

Online board meeting

02/12/2019

20:00-22:00

20 h 10 start

Attending: SH, PCC, AA, LH, DAS, EM and BG

DR not attending

Calendar 2020 and dates for events (SH)

- Luxembourg ELF event between 6 and 8 March - registrations to be launched early January.
- Bureau meeting between 31 January and 2 February:
Meeting whole Saturday (ALDE room to be booked) + foresee dinner for Saturday and going out in the evening. Return is on Sunday.
Bureau members should fly in on Friday evening.
- Flights to be booked asap for Bureau members not based in Brussels (LH, PCC, DR and DAS)
- Dates for the rest of the year:
 - 17-19 January Internal Audit
 - 7 February External Audit
 - 3-5 April Spring Congress in Skopje
 - 15-17 May IMS event Berlin
 - 26-28 June energy and environment event Copenhagen
 - 18-20 September YLM in Riga
 - 2-4 October YCA in Den Hagen
 - 23-25 October YCA in Dublin
 - 13-15 November Autumn Congress in Paris
 - 27-29 November YCA in Brussels

Regarding the YCA, we should plan ahead and launch the call for participants in Spring to avoid cancellations.

Finances (LH, BG)

- Congress budgets
 - 40 000 in total (assumption of a raise of 5 000 from Renew for next year).
 - Summer Academy is in addition to this 45 000.
 - Budget not approved before the end of January/February at Renew level.
 - Discuss any barrier to make payments outside of the EU (Skopje). LH will initiate the discussion on the payments with the Group.
 - More or less 50/50 between the two Congress.
 - Paris: potentially not breakfast at the hotel but at the venue.
 - 150 people to be present in Skopje, 140 for Paris.
- Financial closing of the year
 - On Thursday, it will be decided on the end of the year spending in written procedure (LH/BG proposal to Bureau by email).
 - USR Tineret paid their MO fee already
 - TLDE notification of suspension to be sent out by LH and BG on Thursday
- Funding applications submitted:
 - Erasmus +
 - EYF foundation

Staff 2020 (BG)

- Assistant and intern

Assistant: If the current assistant is leaving earlier, we immediately open the position and employ by the end of January.

Intern: Recruitment should happen by the beginning of March (after Luxembourg). The contract should last till the end of the year. We should open the call at the beginning of February.

Communication (DAS)

- Announcement Spring Congress:

We will record a video of SH announcing the dates filmed by EM. There will be a montage with Skopje pictures. To be posted on social media by mid-December.

- Season greetings:

Wrap-up of the year published on the 30th of December by SH. Bring up success, achievements of the year, throwback video, organisations joining, achievements at ALDE Congress. Wish list of what Svenja should talk about with mayor highlights to be sent to Dan in the coming days.

Both videos will be recorded next week in Brussels - 12 December in the afternoon.

Everyone is supposed to send suggestions to DAS this week for the messages.

Libertas Update (DR)

EM/BG: Modification of the website is on-going. One article published so far from Tiago. BM to finish their articles by the end of the year.

Software Kialo (PCC)

- The plan was to implement it before the Congress with the IMS delegates but it was tight.
- PCC to help the IMS Steering Committee to consolidate the tool and then IMS SC to lead the initiative.
- Meeting to be planned now between PCC and EM.
- EM: Kialo will be used for topical discussions during hangouts as discussed in Lisbon seminar with IMS.

Implementation of equality plan (LH)

- Nomination of two ombudsman
- Internal Auditor: Erki Raja
- Committee of Discipline and Arbitrage: Jelena Jesajana

Lena will be sending out the request to see if they are both interested.

- Package for international officers
- Finalized and ready so it will be published on the website and shared with IO's.

Policy (AA)

- Creation of a permanent WG for policy book review (AA)
- Decided at the Congress that there will be a permanent WG on cleaning up the policy book.

Decision of the Bureau is to establish such a group for the next half a year to work for clear objectives.

- Policy book updated following the Congress in London is ready for publication.
- Updated Equality and diversity plan to be published on the website as well.

Committee of discipline and arbitration (SH)

- Decision open case

Both Radikal Ungdom and the Committee will be contacted by the Bureau for follow up after the decisions taken in this meeting as reaction to the recommendations of the committee in this open case between RU and Civic Forum Belarus.

- A) Regarding the sexual assault, there is no action possible for the Bureau, the actions related didn't happen at a LYMEC event and there are no clear proves, as such there is no ruling on sexual assault.

- B) The Code of conduct and the Equality and diversity plan are under implementation now, that satisfies the social policy recommendation from the committee.
 - C) The Bureau welcomes the recommendation on refunding RU but can't enforce this decision on the Civic Forum.
 - D) Guidelines for financial cooperation between MOs will be developed by the end of the mandate of this Bureau.
 - E) Suspension of CF in Spring if no reply to LH's reminders on membership fee payments.
- New case

There was a disagreement amongst IMS delegates between Tiago Dias and Eleni Vasileiou prior to the IMS event. Eleni Vasileiou sent an official complaint.

Svenja to call both parties to mediate between the two, not a case for the committee at this stage.

It would be an ombudsman topic in the future, Bureau is dealing with it now.

Comem/GA YFJ (DR)

Should be added to the agenda for the next meeting and written report to be sent to the Bureau.

IMS (EM)

- Lisbon IMS event and next steps
 - PCC is sorry not to be there, he was very sick.
 - The event was good and the speakers were interesting.
 - The session especially appreciated was the interactive one on how to develop the section, drafting 2020 IMS strategy.
 - The timeline for the elections for new delegates for the next Congress in 2020 has to be checked in the coming days.

News from MOs (all)

- DAS going to Swiss Green Liberals Congress next weekend.
- FCY had elections therefore the database has to be updated in the MOs list.
- Ogra Fianna Fail has to submit the data of the new leadership in the coming days.

AOB (SH)

- Marten Porte's proposal from Congress to stop taking note of the speeches happening ahead of the Congress:

Bureau position is that it's good to know who give speeches at our Congress. We should therefore take note of who was there and not what they say. Good record is important so names at least should be in the minutes.

- Pau to deliver in the coming days on the ELF memos for his flights.
- International Officers package to be published, the Bureau gives the green light.
- Separate document for bilateral cooperation and finances will be drafted by Lena before the end of the mandate.
- Request to look into having some money for a new camera for the office. LH and BG to send in proposals for end of the year finances after the meeting on Thursday.
- Proposal from Benjamin Fievet to renumber resolutions in the policy book: rejected by the Bureau because it wouldn't ease administration and would add to the current high workflow.

21 h 46 End

Schedule for next Bureau meetings:

- *21st of January 2020* for next meeting in the evening at 20 h.
- *17th of February 2020* at 19 h 30 - Finances ahead of the Congress.
- Meeting at Luxembourg event between *6-8 March 2020* in person.
- *23rd of March 2020* at 19 h 30 - Congress preparations.