



## LYMEC BUREAU MEETING 21. February 2015, Belgrade

### Present

Vedrana Gujic, President (VG); Sissel Kvist, Vice-President (SK); Danica Vihinen, Treasurer (DV); Svenja Hahn, Press Officer (SH); Jelena Jesajana, Campaign Officer (JJ); Markus Ylimaa, Training Officer (MY); Timo Roeleveld, Political Officer (TR)

### Also present

Igor Caldeira, Secretary General (IC)

Meeting opens at 09:00.

### **1. Opening of the meeting, adoption of the draft agenda and the minutes from the previous meeting**

VG opened the meeting, welcoming members. Agenda and minutes of previous bureau meeting are adopted.

### **2. Debrief on the fulfilled tasks from the previous meeting**

IC read the list of tasks and presented the results. Tasks were accomplished, except those that relate to events that take place throughout 2015.

### **3. LYMEC Congress in the Netherlands**

Bureau confirms the event location in Rotterdam. Final budget to be revised by IC. The congress will have 6 pre-congress fringes, 1 organized by Bureau (TR, DV and SK), 3 by JD/JOVD and 2 by other MOs.

In the congress we will include a newbies introductory session, immediately before the congress officially starts. SH, JJ and VG will develop stickers for the newbies.

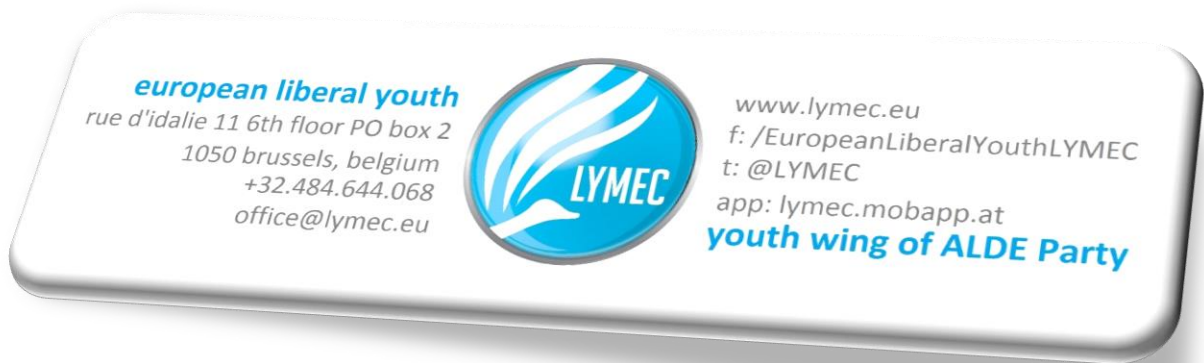
IC will send a timeline with all the deadlines for the congress.

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Bureau will investigate chairs names, and proceed with invitations. After the congress, will send thanks letters by mail to guests and speakers. Bureau will prepare several resolutions on Youth Unemployment, TTIP, Blasphemy and terrorism, as well as a paper with facts about TTIP with the title 'Everything a Liberal needs to know about TTIP'.

SH has checked the software system for congress resolutions used by Julis. Setup cost is about 1000 euros and annual management about 150. Resolutions can be introduced by MOs directly, and amendments can be done before and during the congress. We would need 3 laptops. Bureau accepts hiring this software unanimously.

JJ and SH will implement the LYMEC congress TV. IC will look for microphones for iPhones. Congress participants will be offered, in an internal call, the possibility of being part of our LYMEC Congress TV experience.

IC will be in charge of mobile app. VG will be in charge of the congress slides. Bureau will work on the visual identity of the congress, with a logo and several banners to announce in website and Facebook, where an event will be made. JJ will look into a possible street action to be done during the congress.

#### **4. Events in first half of 2015.**

##### **a.** *Workshop - Poland*

IC updates Bureau on Warsaw. Most speakers are confirmed, and we have received many new applicants.

##### **b.** *Workshop - Portugal*

It is postponed for autumn.

##### **c.** *ALDE CoR project*

IC updates on state of event. Event will take place in the first week of June. VG and IC will draft programme and arrange it with ALDE CoR.

##### **d.** *IMS event Latvia*

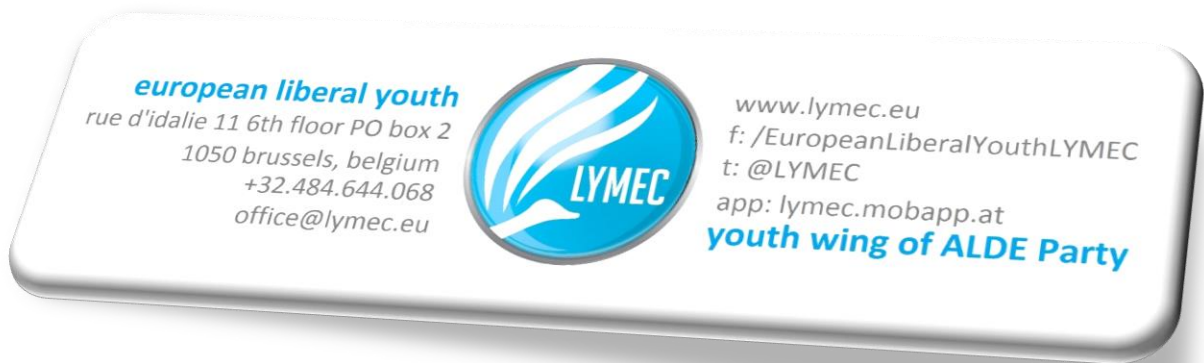
JJ updates the Bureau on the event. We are cooperating with Attistibai party and youth. IMS delegates will lead the workshop. Baltic Pride will take place on Saturday. We will try to cooperate with IGLYO. IMS event will have 10-15 people. Bureau will write a letter to ALDE Group and Liberals4Equality inviting them to visit the

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LYMEC event and the Baltic Pride.

**e.** ALDE Group Summerschool

IC updates on the draft programme. TR proposes Jan Huitema MEP, VG proposes Marietje Schaake, Ilhan Kyuchyuk, Martina Djebalocva (on Youth unemployment) and Fredrick Federley.

Provisional attendance of events by Bureau members:

- Warsaw: SK, SH, JJ.
- Spring Congress: all.
- ALDE Party Council: VG, SK
- ALDE CoR: VG, TR, MY
- IMS event in Latvia: everyone
- Summer Academy: JJ, TR, MY and DV might go.
- Netherlands summerschool: might have to be postponed for winter.
- Macedonia: to be confirmed; we do not have dates. DV will go.
- YLM: Barcelona, everyone.
- Helsinki congress: dates are fixed, everyone.

Bureau interrupts meeting at 11h30. Roundtable on free press at LDP Serbia headquarters.

Bureau meeting re-starts at 14h.

## 5. PR and campaigns

**a.** LYMEC merchandise – leaflet, banner, profile and LYMEC campaigns

JJ refers that graphic work still needs to be worked on in what concerns online campaigning. We are aiming at doing a street campaign action. The action day has to be a Saturday so that members can organize it. Bureau decides that the topic of the action could be TTIP and will aim at having it at 16 of May. SH stresses that we must provide a whole campaign package so that MOs can easily implement it. MOs will also be given tools to better transmit it to the press. JJ, SH and VG will be in charge.

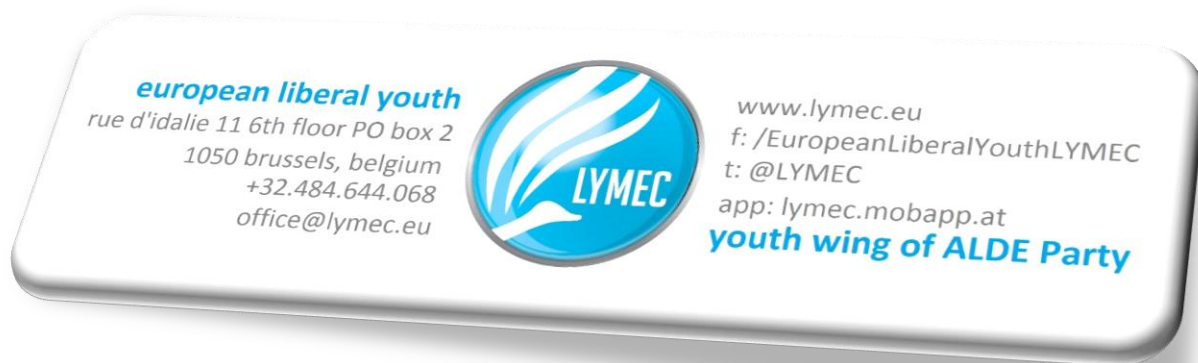
New LYMEC leaflet, as well t-shirts and stickers will be ready for Congress.

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**b. LYMEC Online – new website, communication channels and email infrastructure; LYMEC Stylebook**

TR says that website is now in the development stage. Design has been validated. TR will ask when it should be finished. The same company provides stylebook services, so TR will look for the possibility of hiring the same company.

**c. LYMEC Congress newspaper – next edition**

Next issue of newspaper will include sections on MOs, IMS, young MEP Ilhan Kyuchyuk, LibFem, new Liberal organizations (*New Kids in Town*), information elements on the congress, information for newbies, TTIP/ Cecilia Malmstrom and the street action day, campaigns in UK and Finland, e-citizenship in Estonia. It will also include a news section on new presidents elected, and on LYMEC's working groups. SH says that overall the newspaper will have 12 pages. Deadline for content is 1<sup>st</sup> of April.

**d. Monthly PR scheme**

SH introduces a PR scheme including major dates (memorial and action days) for every month, MO news, elections and relevant political topics in EU institutions. VG welcomes the PR scheme, welcoming the fact that it can allow a better planning of our external communication. SK refers that editing FB posts reduces post views and so we should limit it.

**e. Book publishing**

VG will forward later on in the year a timeline for yearbook and event. IC refers that we are this year publishing also two other books: one on youth unemployment and another on regional development.

**f. Exhibition**

Exhibition will be made with a contest named 'Politics through a lens': young people taking pictures on what is politics for them. I could be used as fund-raising activity for a humanitarian cause. VG and TR will work on this project.

**6. Europe votes 2015 - LYMEC's role in 2015 election campaigns**

VG proposes a structured campaign directed at every country having national elections. Such campaign should take into account the national legal context regulating electoral campaigning. SK refers we need well designed guidelines on how to implement it. DV refers also that in several European countries we have more than one MO and that we should ask MOs in which way we can help them.

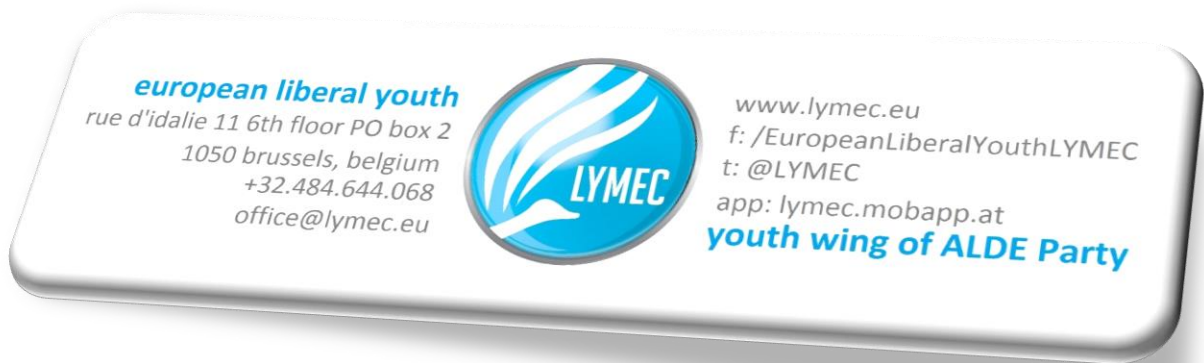
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## 7. LYMEC working groups

### a. Press team

SH refers that team has presently 7 people. A call may eventually be done to get a video editor to implement LYMEC Congress TV.

### b. Campaign team

JJ will write a call to be sent to our members to strengthen the team.

### c. Web café team

VG presents it as discussion groups on social media (FB, hangouts, etc.). TR will present ideas for topics and launch a test discussion. First topic, in March, will be 'self-censorship in the aftermath of the Paris and Copenhagen attacks'. Second topic, in April, will be TTIP; in May either LGBT issues or Brexit/Grexit.

### d. Comparative liberal policies and Red tape team

These will be presented in the congress, as standing working groups dedicated to policy issues.

JJ will take a more active approach in the management of the group's work. A section in the website may be added as an output.

TR intends to manage project compiling essays on what should be cut in European legislation. TR will formalize a proposal to the Bureau.

## 8. Statutory changes

DV has analysed potential changes to Statutes and Rules of Association. Topics to be revised may include financial guidelines and membership fees, deadlines for congresses and membership applications. Also, Treasurer and Internal Auditors should be elected at different congresses, to allow bigger transparency and a smoother transfer of know how.

VG asks DV to do a one-pager on needed changes, sharing with Bureau and Auditors. It will be further discussed during the Congress.

## 9. Draft agreement with IFLRY

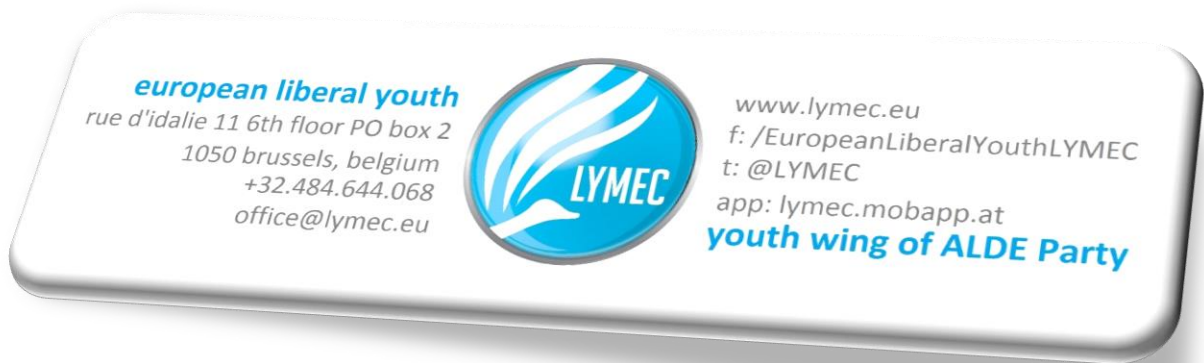
Jeroen Diepemaat will update LYMEC Bureau on the situation in IFLRY. Bureau will

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propose a new agreement.

## 10. Finances

### a. *Budget 2015. – state of the budget in comparison to planned projects*

Should the grant from the Commission be granted, the situation is stable. We will need to revise the budget to accommodate the remaining 50% payment for the new website.

### b. *Results of the internal audit*

DV presents the results of the audit. Generally positive, only small mistakes were found.

DV says that Financial Guidelines will have to be revised, as well as bureau refund guidelines.

SH asks about how are payments in IMS made, IC answers that normally through Paypal, though exceptionally the office also accepts bank transfers. IMS member database will have to be re-thought. JJ will present a proposal to IC.

### c. *Extra-funding and cooperation with ELF*

IC presents a proposal to increase cooperation with the European Liberal Forum in order to increase the funding for LYMEC events. Bureau will analyse more in depth the proposal and draft an answer to ELF.

## 11. Brussels week 2015. – planning of the tour de institutions

VG is looking into the possibility of having a bureau meeting, associated to other activities, and meet key Liberal decision-makers.

VG and IC will look into the possibility of meeting some key players also during the events in the CoR and EP.

## 12. Technical arrangements in the LYMEC office – interns, assistants

IC presents the two present staff members. Should our financial situation allow it, we should have a paid assistant in the second half of the year.

DV asks IC to do a list of tasks the assistants are doing. SH asks assistants to re-compile the list of press contacts.

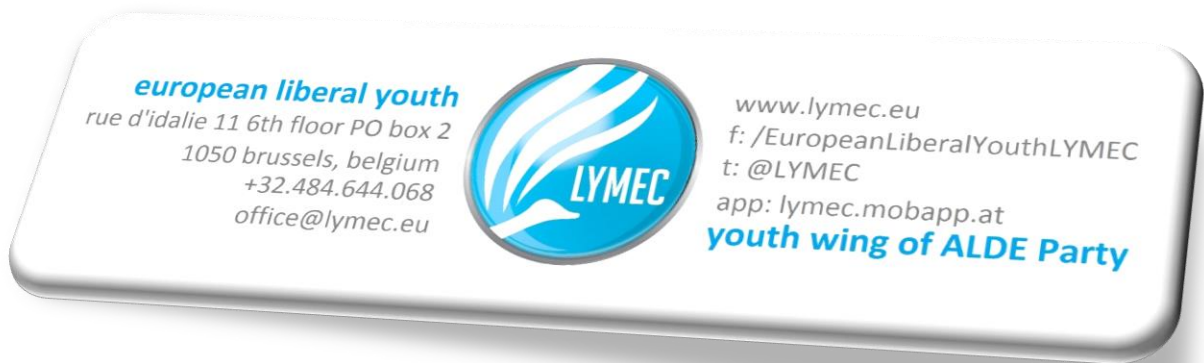
New laptop will be bought for the new assistant, since we will also need 3 laptops for each congress.

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**13. Improvements in the Bureau work and communication** – skype meetings  
VG presents the results of the satisfaction enquiry that BMs were requested to fill in. To keep a constant flow of work and communication, Bureau will also have one or two skype meetings per month. Before the meeting, whichever BM wants to present a specific issue can send beforehand background information so other BMs can get quickly updated.

**14. Any other business**

Bureau decides, on VG proposal, to increase activity in countries where ALDE Party is now trying to support the establishment and growth of parties and youths.

DV will attend the YFJ COMEM in April.

JJ informs that IMS delegates will cooperate towards better integrating new individual members and explaining the functioning of LYMEC.

**15. Planning of the next Bureau meeting and closing**

We will have at least one Skype meeting before the congress. The next meeting will be in Rotterdam, during the Congress.

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