Smith from Kent County sent an email saying that she believed that it was Kent County's turn to be responsible for 2022 Forums and Mid-Shore's to coordinate the Voters'

Guide. LWVQAC is still responsible for any Forums for County-specific elections, and we will still be responsible for providing information for our County-specific candidates for the Voters' Guide. Mary Campbell also suggested that we may want to have separate Forums for some state legislative positions.

The Board raised a question about whether we can have QACTV involved in Forums even if we are not the lead League. Patricia Jamison was going to discuss the issue with QACTV.

- **Coordination of Future Voter Registration Events:** Patricia Jamison suggested that we handle coordination of future voter registration events differently. Now that we have a list of possible events, one individual will take responsibility for managing each event, if we decide to participate. The Board agreed on the following:
  - Centreville Day – October 23 – Liz Hammond
  - Make a Difference Day (Sudlersville) - November– Patricia Jamison
  - Juneteenth at Kennard Cultural Center – June 2022 – Gina Crook
  - Kent Island Day – May 2022 – Julie Ranelli
- **Offer: Assistance with Voter Membership:** Kathy Larrabee has offered to help us with Voter Membership. The Board then had a discussion about how we can reduce dues for some members. Another League has an endowment that helps pay dues for some members. The Board will discuss this further at future meetings.

**Other:**

- **Holiday Meeting:** The Board agreed to have the Holiday Meeting at Liz Hammond's house on the regular meeting day – December 13. It will be a dinner meeting, and possibly catered.

**Adjournment:** Liz Hammond made a motion to adjourn the meeting, Jinny Guy seconded the motion, and the meeting adjourned at 8:45.

**Next Meeting:** The next meeting will be held on November 8 at the Centreville Library.