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youth wing of ALDE Party

Bureau Meeting 08 April 2018 Berlin

Present: Svenja Hahn, President (SH); Edgaras Mascinskas, Vice President (EM), Lena Höglund, Treasurer (LH), Antoaneta Asenova, Bureau Member (AA), Pau Castellví Canet, Bureau Member (PCC), Dan-Aria Sucuri, Bureau Member (DS) and Deimante Rimkute, Bureau Member (DR).

Also present: Danica Vihinen, Secretary General (DV) and Sergiu Boghean, LYMEC representative to the IFLRY Bureau (SB)

1. Opening

SH opened the meeting and congratulated everyone on their campaigns and election and explained that this will be a short first meeting and all decisions on bureau positions etc. will only be taken at the team building event.

2. Upcoming events

- a. ELF GA, Brussels 20.4 DV explained that the office will attend, but it would be good to have a bureau representative there as official delegate. Decision to register EM (+ DV, CGP)
- b. European Youth Forum COMEM, Brussels 26-28.4. DV explained that LYMEC has signed up an unnamed person as the deadline has already passed, and that she will be there as extra delegate in capacity of chairperson of YFJ's Financial Control Commission. As the meeting starts on Thursday it would be good to send someone who can be away from work/studies two days. Decision that DR will attend, DV will take care of the practicalities.
- c. ALDE Party Council, Sofia 27-28.4 SH explained that traditionally the LYMEC president has been ex-officio member of ALDE Party Bureau, and the Vice President has represented LYMEC at ALDE Party Council. EM as VP can't attend due to work so would be good if AA could go as she will probably take over the policy portfolio. AA: might have to be there with Bulgarian delegation, will check. SH: Could DV go? DV: would very much like to, but it is at the same time as YFJ COMEM where she must present the FCC report so can't go. SH: If AA can go it's good, if not SH will represent LYMEC as she's already there for the ALDE BM. AA: Will not need to go as MRF, so can represent LYMEC. SH: Excellent, then that's settled.

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3. Team Building Weekend

a. SH explained that it would be important to have a teambuilding weekend as soon as possible, suggestion 4-6 May. LH: Really can't that weekend, in France as witness to a wedding. SH: Let's find another weekend. Decision to organise the team building on 18-20 May. DV and SH will look closer into exact venue but would be in Belgium, with team building activities on Friday and meeting on Saturday and Sunday.

4. General information

a. Internal communications: SH and DV explained how day to day communications work, already set up a WhatsApp group, everyone will get an firstname@lymec.eu address and there is a bureau@lymec.eu group that reaches all bureau members + the SG at once. A lot of communications are also handled in Basecamp, DV will set up a camp for the new Bureau asap.

b. Meetings: SH: We will have monthly Skype meetings, and approximately 5 physical Bureau Meetings mostly in connection to events. There will be a form for preparations for every meeting to speed up discussion at the actual meeting, but we will go into detail on this during the Teambuilding weekend.

c. Social Media: SH and EM explained that all will have access to LYMEC social media accounts, but there is a chain of command for posting. For Facebook everyone will get an invitation to Business Manager as that's how it is handled.

d. Refunds and reimbursements: DV explained that the Bureau members are entitled to communications refunds of up to 25 euro/month, to be claimed for maximum 3 months at once. Flights and other travel arrangements are generally booked by the office, but if one books by oneself there is a reimbursement form that has to be filled in. Always keep all receipts and boarding passes.

5. Upcoming events

a. Summer academy 27-29.6, Brussels. Decision that SH, EM, AA and SB attends.

b. IMS event 6-8 / 13-15.7, Milan. Decision on attendance to be made later.

c. Young Leaders Meeting 7-9.9 Budapest. SH: everyone should attend as there will also be a Bureau Meeting, so please block the dates.

d. Autumn Congress 11-13.10 Vilnius. SH : Please block the dates already.

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6. Invitations

DEMYC Congress 13-15 April, Podgorica. Decision not to send anyone on this short notice

Centerstuderter 20-22.4. As we were represented at their last congress it was decided to not send anyone as it is short notice.

SU Congress 27-29 April, Pargas. LH will represent LYMEC

Manifesto Ventotene pro-Europe march in Milan 12 May: DV will forward the information, suggestion to not send anyone but maybe sign the manifesto and spread information especially among IMS

CUF Congress 10-13 May, Malmö. DS could go, decision to check travel prices and decide after that.

EYU upcoming congress, no invitation yet. Would be important to attend, DS or DR could go, DR has easy travels from Vilnius. Decision after we get the official invitation, if DS goes to CUF DR could go to EYU.

7. AOB

a. ESFL LibertyCon 13-15.4, DV and DR will be there though not officially as LYMEC

b. Sending documents : DV will send a large information package in the upcoming days.

c. Communications and press releases: The office prepares a press release, everyone to send their own version to office asap

d. No show Kosovars: DV will check why they didn't show up and then the Bureau can take a decision on the fee

e. Freedom Fund: Decision to transfer unused FF to the autumn congress. DV will contact the receivers of FF with instructions and reimbursement form.

8. Closing : SH closed the meeting at 10:16

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