

City of Mt. Juliet

END OF YEAR REPORT



2021

Mayor: James Maness

Vice Mayor, D1 Commissioner: Ray Justice

D2 Commissioner: Bill Trivett

D3 Commissioner: Scott Hefner

D4 Commissioner: Jennifer Milele

City Manager: Kenny Martin





Most Important

The items below are from our goals set out heading into the year 2021. Some are completed and others are currently in the process of being completed. The following is an analysis and status of each item.

Mt. Juliet Road Bridge Widening

Project will widen Mt. Juliet Road and provide bike lane and sidewalks through the interchange. Will extend the seven lanes altogether and be complete in the Spring of 2022.

Sales Tax Growth

In 2021, the city collected \$17 million in sales tax revenue. This was a \$3.8 million increase, or 29%, over 2020.

Cedar Creek Greenway

Will implement a 10-foot-wide greenway trail along Cedar Creek from Charlie Daniels Park to Golden Bear Gateway. Construction began in the Fall.

Ongoing Projects

Public Works has 30 total projects currently under operation in an effort to save money over a long period of time. Multiple projects going at once will improve our timeline of projects being completed over the next decade.

SeeClickFix Debut

An issue reporting platform which allows people to report non-emergency neighborhood issues to local government bodies, assisting city staff. The tool has a free mobile app that maps user comments and will help streamline the issues to a central location, which will render quicker repairs.



Public Works & Engineering

Projects:

- Mt. Juliet Road bridge widening at I-40 construction ramped up with work ongoing through the year.
- Cedar Creek Greenway between Charlie Daniels Park and Golden Bear Gateway construction began in the fall.
- Lebanon Road Sidewalks, Phase I was completed early in the year along with numerous development project improvements such as Golden Bear Gateway and E. Division work associated with the Amazon project.
- Cedar Creek sewer interceptor project began later in the year.
- Property was acquired for the future Equalization Basin on West Division.
- Several new infrastructure projects began development in both transportation and sewer. With the increasing number of ongoing projects in various stages of development, staff developed a new Capital Projects Dashboard. This provides information and transparency on projects to the elected body as well as to the interested citizens.

Staff:

- Filled numerous new positions in transportation, operations, sewer, inspectors, and streets focus areas.
- Also, current staff were better utilized in new roles in all areas as part of a minor restructuring that's helping to maximize the needs of the department.

Equipment:

- Acquired new brine equipment to produce and place brine on roadways in snow and ice events. This is allowing the ability to do extensively more pretreatment as well as treatments during and after the events.
- Several other pieces of equipment were updated or added to such as a new backhoe, skid steers, and mini excavators.

Facilities:

- The equipment and material sheds/bins were completed on the Clemmons Road property.
- A new wash bay was also added that allows for any city vehicle to be washed in a climate-controlled facility.

Miscellaneous:

- The long-discussed stormwater utility study began development. This will be an ongoing study, but this is the first critical step to implementing a utility.
- One priority of not only managing and tracking tasks internally for maintenance staff, but also allowing for public input was initiated with the SeeClickFix application.
- In an effort to have a more comprehensive and data-driven approach to pavement and associated repair needs, an Asset Management assessment was completed. This allows for a 5-year plan for maintaining the pavement condition of City streets and helps to provide valuable data points for future analysis.



2022 Goals

Projects:

- The Mt. Juliet Road bridge widening at I-40, Cedar Creek Greenway between Charlie Daniels Park and Golden Bear Gateway, and Cedar Creek sewer interceptor construction projects are set to be finished.
- Several infrastructure projects are slated to begin construction and include the roundabout at S. Greenhill and Willoughby Station Boulevard, Providence Parkway at Kroger/Publix main access point, Lebanon Road Sidewalks, Ph. II, and others along with multiple sewer projects headlined by the Stoner Creek Interceptor.

Staff:

- Staffing will always be a concern in a growing City, but focus points in the upcoming year will be to seek more staff in traffic and sewer.

Equipment:

- Staff is excited to bring on the new infrared pavement repair truck, which is scheduled for delivery in early 2022.
- Other ongoing equipment needs will be flexible auxiliary equipment that can provide use for snow and ice events or storm events.

Facilities:

- 2022 will see the construction of a new, dedicated City Garage on the Clemmons Road property. This will allow for multiple bays where staff can greatly expand fleet capabilities.
- Look for updating and repurposing of facilities on E. Hill Street to provide for greatly needed office space.

Miscellaneous:

- Ongoing work for the Stormwater Utility and Impact Fee should begin to show some fruits. This may include charter amendments to see implementation take place.



1972-2022

Celebrating 50 Years



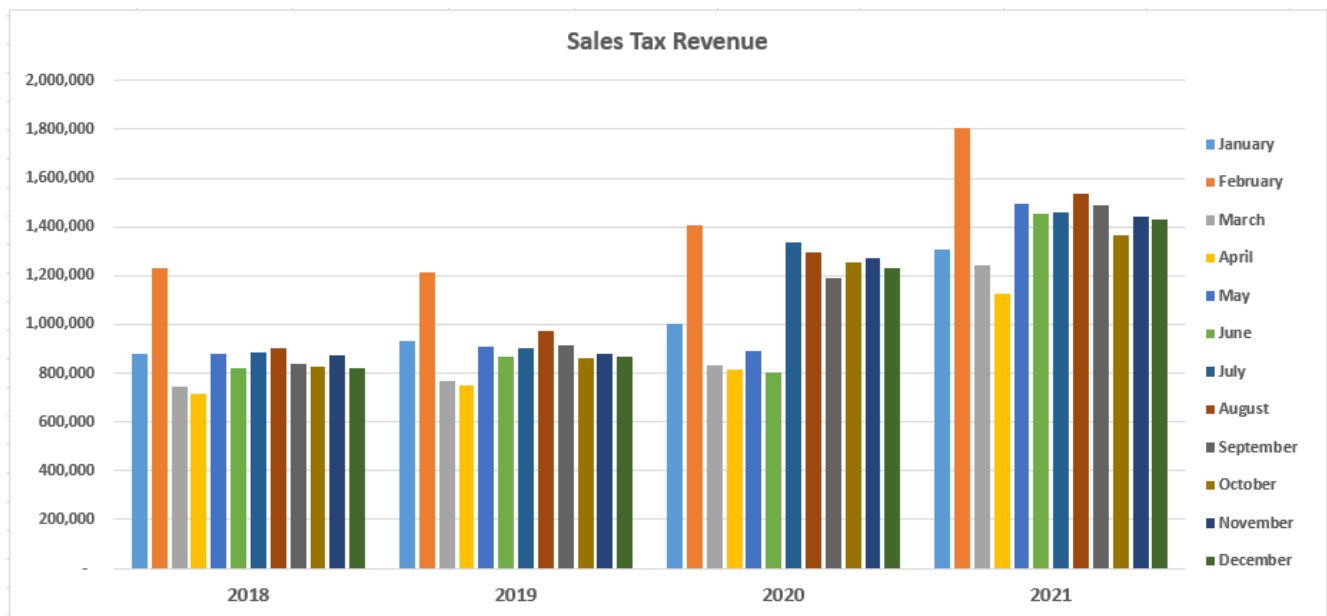
Finance Department

FY 2020-2021 Audited Financial Statements:

- The City received an unqualified opinion on the financial statements from the auditors with no findings for the fiscal year 20-21. This is the best opinion the City can receive. General Fund revenues exceeded \$33.3 million while expenditures including transfers for Capital Projects totaled \$23.8 million allowing for an increase to fund balance of \$9.4 million for a total of \$49.5 million.
- The City Sewer Fund had operating revenues of \$8.3 million and expenses of \$7.1 million for a reported income of \$1.2 million. Other net revenues and capital contributions totaled \$13 million allowing for a change in net position of \$14.3 million.

Sales Tax Growth:

- In 2021, the city collected \$17 million in sales tax revenue. This was a \$3.8 million increase, or 29%, over 2020. Collections for 2020 had totaled \$13.3 million which was an increase of \$2.4 million, or 23%, over 2019. Prior to that, the revenue growth was averaging 5% per year. The double-digit growth can be attributed to many factors including new businesses and residents, an increase in the tax rate from 9.25% to 9.75%, new law regarding the collection of out of state sales tax and pandemic economic conditions.





Police Department

Accomplishments:

- 4 Additional Officer Positions Added
- 1 Additional Dispatcher Position Added
- 1 Multimedia/Digital Evidence Specialist Position Added
- 1 Investigative Analyst Position Added
- Reorganization of Administrative Services with Administrative Services Manager
- Additional K9 Unit Added
- New Cell Phone Forensics Software Acquired
- New Crisis Negotiation Team Throw Phone System Acquired
- Continued deployment of Hybrid Patrol Vehicles
- 11 Additional LPR systems added
- Successful Guardian Shield Interceptions in 2021
 - Stolen Cars: 57
 - Stolen Plates: 28
 - Wanted Persons: 48
 - Stolen Trailers: 2
 - Missing Adults: 5

Project Update:

- The Architects finished the study and concept design for the police headquarters expansion project. A Request for Proposal went out to select a contractor, and 5 contractors submitted. We are in the process of selecting a contractor.

Incident/Activity Counts:

- Calls for Service: # total- 46,807
- Dispatched: # 16,225
- Resource Initiated: # 30,582
- Citation Charges Issued: # 9,531
- Moving Violations: # 5,169
- Non-Moving Violations: # 2,579
- Parking Violations: # 1,746
- Code Violations: # 37
- Traffic Stops: # 18,122
- Crash Reports: #, (Based on CAD numbers)- 1,900, Injury- 316, non-injury- 1,584; (Based on Titan Numbers)- 1,277, Injury- 171, non-injury- 1,106, total injured- 247
- Arrests: 2,858 (1,740 State Citations, 1,118 Booked in Jail)



Fire Department

Goals:

- The first order of the newly seated elected Officials was to move the Fire Department from a sole sourced property tax fund into the general fund. Prior to this we were having to supplement the \$2.2 property tax fund to match the nearly \$4 million Fire Department budget brought on by the growth of the department working to serve the growing City of Mt. Juliet.
- The North District Station that will provide equity in response times with the Central and South Districts (final rendering image below).
- Increase staffing to address the growth of the Fire Department and the City of Mt. Juliet.

Accomplishments:

- Near 3,500 calls for service up from 2,896/20% increase.
- Improved ISO Rating (TBD).
- Purchased a versatile fire mini pumper.

2022 Priorities:

- Start planning on replacing Central District Station OR initiate plans for ***new*** station on Golden Bear Gateway.
- Add Fire Marshal - Fire Prevention and Inspection.
- Create pre-fire planning program and inspections for new and existing businesses.
- Increase staffing to maintain improved ISO Rating.





Human Resources

Compliance was completed and on time:

- 1095 & 1094 – Completed for all eligible employees 1/2021 (Benefit forms for tax filing)
- Drug Free TN Certification with the State 2/2021 (5% savings on W/C Premiums)
- Quarterly Random Drug Testing
- TOSHA Audit 11/10/2021 completed and abated. (Compliant)
- OSHA 300 reporting and Posting 2/2021 thru 4/2021
- Title VI Coordinator Certification completed 11/2021 Affidavit & Assurance
- EEO-1 On-line Reporting to the Department of Labor. 10/2021
- Open Records Coordinator – completed almost 100 records requests for TN Citizens
- Risk Management - Filing of Claims for Auto, Property, Liability, W/C and Legal Suits
- Post *Meeting Notices* for all City Boards, on MJ TV and City Website.

Employee Relations – Benefits – Events-Performance Management-Training:

- OSHA Training held on-line for all employees. – 1/2021 thru 5/2021
- Compensation surveys, and committee member – 4/2021 thru 7/1/2021
- Updated all Job descriptions – 7/2021 signed and put in personnel Files
- Updated Onboarding Process for new hires
- Employee Personnel Handbook review and update. (Still under final review)
- Policy Review and Update 11/2021
- Events: Service Awards Banquet, Holiday Meals, Employee of the Month, Chili Cook Off
- Open Enrollment in July for all Employees (Employee Benefit Changes)
- Manage all Department Training Requests
- Maintain HRIS System and Personnel Files
- Orientation and Recruiting of all New Hires. (48 in 2021)
- Performance Review Process and Merit Bonus spreadsheet completed 11/26/21

2022 Goals - Human Resource & Risk Management:

- Move to a Centralized Safety Committee to improve on W/C incidents and auto accidents by identifying root causes and implement measures to lower the number of accidents recorded. This also lowers costs for premiums.
- Employee Personnel Manual Update & Rollout after the BOC Approval.
- Ensure that Employees and their families receive the very best benefits possible, for the renewal in July 2022.
- Reduce Employee turnover by training and development.
- Member of SHRM and MT-SHRM
- Member of IPMA and Board of Director Member for TPMA. City of Mt. Juliet is sponsoring the Middle TN Personnel Management Meeting in Mt. Juliet at the Chamber of Commerce January 27-28, 2022. This generates hotel rooms and sales tax revenue for the City.

2021 New Hires: 48

City Employees: 214



New Businesses 2021

Amazon

Heritage Medical

Auto Zone

Hilton True Brand

Autism in Motion

ML Rose

Candied Rib

O'Reilly Auto Parts

Christmas Place

Restore Hyper Wellness

Corner Pub

Seven Eleven

Crumble Cookie

True Rescue

Hammer and Stain

Volunteer State Bank

The Axe Shack

Oscars Taco Shop

Planet Smoothie

Mt. Juliet Donut Shop

Dos Sisters Mexican Restaurant

Propst & Riot



Planning & Zoning Department

- Project Approved: 176
 - New Residential Lots: 384
 - New Commercial Site Plans: 42
 - Annexations: 10
 - Final Master Development Plans: 14
 - Final Plats: 55
 - Pre-Application Meetings Developments Reviewed: 106
 - Tech Review Projects Received: 176
- Planning Department's main priority for 2022-2023: Entertain an overhaul of the Subdivision and Zoning Regulations.

Building and Codes

Accomplishments:

- We were able to fill 2 open inspector positions.
- We performed over 19,000 inspections and generated \$3,177,000.00 in permit fees.
- Were able, along with City Liaison/Ombudsman Marty Potts, to get several dilapidated and abandoned structures torn down.

Priorities for 2022:

- Fill an open Electrical Inspector position.
- Adjust our Commercial Building permit fees to be more uniform with our sister cities.
- Add a permit bond requirement to protect our citizens from less than reputable contractors.



Parks & Recreation

- Mundy Park – We have partnered with Collier Engineering to build 3 new tennis courts, 4 pickleball courts, along with approximately 65 new parking spaces. Work is scheduled to begin around April 22. Future plans to add to the current playground in phase 2 at a later date.
- Hamilton – Denson Park / Tate Lane Project – This will be 8 to 12 utility fields for the use of soccer, football, T-Ball, practice fields. Coaches will appreciate this as practice space is in high demand. There are 90 parking spaces slotted for this phase. Future plans are to add restrooms, as well as a small playground and connection to the current greenway. The possibility of lights being added is in the discussion.
- Charlie Daniels Park – We are adding a GAGA ball pit directly behind the current pickleball courts. We upgraded to all LED lights in our parking lot, as well as added new lighting around the entire community center, as well as certain areas on our walking trail. All in the effort to continue our Safety-First program. Tennis court #4 - being lined and painted to have 2 pickleball courts added. This project will be completed by spring. In August the Community Center went to the membership style set up, to date we are at 623 members. We have added numerous new programs such as Karate, 7 different exercise classes and indoor pickleball 5 days a week. We have partnered with WWBA to host their practice and games for the season. We have added back into our rotation a Monday night men's basketball league sponsored by Mid-State. We weathered a major flood this year that wiped out our community garden, damaging fencing, sheds, and buildings. We had several events in the park this year after coming off a year that was pretty quiet. With Movie Night in the park, we had 6 movies this year with very good attendance. We were able to have several vendors at each movie selling popcorn, cotton candy, hot dogs, etc., leading to a full movie night experience. We also had a splash day with our sports day giveaway to our football, baseball, and soccer programs. Halloween in the Park was huge this year. We estimated 3,000 – 4,000 people visited the park that day. This year with the Christmas Parade we were thrown several hurdles from the train to the weather. We made it work into the successful event that is always expected.
- Golden Bear Gateway Greenway – Part of an ongoing project to connect our greenways. This is across from Amazon. This is set to open any day; we are just waiting on the automatic lost system to be installed. At that point, we have a plan in place for the maintaining of the facility.
- Parks along with BPAC – Updated new rules and signs for all of the greenways both present and future.
- Tennessee Heat - Has signed a 10-year lease to maintain the old football field and field house. The project is in full force with new locker rooms already built as well as a film room, etc. The field itself has been given a full makeover with continual maintenance being done year-round. They are a great addition to the park as a community-minded organization.
- The city also purchased approximately 70 acres of new park land.



October 23 – Halloween In The Park

Miscellaneous

Expect the unexpected:

- February 2021: 3 back-to-back to back winter storms
- April 2021: Derecho windstorm
- December 11: EF1 tornado (damage assessment pictured below)

