

Minutes Bureau Meeting 02 December 2019 Brussels

Present: Svenja Hahn, President (SH), Edgaras Mascinskas, Vice President (EM), Antoaneta Asenova, Bureau Member (AA), Deimante Rimkute, Bureau Member (DR), Pau Castellvi Canet, Bureau Member (PCC)

Skype: Lena Höglund, Treasurer (LH), Dan-Aria Sucuri, Bureau Member (DAS)

Also present: Danica Vihinen, Secretary General (DV)

Minutes

SH opened the meeting at 10:45

1. Grant Applications (DV, LH, SH)

a. European Youth Foundation

LH: Missed the deadline for applying for autumn 2019

SH: Please start working on 2020 already

b. Erasmus+

DV and SH explained the situation with a congress and BM in UK in case of no deal Brexit, and the plan to still get the full grant including more BMs and a second intern

2. Staff (DV, SH)

a. Change of contract of Danica (data officer)

SH explained that we need to add the data officer (GDPR requirements) to the work contract, no other implications

b. New administrative assistant

DV: Explained that the tasks will encompass event organising, reporting and administrative tasks. We need to redo the call a bit as the tasks are different. The assistant would be employed under a CIP contract from February until the end of July.

c. New position of campaign and policy assistant

SH explained the need for another assistant in order to manage all planned events and the campaigns. Should be able to write policy papers and also do some social

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media, as well as help with the (online) campaigns. Should be an interesting opportunity for our members. DV will check the max CIP salary without tax for the intern. DV will also draft the call together with EM, AA. EM DV (+AA) will handle the recruitment processes.

3. YCA (SH, PCC, DM)

a. Event recap

SH: Thank you to PCC, DV for organising, everyone was initially a bit disappointed that there was no fundraising but liked the Microsoft training and were happy to hear that the fundraising will be organised in February instead.

Next steps: Email with a paper to fill in (SH), offer call with SH, contacts to the speakers, package from Microsoft, survey from LYMEC on the event, and a separate questionnaire on the MEP preference (underlining that we can't promise anything), information how to upload videos and where. DV will send this on Thursday (Microsoft separately) after E+. AA: will send emails to MEPs first week of January. AA: Got lots of good feedback on Guy, should look into having him again in the future

b. Events II and III

II: Tuesday afternoon expectations and fundraising, Wednesday Group meeting, MEP shadowing, recap, dinner. Thursday morning shadow MEP committee meeting 9-10; 2-3 h photoshoot in and around the EP. Look into getting the photographer of the Group.

Start at 15:00 on Tuesday to have time for the expectations part.

III: Programme shared in the Drive, DV will check Daniel Kaddik for it asap. DV also check who from ALDE Party can be there on campaign goals. DV, EM check Tim Versneel, PCC check the person he knows who does theatre.

Discussion on debate training, decision to have a debate as Saturday evening programme. Will have online training before the event and be asked to prepare something

c. Online learning platform

DR presented the curriculum, sent by email. Idea is to use the Clickmeeting as platform.

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LH: As Andrew didn't respond she turned to ELF, we can use 420 € (excl. VAT) for services, so we can buy Clickmeeting for 7 months.

SH: As it's included in the YCA I event budget we need to get it today, LH will check with DV how to do this and then buy it.

SH: Launch beginning of January, fill up with content until then

d. Content for Online learning

DR presented the plan, discussion on who is responsible (DR), who will provide the speakers (DR has spoken to ALDE Party). Also webinars.

EM: we can use some of the content from the Toolkit to get some background docs.

4. EP Campaign (DR, EM, DAS)

a. Status and concept

EM: The plan was to have a strategy in December, already have a concept for the videos. How much money is there for building a website for the campaign, promoting it etc? LH: There is some money on relevant budget lines, easier if EM says what he needs and she can tell when it can be paid, this year or beginning of next.

DR: We have some plans but not finished yet

EM: the campaign will mostly be on social media so will not need promotional material

SH: What is the goal? EM: Reaching 1m people, increasing the voter turnout

SH: We need to see how much money we have for ads before setting the goal so we can estimate the number we can reach. Need calculations.

EM: Campaign is twofold: First time voters and people who voted before

SH: Seems like EM, DR and DAS need to cooperate better and communicate more to align as all are planning and doing things on their own now

DAS: Maybe also have the MO's share our campaign?

PCC: Should it be engagement or reach we go with? SH: should be up to the campaign team that know what the content will be

EM: DR should send the strategy/concept within two weeks, will work together and present in January

SH: Online BM in the beginning of January to discuss and get input from the whole Bureau

5. ALDE Congress (SH, DV, LH)

SH: Extra congress in Berlin in February

a. Finances for this?

SH: We did not have this in mind when we budgeted for 2019

LH: No, not at all, but we will be able to shuffle some money

SH: Will do it low budget

b. Logistics

DV will take care of logistics as soon as we have concrete dates.

c. Delegation

Will be the same as for Madrid. Waiting for official invitation before notifying the delegation, but hopefully soon.

6. End of year spending (DV, LH)

After the E+ will estimate exact end of year numbers, if surplus we can spend some to avoid a too big surplus

a. Promotional Material

EM will gather, everyone should look into offers on what they need

b. Office equipment

DV has started a list already

7. Planning of 2019 (SH, EM, DV)

a. Bureau Meetings

b. Own events

Discussions on all events for 2019 and division of tasks. Aim is to publish all event dates in early January

8. Libertas (DR)

a. Concept

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DR - New goals, submission guideline, pillars on the blog will be introduced. DR will present the concept during the next Bureau meeting.

9. Events & Representation (DV)

a. attended

b. open Invitations

AA - 07-09 Sept YLM Budapest; 21 Sept - ELF General Assembly; 12-14. Oct - LYMEC Congress; 15 Oct - Presentation to Boris Divkovic foundation; 8 - 10 Nov ALDE Party Congress; 09 Nov - ALDE Party Council; 29 Nov - presentation to ALDE Group Young Visitors program, 30Nov YCA - reception and dinner only

DAS - 12-14 Oct Lymec Congress. 26-28 Oct Simulation of the Minsk negotiations, Vinnytsa, Ukraine. 8-10 Nov Alde Party Congress. 16-18 Nov LUF Congress in Lund.

EM - 07/9-09 YLM | 12/14-10 LYMEC Congress | 8/10-11 ALDE Congress | 16/17-11 Young Europeans Summit.

DR 7 Sep YLM Budepest, 15 Sep LDLU Congress Kyiv, 12-14 Oct LYMEC Congress, 8 - 10 Nov ALDE Party Congress, 22-25 Nov YFJ Assembly, 7-9 YCA

LH 07-09 Sept YLM Budapest; 12-14. Oct - LYMEC Congress; 8 - 10 Nov ALDE Party Congress; Dec 14-16: IRI LEAP Team meeting, Bratislava, Slovakia, speaker on Nordic politics

10. Members (all)

a. membership issues

Central European cooperation

b. Russia, Vesna applications

Vesna has reached out asking how to apply for membership

SH gave information from IFLRY president

DV will get in contact explaining how the membership application is done but recommend to send one rep to our next congress to get to know us first before applying

11. Any other business (all)

Move all official comms to Signal for security reasons

SH closed the meeting at 14:38

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