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MARION COUNTY REPUBLICAN CENTRAL COMMITTEE BYLAWS

ARTICLE I. GENERAL

A. Marion County Republican Central Committee Membership

The Marion County Republican Central Committee herein after referred to as the MCRCC shall be comprised of all Republican Precinct Committee Persons, herein after referred to as PCPs, of Marion County who are qualified pursuant to state law and these by-laws.

B. Authority

The MCRCC is the highest party authority in county Republican Party matters and may adopt bylaws, rules or resolutions for any matter of county party government which are not in conflict with the bylaws of the Oregon Republican Party hereafter referred to as the ORP.

C. Financial Relationship with the ORP

Under no circumstances shall the ORP Central Committee, or any individual officer or employee of the ORP be liable for debts and contracts of the MCRCC.

D. Organizational Meeting

Upon the call of the retiring Chairman of the MCRCC, the MCRCC shall hold an organizational meeting no earlier than the date of the General Election, nor later than November 25, of even-numbered years. Notice of such meeting must be sent electronically or mailed via USPS no later than 21 days prior to the date of the meeting, to all certified Republican PCPs in Marion County elected during the primary election of that year or appointed pursuant to these Bylaws. A copy of the notice must also be sent to the ORP Central Committee no later than ten days prior to the date of the meeting.

E. The purpose of the meeting is to elect officers for the MCRCC and to elect delegates and alternate delegates to the ORP Central Committee pursuant to these Bylaws and to conduct any other business deemed appropriate by the MCRCC, A person appointed to fill a vacancy in the office of precinct committee person may not vote on the election of MCRCC officers, delegates and alternates at the organizational meeting but may vote on other business at the organizational meeting.

F. Notice to the ORP Central Committee

Within five business days of the county organizational meeting, the newly elected chairman of the MCRCC

shall cause notice to be provided, in writing, of the names of each county officer and the names of each delegate and alternate delegate to the ORP Central Committee. The MCRCC must also provide a current copy of all county bylaws and rules to the ORP Central Committee no later than November 30 of each even-numbered year.

G. Notice to County Clerk

Within five business days of election, the newly elected chairman of the county central committee shall cause a notice to be provided to the county clerk's office designating the newly elected county chairman as the official authorized to communicate with and receive notices from the county clerk on behalf of the Marion County Republican Central Committee.

H. Notice to Secretary of State

Within five business days of the election the chairman of the MCRCC shall cause all appropriate forms to be filed with the Secretary of State's office which will provide adequate notice to that office of the change in party leadership and which will officially transfer responsibility for contribution and expense reporting to the new officers.

I. Failure to Organize

In the event that the MCRCC fails to organize, the Chairman of the ORP Central Committee may appoint a temporary county chairman for the purpose of calling an organizational meeting.

The temporary chairman must call an organizational meeting within sixty days of his or her initial appointment. Until officers and delegates are duly elected, but in no event for a period which exceeds 60 days, the Temporary Chairman may represent the MCRCC as a temporary delegate to the ORP Central Committee.

ARTICLE II. BYLAWS

A. The bylaws shall become effective upon their adoption at a duly called meeting of the MCRCC and shall until amended or repealed.

B. Notice of intent to change the bylaws must be transmitted either electronically or by United State Postal Service, herein after referred to as the USPS, to all MCRCC PCPs postmarked no later than ten days prior to the date of the meeting at which such changes will be voted on. A copy

of the proposed changes shall be included with such notice

- C. A two-thirds majority vote of those PCPs present and eligible to vote shall be required to make changes in the bylaws after their adoption.
- D. Changes in Oregon Revised Statutes herein after referred to as ORSs governing the MCRCC will become part of these bylaws without the requirement of a vote of the MCRCC.
- E. The MCRCC shall not adopt bylaws that conflict with the ORP bylaws or Oregon state statutes. Should there be a conflict between the ORP bylaws and the Oregon state statutes the Oregon state statutes will take precedence. Notwithstanding any election by the ORP made pursuant to ORS, herein after referred to as ORS) 248.007 to opt out of ORS 248.012 through 248.315, any references to specific Oregon Laws which may be inapplicable by operation of said election are herein incorporated as by-laws.

ARTICLE III. MEMBERSHIP

The “MCRCC” shall consist of all elected and appointed PCPs within the county. MCRCC PCPs may be elected or appointed pursuant to the methods indicated in ORS 248.015, 248.026, or 248.045.

ARTICLE IV. TERM OF OFFICE

The term of office of PCPs is from the 24th day after the date of the primary election until the 24th day after the date of the next following primary election.
(ORS 248.015)(6).

ARTICLE V. MEETINGS

- A. The Biennial Organizational meeting of the MCRCC shall be held as prescribed by ORP bylaws.
- B. The Chairman or a simple majority of the Executive Committee may call MCRCC or Executive Committee meetings by providing a six-day notice of the meeting to all members of the appropriate committee electronically or by USPS.
- C. The Secretary shall call a meeting of the MCRCC at the written request signed by fifty-one percent of the MCRCC PCPs. The notice of meeting will be transmitted either electronically or by USPS postmarked no later than six days prior to the scheduled meeting date to PCPs.

- D. Notice of MCRCC and Executive Committee meetings will be transmitted either electronically or by USPS postmarked six days prior to the meeting date to those members whose presence at these meetings is required by these bylaws.
- E. A quorum shall be present before conducting any business. (See Article VII)

ARTICLE VI. OFFICERS

- A. There shall be four elected officers of the MCRCC: Chairman, Vice-Chairman, Secretary and Treasurer.
 - 1. Qualifications: Any person who has been a registered Republican for one hundred eighty days during which time they have been a resident of Marion County immediately prior to the organizational meeting shall be eligible to hold office.
 - 2. Notice of Intent of Candidacy: Candidates for officers shall notify the secretary in writing or electronically of their candidacy no later than 15 days prior to the general election in the years the organizational meeting occurs. The Secretary will send the list of candidates who have submitted intent to run for an officer position to voting members no later than 10 days prior to the date of the election.
 - 3. Election of Officers; Officers will be elected by a majority vote of the PCPs at the Biennial Organizational meeting called and conducted in accordance with the provisions of ORS 248.033. Officers will be elected by majority vote by those duly elected and certified PCPs present at the meeting. If there is more than one candidate for an office, voting shall be by written ballot.
 - 4. Term of Office:
 - (a) Officers shall be elected for a two-year term.
 - (b) Persons elected to fill a vacancy shall serve until the term of that office expires.
- B. Vacancies in Office:
 - 1. Should a vacancy occur in the office of Chairman, the Vice-Chairman shall assume the office of Chairman until a new Chairman is elected.
 - 2. When vacancies in any other office prescribed in Section A of this article occur the Executive

Committee shall select a qualified person to perform the duties of the office until a new officer is duly elected.

Chairman is unable to perform the duties of the office.

ARTICLE VII. POWERS AND DUTIES

A. Chairman:

1. The Chairman elected at the biennial organizational meeting of the MCRCC shall comply with the requirements of Article I, Sections F thru H of these bylaws-
2. As soon as practical after assuming office, the Chairman shall become familiar with all ORSs and ORP Bylaws applicable to the MCRCC.
3. The Chairman shall have general charge of the affairs of the MCRCC with the advice and consent of the Executive Committee and the MCRCC.
4. The Chairman shall preside at all meetings of the MCRCC and Executive Committee.
5. The Chairman shall supervise and direct all officers, committee chairpersons and employees of the MCRCC.
6. Any Chairman's reports requiring mailing by USPS should, where possible, be coordinated with the other mailings by the Secretary. All communications should be sent electronically to those members who have the capacity to receive such communication.
7. The Chairman shall call *MCRCC* meetings as prescribed in these bylaws and such other times as deemed necessary. During even numbered years at least four Central Committee meetings must be held.
8. The Chairman shall appoint the following standing committees: Precinct Organization, Candidate Assistance, Finance and Budget and Audit. Additional committees may be appointed as deemed necessary. These committees and their individual members serve at the pleasure of the Chairman-
9. The Chairman shall attend all ORP Central Committee meetings. Should the Chairman be unable to attend the Chairman may appoint a proxy to be present in their stead as prescribed in Article V of the ORP bylaws dated June 12, 2010.

B. Vice Chairman:

1. The Vice Chairman shall perform the duties of the Chairman should the office become vacant or the

2. The Vice Chairman shall perform such duties as may be assigned from time to time by the Chairman.
3. The Vice Chairman shall attend all ORP Central Committee meetings. Should the Vice Chairman be unable to attend the Vice Chairman may appoint a proxy to be present in their stead as prescribed in Article XV.E of these Bylaws.

C. Secretary:

1. The Secretary shall be responsible for recording and maintaining minutes of all meetings of the MCRCC and the Executive Committee and transmit them to the members of the Executive Committee within ten business days following each meeting. The minutes shall be maintained in a form that can be transferred to a newly appointed or elected Secretary.
2. The Secretary shall transmit all notices prescribed by the ORS, the ORP Bylaws, MCRCC Bylaws, Chairman or Executive Committee.
3. The Secretary shall inform the Marion County Clerk, the ORP and the Precinct Organizational Chairman by USPS or electronically of resignations and appointments of PCPs.
4. The Secretary shall notify appointed PCPs by USPS or electronically of their appointment within twenty-one days of their appointment.
5. The Secretary shall provide copies of the MCRCC Bylaws to all PCPs by USPS or electronically within 21 days of their election or certification by the Marion County Clerk.
6. The Secretary shall maintain an attendance record of all MCRCC and Executive Committee meetings and include the record as an appendix to the minutes of the meeting.
7. The Secretary shall secure a certified list of duly elected PCPs from the County Clerk's office prior to an MCRCC Organizational Meeting.
8. The Secretary shall maintain a current list of PCPs. This list will be used to credential PCPs at MCRCC meetings and whenever it is necessary to have a current roster of PCPs.

D. Treasurer:

1. The Treasurer shall act as fiscal agent of the Central Committee for the receipt and disbursement of its funds.
2. The Treasurer shall maintain accurate records and submit written financial reports in writing as may be required by the MCRCC Bylaws, Chairman, Executive Committee or ORS.
3. The Treasurer shall pay bills as directed by the Chairman. Should the Treasurer question the propriety or authority for paying a bill, the Treasurer may request a written directive from the Executive Committee, signed by the Chairman. This directive shall be maintained as a permanent record in the minutes of the Executive meeting at which it was considered.
4. The Treasurer shall make a financial report at all Executive and MCRCC meetings. This report shall be in writing and provided to the Chairman five business days prior to the meeting.

ARTICLE VIII. QUORUM

A quorum for MCRCC meetings shall be twelve PCPs listed on the record of PCPs provided by the Secretary.

ARTICLE IX. VOTING

- A. Duly Elected PCPs may vote for officers, delegates and alternate delegates at the Biennial Organizational meeting- Elected and appointed PCPs may vote on all other matters at the Biennial Organizational meeting. Duly elected or appointed PCPs whose names appear on the list maintained by the MCRCC Secretary may vote on all matters at all other meetings where a vote of PCPs is taken.
- B. Proxies may not be used at any time for any MCRCC meeting.
- C. Matters shall be decided by a simple majority of those present and eligible to vote. Revision of the Bylaws shall be decided by a two-thirds majority of those present and eligible to vote.

ARTICLE X. AREA ORGANIZATION

- A. The precincts in Marion County shall be grouped into areas of which the Executive Committee shall determine the number and their boundaries from time to time. In determining the number and size of such areas the Executive Committee shall take into consideration and to the extent practicable that such areas shall be within the

boundaries of each of the State of Oregon Representative Districts within Marion County.

- B. An Area Chairman for each area shall be appointed and serve at the pleasure of the Precinct Organizational Chairman.
- C. The Area Chairman shall perform such duties as may be assigned by the Precinct Organizational Chairman.
- D. A vacancy in the office of Area Chairman may be filled the Precinct Organizational Chairman.

**ARTICLE XI.
THE EXECUTIVE COMMITTEE**

- A. Voting Membership: The Executive Committees shall consist of a minimum of Chairman, Vice Chairman, Secretary, Treasurer, Delegates and Alternate Delegates to the ORP Central Committee. The Executive Committee may not have more appointed voting members than elected members.
- B. Non-Voting Membership. Non-Voting members shall consist of the immediate past Chairman, legal counsel, chairmen of standing and special committees appointed by the Chairman and Executive Committee.
- C. A quorum shall consist of a simple majority of voting members.
- D. Disqualification and Recall:
 1. An Executive Committee officer disqualifies himself from further service when they are found to have engaged in one of the following acts or fails to perform the duties of their office.
 - (a) Endorses publicly, financially to or actively engages in a campaign in opposition to the election of a candidate nominated by the Republican Party as provided for in the Oregon Statutes.
 - (b) Seeks the nomination of any other party or election as an Independent candidate.
 2. For the activity in Section D.1 to be disqualifying it must be evidenced by one or more of the following:
 - a. A copy of organizational papers filed with the Marion County Elections, the State Elections and Public Records Division or the Federal Elections Commission.

- b. Organizational or campaign materials distributed by the supporters of a candidate described in Section D.1.
- c. A copy of any contributions report of any committee organized exclusively for the support of a candidate described in D.1 on file with the Marion County Elections, the State Elections Board and the State Records Division or the Federal Elections Commission.
- d. Evidence of participation in the campaign of candidates forbidden Section D.1. may include sworn statements from persons with knowledge of such activities, statements made by the individual to a member(s) of the Executive Committee, writings in support of such candidate attributable to the individual and other such evidence shall be considered by the Executive Committee in the deliberation involving the decision to remove the person in question.
- e. The person in question shall be allowed the opportunity to refute such allegations at a Special Meeting of the Executive Committee called for the purpose of determining the validity of such allegation. A recommendation to the MCRCC for disqualification of the person in question shall require a simple majority vote of the Executive Committee members present. The individual in question is barred from this vote and is not to be considered when determining the presence of a quorum.

electronically or by USPS to the Executive Committee, PCPs and the Executive Committee member to be considered for removal, fourteen days prior to the meeting.

- d. Removal of a member of the Executive Committee requires a simple majority vote of the PCPs present and eligible to vote at a regular or special meeting of the MCRCC called for that purpose.
- e. A quorum for the meeting at which the removal of an Executive Committee member is considered shall be a 2/3 majority of the PCPs listed in the record of PCPs, in attendance at the call to order of the meeting, and maintained by the Secretary.
- f. The County Chairman will present the findings of Executive Committee at the meeting at which the removal of the person in question is considered. If the member in question is the County Chairman, then the Vice-Chairman will preside over the meeting. The person in question will be given an opportunity to offer information relative to the 7 question of their ineligibility or submit their resignation.
- g. The County Chairman or in the event the County Chairman is the person in question the Vice-Chairman, will then require a vote of the MCRCC on the removal of the individual in question from the Executive Committee. If the vote is to remove the Executive Committee member, that person shall at that time surrender all documents and other materials in their possession that are the property of the MCRCC. Should the vote not result in the removal of the individual from the Executive Committee the person shall resume their duties.

3. Procedure for Removal:

- a. A petition for removal of an Executive Committee member may be filed by any member of the MCRCC with the MCRCC Secretary. A Special meeting of the Executive Committee shall be called 30 days after the date of the filing to consider the petition.
- b. The Executive Committee on its affirmative vote must refer the removal of a member of the Executive Committee to the MCRCC for consideration at a Regular meeting or Special meeting called for that purpose
- c. Notice of the MCRCC meeting at which the removal of the Executive Committee member will be decided will be sent

ARTICLE XII. COMMITTEES

- A. The Chairman shall appoint the following standing committees: Precinct Organization, Candidates Assistance, Finance and Budget. Additional committees may be appointed by the Chairman and serve at the pleasure of the Chairman.
- B. Auditing Committee:

1. The Chairman shall appoint a three-member Audit Committee. This committee will conduct a full audit of the books of the MCRCC immediately prior to the biennial Organizational Meeting. The results of the audit will be submitted to the Executive Committee five business days prior to the Organizational Meeting.
2. An audit of the MCRCC books will be conducted at any time on the request of the Chairman or the Executive Committee.
3. The Auditing Committee shall certify the accuracy and completeness of the records and submit a written report to the Executive Committee and the MCRCC.
4. Should a discrepancy be found by the auditors they shall promptly report the matter to the Chairman who shall then immediately call a Special meeting of the Executive Committee for the purpose of formulating a procedure for resolving the discrepancy. Should fraud be suspected the Executive Committee will authorize the County Chairman to take the measures necessary to resolve the matter.

C. The term of office of all committees shall expire with the election of a new Chairman.

ARTICLE XIII. BUDGET

- A. Within ninety days following the Organizational meeting, the Budget Committee shall prepare an annual budget and present it to a meeting of the MCRCC. Upon adoption of the budget, the Chairman may approve expenditures authorized therein for expenditures for regular MCRCC operations. Expenditures in excess of \$200.00 must be approved by the Executive Committee.
- B. The Executive Committee may amend any budget previously adopted by MCRCC but the Executive Committee amendments resulting in an increase in the total budget shall become effective only when approved by MCRCC at either a regular or special MCRCC meeting

C. Expenditures:

1. The Executive Committee shall approve any expenditure above \$500 which is not specifically and expressly included in the budget as a line item, other expenditures under \$500 may be made in the course of regular MCRCC operations. The Executive Committee at its regular meetings will review expenditures.

2. The Treasurer shall submit a statement in writing of income and expenditures to the MCRCC at each regularly called MCRCC meeting.

D. Income:

1. All monies received by the Executive Committee shall be given to the Treasurer for deposit to the account of the MCRCC within two business days of receipt.
2. The Treasurer shall have sole authority to deposit funds to the account of the MCRCC. Funds deposited through the Direct Debit (ACH) Enrollment and on-line deposits shall be exempt from this requirement.

ARTICLE XIV. APPOINTMENT OF PCPs

- A. Persons to be appointed as PCPs must be present at the MCRCC meeting or Executive Committee Meeting at which they are nominated for appointment.
- B. Persons to be appointed as a PCP must be nominated by A currently elected PCP at the MCRCC meeting at which the appointment is to be considered.
- C. Each nominee will be allowed three minutes to present why they should be appointed as a PCPs.
- D. After Nominee's presentation to the Executive Committee or if nominated at a MCRCC meeting of PCPs a simple majority present and eligible to vote will be required to accept the nomination.
- E. Upon acceptance by the Marion County Clerk the person nominated shall enjoy all the rights and privileges of elected PCPs except the right to vote in the Organizational Meeting if their acceptance occurs before the next Organizational Meeting but after the primary election in which they could have been elected.

ARTICLE XV. DELEGATES AND ALTERNATES TO THE ORP CENTRAL COMMITTEE

- A. MCRCC shall have two Delegates to the ORP Central Committee, additional Delegates equal to the number of voters affiliated with the Republican Party and registered for the primary election divided by 15,000. If the remaining fraction *is in excess* of one-half of 15,000, one additional delegate shall be elected. (Oregon

Statute 248.075)

- B. The Chairman and Vice Chairman shall be delegates and the others shall be elected at the Organizational meetings. An Alternate shall be elected for each Delegate.
- C. Notice of Intent of Candidacy: Candidates for delegates and alternate delegates shall notify the secretary in writing or electronically of their candidacy no later than 15 days prior to the general election in the years the organizational meeting occurs. The Secretary will send the list of candidates who have submitted intent to run for delegate and alternate delegate positions to voting members no later than 10 days prior to the date of the election.
- D. Should a Delegate resign, an interim replacement shall be appointed by the Executive Committee to serve until a replacement can be elected at a meeting of the MCRCC.
- E. A Delegate unable to attend an ORP Central Committee meeting must notify the Chairman ten days prior to the scheduled date of the meeting. On receiving such notice, the Chairman shall notify an Alternate Delegate.
- F. Proxies:
 - 1. There are no Proxies allowed at ORP State Convention/Platform Meetings.
 - 2. When an officer or delegate is unable to attend a meeting of the ORP Central Committee, the next elected alternate delegate, in the order of votes received, may attend the meeting. In absence of both, a proxy may be seated as provided in Article V, Section A of the ORP Bylaws.
 - 3. The Proxy holder must be present at ORP Central Committee meeting to exercise the rights of the Officer, or Alternate Delegate. The proxy must be written and either hand delivered or transmitted by USPS by the Chairman to the designated proxy with a copy transmitted seven days prior to the ORP Central Committee meeting.
 - 4. A proxy holder must be a registered Republican in Marion County for 180 days preceding the meeting.
 - 5. The proxy form shall be determined by the Executive Committee but must include the name of the MCRCC, the date prepared, the name and address of the proxy holder, the name and office of the Officer or Delegate represented, and the signature of the Officer or Delegate.

ARTICLE XVI.
ELECTION OF DELEGATES AND
ALTERNATES TO THE ORP CONVENTION

- A. Delegates to the ORP Convention shall be the Chairman, Vice-Chairman and MCRCC Delegates as provided in ORS 248.075 (1) plus additional delegates elected by the MCRCC Committee in accordance with Article XVI of the *ORP* Central Committee bylaws.
- B. The Chairman shall convene a meeting of the *MCRCC* for the purpose of electing Bonus Delegates and Alternate Bonus Delegates no less than two weeks prior to the scheduled date of the ORP State Convention.
- C. Two classes of PCPs shall vote in the selection of Delegates and Alternate Delegates to the ORP Convention.
 - 1. Those elected pursuant to ORS 248.026.
 - 2. Those appointed more than one hundred eighty days prior to the meeting.

ARTICLE XVII. RESOLUTIONS

- A. A Resolution shall be considered at any MCRCC meeting.
 - 1. To be considered by MCRCC the resolution must first be submitted to the Chairman and transmitted electronically or by USPS to the MCRCC no less than ten days prior to the MCRCC Committee meeting at which the resolution is to be considered
 - 2. A simple majority vote of PCPs present and eligible to vote is necessary for the passage of any resolution before the MCRCC.

ARTICLE XVIII.
ENDORSEMENT OF
CANDIDATES AND MEASURES

- A. Candidate Recruitment:
 - 1. A Candidate Recruitment Committee appointed by the Chairman may recruit candidates, in cooperation with the ORP State Central Committee and the Republican Legislative Caucus candidates for the State Legislative Districts within Marion County and those that include portions of adjacent counties.
 - 2. The Candidates Assistance Committee may recruit without consultation with the ORP

State Central Committee, candidates for other local offices.

B. Endorsement of Candidates: Should there be more than one candidate seeking the Republican nomination in the Primary Election, the MCRCC will not publicly endorse any candidate unless the MCRCC has approved the endorsement of a candidate by a 2/3 majority vote. If officers, delegates, or PCPs endorse a candidate they must state that this is not the position of the MCRCC.

C. The MCRCC shall not endorse or recommend the passage or defeat of any Bill before the Legislature or Congress, or any Bill or Measure referred to or initiated by the people, except when such endorsements or recommendations are approved by a majority vote of the PCPs at a MCRCC meeting who are present and eligible to vote. If officers, delegates, or PCPs take a position on these issues, they must state that this is not the position of the MCRCC.

ARTICLE XIX.
VACANCIES AND NOMINATION FOR ELECTED
STATE OFFICES WITHIN THE COUNTY

Vacancies in Legislative offices shall be filled in accordance with ORP Bylaws Article XXII.

ARTICLE XX.
PARLIAMENTARY AUTHORITY

The rules contained in the most recent edition of Roberts Rules of Order shall govern the MCRCC in all cases in which they are applicable and in which they are not inconsistent with these Bylaws, special rules or procedure adopted for specific purposes.

ARTICLE XXI.
PRIVACY POLICY

Personally Identifiable Information (PII), to include name, precinct number, address, phone numbers, email addresses, or social media profile information of Precinct Committee Persons shall not be released to any third party entity. These include candidates, campaigns, or other Republican organizations to include the Oregon Republican Party. Internal access to this information shall be restricted to the Executive Committee and House District Captains of the respective Precinct Committee Persons.