



MARICOPA COUNTY
DEMOCRATIC PARTY

RESTATED

**Bylaws of the
Maricopa County Democratic Party**

December 2007

Revised June 6, 2009

MCDP Bylaws Committee

Judy Kennedy, Chair
Shirley McAllister
Randall Holmes
Aaron Jahneke
Phil James

Bylaws

of the

Maricopa County Democratic Party

Table of Contents

Preamble	1
Article I Name	1
Article II Mission	1
Article III Members	2
<i>Section 1: Membership</i>	2
<i>Section 2: Duties of Membership</i>	2
<i>Section 3: Affirmative Action</i>	2
Article IV Organization and Governance	2
<i>Section 1: Legal environment</i>	2
<i>Section 2: Governance and Overview</i>	2
<i>Section 3: Precinct Committee (A.R.S. § 16-822)</i>	3
Article V Legislative District Committee	3
<i>Section 1: Membership</i>	3
<i>Section 2: Elected Officers</i>	3
<i>Section 3: Election of District Officers</i>	3
<i>Section 4: Duties of the District Chair</i>	4
<i>Section 5: Duties of District Officers other than Chair</i>	5
Article VI MCDP County Committee	5
<i>Section 1: Membership</i>	5
<i>Section 2: Elected Officers</i>	5
<i>Section 3: Duties of Officers</i>	5
<i>Section 4: Executive Committee</i>	6
<i>Section 5: Appointed Officers</i>	6
<i>Section 6: Vacancies in the Executive Committee of Regular Officers</i> ...	7
<i>Section 7: Budget</i>	7
Article VII Committees	7
<i>Section 1: Standing Committees</i>	7
<i>Section 2: Membership</i>	7
<i>Section 3: Duties</i>	7
<i>Section 4: Ad Hoc Committees</i>	8
Article VIII Meetings	8
<i>Section 1: Statutory Meeting</i>	8
<i>Section 2: Other Meetings</i>	8
<i>Section 3: Notice for all Meetings</i>	9
<i>Section 4: One Person, One Vote</i>	9
<i>Section 5: Programs for Meetings</i>	9
<i>Section 6: Debate</i>	9



Section 7: Rules of Order ... 9
Section 8: Open meetings... 9
Article IX Election of MCDP Officers10
 Section 1: Nomination10
 Section 2: Voting10
 Section 3: Manner of Election10
 Section 4: Proxies10
Article X Removal from Office ... 10
 Section 1: Cause of Action ... 10
 Section 2: Procedure for Removal 10
 Section 3: Rendering of the Decision... 12
Article XI Affiliated Organizations12
 Section 1: Organizations 12
 Section 2: Termination of Affiliation ... 12
Article XII Finances12
 Section 1: Monies ... 12
 Section 2: Finance Committee 12
 Section 3: Duties13
Article XIII Election Boards13
Article XIV State Committee13
 Section 1: Membership13
 Section 2: Vacancies13
Article XV Amendment of Bylaws13
 Section 1: Amendment Action... 13
 Section 2: Amendment Process... 13
 Section 3: Termination14
 Section 4: Duration ... 14
 Section 5: Severability ... 14



1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28

Bylaws of the Maricopa County Democratic Party

Preamble

We, the Democratic County Committee of Maricopa County, Arizona, in order to help establish our county as a society that values every human being, embraces public policies that protect and assist our most vulnerable members, protects the environment, and seeks innovations that improve the quality of life of our citizens, hereby establish these Bylaws. We support Democratic values as set forth in the Charter of the Democratic Party of the United States, most particularly in the Preamble and the Credo.

The term committeeperson(s) used throughout these bylaws will equate to the term committeeman in the statutory title.

Article I Name

The name of this organization is Maricopa County Democratic Party, hereinafter referred to as MCDP.

Article II Mission

The mission of the MCDP is to elect Democrats to public office who embrace the values of the Democratic Party.

In order to further this mission, the MCDP:

- Works to increase the number of people registered as Democrats in Maricopa County
- Recruits, trains, and promotes registered Democrats as candidates for elected office, supports their campaigns, and assists them while they hold office
- Works for and promotes accurate, transparent, and fair elections
- Raises funds to support the above activities and to advance the mission
- Conducts other activities as appropriate to strengthen and promote the aims and objectives of the Democratic Party

- Works to Get Out the Vote

Article III Members

Section 1: Membership

All Democratic Precinct Committeepersons (hereafter called PCs), activists and volunteers in the Democratic Party in Maricopa County are members of the MCDP. Voting rights are restricted to elected and appointed Precinct Committeepersons.

Section 2: Duties of Membership

Members shall be actively involved in the business of the party including attending District and MCDP meetings and performing those duties set forth in Article IV section 3.

Section 3: Affirmative Action

Discrimination in membership and in the conduct of Democratic Party affairs on the basis of sex, race, age, color, creed, national origin, religion, economic status, sexual orientation, gender identity, ethnic identity or disability is prohibited. To that end the MCDP shall act affirmatively to develop and implement appropriate educational, training, fundraising and outreach programs. All efforts shall be directed at bringing underrepresented groups into the party organization. Goals and timetables for achieving participatory representation shall be established and reported to the Executive Committee.

Article IV Organization and Governance

Section 1: Legal environment

MCDP operates within the laws of the United States and the State of Arizona and under the Charter and Bylaws of the Democratic National Committee and the Arizona Democratic Party.

Section 2: Governance and Overview

Precinct Committee Persons elected and appointed (A.R.S. § 16-822) serve as the District committee members of their respective Legislative Districts and as members of the MCDP Committee.

Each Legislative District is governed by officers who are elected by the District Committee. These officers constitute the District Executive Board.

The MCDP County Democratic Committee (all PCs in the county) is the governing body of the MCDP. Officers are elected by the MCDP Committee. Elected and appointed MCDP officers and the Legislative District Chairs constitute the MCDP Executive Committee.

The Executive Committee provides leadership for the organization. (A.R.S. § 16-821 Article 2).



64 The Executive Board acts on behalf of the Executive Committee between Executive
65 Committee meetings.

66 **Section 3: Precinct Committee (A.R.S. § 16-822)**

67 In each precinct there shall be a precinct committee consisting of the elected and
68 appointed Precinct Committeepersons (PCs), Democratic precinct volunteers and other
69 party volunteers. These members may elect a Precinct Captain.

70 PCs are ballot-elected according to A.R.S. § 16-821 during primary elections. PC
71 vacancies are filled by appointment. The County Board of Supervisors appoints PCs
72 from a list of names submitted by the MCDP Chair. The MCDP Chair compiles the list
73 from names submitted by District Chairs. The MCDP Chair may directly appoint
74 Precinct Committeepersons to vacant precinct committee positions in the event the
75 District Committee is unable to do so or fails to do so.

76 Each appointed precinct committeeperson shall sign a nomination form, which states: “I
77 agree to serve as a Precinct Committeeperson. I have read and understand the duties
78 of precinct committeeperson as set forth in these bylaws. Article IV Section 3.”

79 Whether or not the quota for PCs in a precinct has been met, Democratic precinct
80 volunteers are welcome and encouraged to participate in district and MCDP meetings.

81 Members and volunteers are to assist the party in voter registration and assist
82 Democratic voters on Election Day (A.R.S. §16-822). In addition, PCs are expected to
83 attend meetings, support Democratic candidates and assist with fundraising activities.

84 A PC shall be deemed to have resigned from office if s/he moves out of the precinct,
85 changes political parties, or supports opposition candidates in partisan races. (See
86 Article X Section 2 A)

87 **Article V Legislative District Committee**

88 **Section 1: Membership**

89 The Democratic PCs and volunteers shall constitute the Legislative District Committee.

90 **Section 2: Elected Officers**

91 Elected District officers are the Chair, Vice Chairs, Secretary, and Treasurer. One
92 person may serve as Secretary and Treasurer. Together these officers constitute the
93 District Executive Board.

94 **Section 3: Election of District Officers**

95 The ballot elected PCs of each district shall meet no earlier than the second Saturday after the
96 General Election in November and no later than the first Saturday in the following December for
97 the purpose of electing from their number a District Chair, two Vice Chairs, Secretary,
98 Treasurer and other such officers as the district bylaws mandate. The Chair of the



99 District Committee shall be a member of the MCDP Executive Committee in which a plurality of
100 the district's registered voters reside.

101 No later than fifteen (15) days before the district organizational meeting, each
102 incumbent Legislative District Chair shall designate a time and a place for the meeting
103 provided for in the foregoing paragraph and shall notify the MCDP Chair of said time
104 and place. The MCDP Chair shall mail written notice of the time and place of each
105 district meeting provided for in this section, 10 days in advance, to all PCs of each
106 district who were elected at the primary election. (See Article VIII Section 3 b for email
107 notification)

108 In the event that a District Chair fails to comply with the preceding paragraphs, the
109 MCDP Chair shall designate the time and place for the meeting of the district and shall
110 notify the PCs as provided for above.

111 **Section 4: Duties of the District Chair**

112 The duties of the District Chair shall include but not be limited to:

- 113 A. Lead the district on behalf of the Democratic Party and its candidates.
- 114 B. Hold district meetings at least every other month in off election years and once each
115 month during election years unless canceled in advance at a regular district
116 meeting. In the event that the Chair is unable to attend a District meeting, the
117 Chair shall advise one of the Vice Chairs to call and conduct the meeting.
- 118 C. Carry out directions of the MCDP Chair and the MCDP Executive Committee.
- 119 D. Attend all Executive Committee meetings called by the MCDP Chair or send
120 a statutory officer who will have voting rights as a designee.
- 121 E. Assist in the organization, maintenance and support of Democratic Clubs.
- 122 F. Organize and promote voter registration drives within his/her district.
- 123 G. Encourage financial support of the MCDP.
- 124 H. Hold District Executive Board meetings at least three (3) times per year to set
125 District goals and priorities.
- 126 I. Identify and nominate Democrats to be Election Board workers (poll workers)
127 from each precinct in the District if not done by the PCs in a timely manner. (See
128 Article XIII)
- 129 J. Encourage District participation in MCDP committees and activities.



130 **Section 5: Duties of District Officers other than Chair**

131 The elected officers of the District constitute the Executive Board of the District. Their
132 duties shall include but not be limited to:

133 A. The **vice chairs** shall assist the Chair in the performance of his/her duties, act
134 as Chair in his/her absence and perform such other duties as may be assigned by
135 the District Chair.

136 B. The **secretary** shall record and archive minutes of all meetings of the Legislative
137 District Committee and the District Executive Board. The secretary shall also keep
138 records of the district organization, including the names of all precinct captains,
139 precinct committee persons, and other party volunteers. The secretary shall
140 correspond with and keep record of communications with the District Committee
141 and MCDP Committee. The secretary shall perform such other duties as may be
142 assigned by the District Chair.

143 C. The **treasurer** shall receive all monies of the District Committee, giving receipts
144 where necessary, and shall deposit them in such banks as shall be designated by
145 the District Committee. The treasurer shall disburse the funds of the District
146 Committee in the amounts and manner approved by the District Committee and
147 shall keep a record of all receipts and disbursements for the purposes of filing a
148 monthly written report of these transactions to the District Committee. The
149 treasurer shall register the district as a continuing political organization and prepare
150 and submit the required financial reports to the Secretary of State. The treasurer
151 shall be removed from office for dishonesty, malfeasance, or the failure to timely
152 perform statutorily required duties. No treasurer shall permit an unlawful political
153 contribution.

154 **Article VI MCDP County Committee**

155 **Section 1: Membership**

156 The County Committee shall consist of all the PCs within the County.

157 **Section 2: Elected Officers**

158 The regular elected officers of the MCDP are Chair, First and Second Vice Chair,
159 Secretary, Treasurer, and Sergeant-at-Arms who together constitute the Executive
160 Board.

161 **Section 3: Duties of Officers**

162 The duties of the regular officers of the MCDP Committee shall include but not be
163 limited to:

164 A. The MCDP Chair shall direct the affairs of the party as its administrative
165 officer. The Chair shall preside over all meetings of the MCDP Committee (all
166 PCs) and MCDP Executive Committee. The MCDP Chair shall lead the MCDP

167 Caucuses and the MCDP State Committee delegation during State
168 Committee meetings. The Chair shall appoint such committees as are deemed
169 necessary to carry out the programs of and policies of the party. The Chair shall
170 submit a proposal for the annual budget at the first meeting of the Executive
171 Committee. The Executive Director, if there is one, shall be hired and evaluated
172 by the Chair with the advice of the Executive Board. In the event of the death,
173 resignation or removal of the chair, or if the Chair seeks political office, the first
174 Vice Chair shall become acting Chair pending the election of a new Chair.

175 B. The First and Second Vice Chairs shall assist the Chair in the performance of
176 his or her duties and perform such duties as assigned by the Chair.

177 C. The Secretary shall keep records of all meetings of the MCDP Committee, the
178 Executive Committee and the Executive Board. S/he shall keep a roll of
179 members of the MCDP Committee; a copy of the formal reports of its officers
180 and subcommittees and a copy of all resolutions adopted by the MCDP
181 Committee and shall perform other duties as assigned by the Chair.

182 D. The Treasurer shall receive all monies of the organization, giving receipt
183 therefore, and shall deposit them in such bank or banks as shall be designated
184 by the Executive Board. The treasurer shall disburse the funds of the
185 organization in the manner approved by the Executive Committee and shall keep
186 a record of all receipts and disbursements and shall make a monthly report
187 thereof. The Treasurer shall give bond for the faithful discharge of his/her duties
188 in such sum as shall be required by the Executive Committee. The treasurer
189 shall register the district as a continuing political organization and prepare and
190 submit the required financial reports to the Secretary of State. The treasurer
191 shall be removed from office for dishonesty, malfeasance, or the failure to timely
192 perform statutorily required duties. No treasurer shall permit an unlawful political
193 contribution.

194 E. The Sergeant-at-Arms shall maintain order and be the Parliamentarian at all
195 meetings of the MCDP Committee and MCDP Executive Committee, shall keep
196 an active inventory of all the property of the MCDP, and shall perform other
197 duties as assigned by the Chair.

198 **Section 4: Executive Committee**

199 The Executive Committee consists of the MCDP elected officers, and the legislative
200 district chairs. The Executive Committee shall meet regularly on the last Thursday of
201 each month with the exception of November and December at a time and place
202 designated by the Chair. In the absence of a District Chair another elected officer of a
203 District may vote. There shall be no proxy voting.

204 **Section 5: Appointed Officers**

205 The Chair shall appoint Chairs of the Standing Committees and a General Counsel.
206 Appointed Officers shall serve at the pleasure of the Chair and not be voting members
207 of the MCDP Executive Committee without the consent of three-fourths vote of the

208 Executive Committee present and voting. Not more than two officers shall be appointed
209 from the same legislative district; all shall be precinct committeepersons.

210 **Section 6: Vacancies in the Executive Committee of Regular Officers**

211 If a regular officer of the MCDP Committee resigns, is removed from office or dies,
212 his/her office shall be filled by a majority vote of the members of the MCDP Executive
213 Committee at a meeting. Such officer shall serve in an interim capacity until the next
214 MCDP Committee meeting.

215 If an MCDP officer is absent for three consecutive Executive Committee meetings without
216 cause, such absence shall be deemed a resignation.

217 **Section 7: Budget**

218 The Chair and Treasurer shall submit an annual operating budget to the Executive
219 Committee each January for review. The Executive Committee shall approve an
220 operating budget at the February meeting.

221 **Article VII Committees**

222 **Section 1: Standing Committees**

223 There shall be the following Standing Committees: Affirmative Action, Bylaws,
224 Candidate Recruitment and Training, Council of Clubs, Election Integrity, Finance, Fund
225 Raising, Organization and Party Building, Veterans Outreach, Voter Registration.
226 Committee Chairs are appointed by the MCDP Chair.

227 **Section 2: Membership**

228 Membership on each standing committee shall be open to registered Democrats in
229 Maricopa County who are willing to serve as members.

230 **Section 3: Duties**

- 231 • Affirmative Action - Develops and implements educational, training,
232 and outreach programs to expand leadership opportunities and civic participation
233 by all parts of our community.
- 234 • Bylaws - Keeps the bylaws of the party consistent with the aims and policies of
235 the Party and proposes changes. The Bylaws Committee shall report to the
236 MCDP and shall recommend approval, rejection or amendment of all
237 bylaw amendments. Changes must be submitted to the Bylaws Committee 30
238 days in advance of a MCDP Committee meeting so they can be reviewed,
239 recommended action made and same mailed with the Committee meeting
240 notification.
- 241 • Candidate Recruitment and Training - Identifies, recruits and develops
242 candidates for the several elected offices at state, county and local levels



- 243 • Council of Clubs - Facilitates communication between the MCDP and
244 Democratic clubs..
- 245 • Election Integrity - Examines issues relating to fairness, accuracy, uniformity, and
246 transparency of election processes and proposes action when appropriate.
- 247 • Fund Raising - Creates and implements a plan for raising funds which will meet
248 the adopted budget goals.
- 249 • Organization and Party Building - Organizes and builds the PC base and works
250 to build the sense of community among Democrats.
- 251 • Public Relations and Education - Builds external and internal communication
252 systems to build a sense of community within the party and build a favorable
253 image in the public eye.
- 254 • Veterans Outreach -Serves to give Veterans a voice in the Democratic Party, advise the
255 Democratic Party on Veterans issues, coordinate outreach to the Veterans community.
- 256 • Voter Registration - Plans and executes events, activities and programs to
257 register Democrats.

258 **Section 4: Ad Hoc Committees**

259 Ad Hoc Committees may be established by the Chair.

260 **Article VIII Meetings**

261 **Section 1: Statutory Meeting**

262 The Statutory or Organizational Meeting of the MCDP Committee shall convene as
263 provided for in A.R.S. § 16-824 and shall conduct business and elect MCDP Executive
264 Board officers. This meeting shall be held at a date, time and place to be designated by
265 the MCDP Chair. The Secretary shall provide written notice of the meeting to all PCs
266 not less than fourteen (14) days prior to the meeting. No proxies shall be allowed at this
267 meeting.

268 **Section 2: Other Meetings**

269 The MCDP Committee shall have two regular meetings during each calendar year. The
270 MCDP Chair shall select the date, time and place for such meetings.

271 The MCDP Chair may call other meetings of the MCDP Committee from time to time
272 and fix the date, time and place of said meetings.

273 The MCDP Chair shall call a MCDP Committee meeting upon receipt of a petition
274 signed by not less than fifty (50) qualified precinct committeepersons from five or more
275 District Committees. The petition must include an agenda for the meeting. The Chair
276 shall call said meeting for a time not more than thirty (30) days from the date of receipt
277 of the petition.



278 **Section 3: Notice for all Meetings**

279 The Secretary shall provide written notice to members of the MCDP Committee twenty-
280 one (21) days in advance as to the date, time and place for such meetings. Notice shall
281 include a tentative agenda.

282 Notice may be provided:

283 A. By U. S. Postal Service, mailed at least twenty-one (21) days (postmarked or
284 bulk mail receipt from the Post Office) prior to the meeting.

285 B. By email, provided recipients have opted in and authorized this means of
286 notification, otherwise notice will be sent by U.S. Postal mail.

287 C. By posting the meeting information on the MCDP website, provided that this
288 method has been approved by the Executive Committee, for a specific meeting
289 and notice is mailed to those who are eligible to attend but have not opted in to
290 email notification and authorized this method of notification.

291 **Section 4: One Person, One Vote**

292 Notwithstanding that an individual may occupy more than one office of the MCDP
293 Committee or MCDP Executive Committee, only one vote shall be exercised by each
294 person on any action or decision.

295 **Section 5: Programs for Meetings**

296 The MCDP Executive Committee shall approve the program and agenda for MCDP
297 Committee meetings. The agenda shall be presented for approval at the beginning of
298 such meetings, except that the agenda for meetings requested by petition shall be that
299 supplied with the petition.

300 **Section 6: Debate**

301 Reports of committees, communications to the members of a meeting, resolutions
302 presented, and all motions may be debated unless by a two-thirds vote the meeting
303 body decides to dispose of them without debate. No delegate or member shall speak
304 longer than three minutes at one time except as provided in the order of the day or by a
305 vote of the majority of the members present.

306 **Section 7: Rules of Order**

307 At all meetings prescribed by or held under the auspices of these Bylaws, unless
308 otherwise specifically provided in these Bylaws, Roberts Rules of Order Newly Revised
309 shall govern the conduct of business and other procedures.

310 **Section 8: Open meetings**

311 All meetings of the MCDP shall be open to the public.



312

Article IX Election of MCDP Officers

313 Section 1: Nomination

314 All nominations shall be made from the floor of the MCDP Committee meeting. Any
315 ballot-elected or subsequently appointed PC may be eligible for any elective office, but
316 no person shall be submitted as candidate without the consent of such person.

317 Section 2: Voting

318 In all cases where there is more than one candidate for an office of the MCDP
319 Executive Board, voting shall be done by PC's individually.

320 Section 3: Manner of Election

321 If there is one candidate for an office, that candidate may be elected by acclamation.

322 If there are two candidates for an office, the winner must have a majority vote of the
323 ballot elected and appointed PCs present.

324 If there are three or more candidates, they shall be elected using an Instant Runoff
325 Voting System, which has been approved by the Executive Committee.

326 Section 4: Proxies

327 No proxy voting shall be permitted.

328 Article X Removal from Office

329 The following procedures shall govern the removal of any officer of a District Committee
330 or the MCDP Executive Board or any Precinct Committeeperson.

331 Section 1: Cause of Action

332 Cause for removal is defined as noncompliance with the duties of the office as stated in
333 MCDP or District bylaws, malfeasance and/or noncompliance with statutes by the person
334 whose removal is sought.

335 Section 2: Procedure for Removal

336 The following persons or groups of persons may seek removal of an officer of a District
337 Committee or the MCDP Executive Board or Precinct Committeeperson by following
338 these procedures:

339 **A. Precinct Committeeperson --** A majority of a District Executive Committee
340 may vote to seek removal of a Precinct Committeeperson, a precinct captain or
341 district officer (including chair) in that district. In addition to other provisions of
342 law and these bylaws regarding removal from office, if the PC moves from the
343 precinct from which s/he was elected or changes the political party from the party
344 from which s/he was elected, the PC shall be deemed to have resigned from
345 office. (A.R.S. § 16-822 C)



346 **B. District Officer** -- PCs consisting of at least twenty percent (20%) of the total
347 PCs in a District, may petition to remove a District Officer by signing a petition
348 containing specific written reasons for removal and delivering the petition to the
349 MCDP Chair.

350 **Unexcused absences.** In the event that a District Chair or the Chair's designee
351 (District officer with voting rights) fails to attend two consecutive meetings of the
352 MCDP Executive Committee and the absences are unexcused, the Secretary of
353 the MCDP shall send a letter notifying the District Chair that two consecutive
354 unexcused absences have occurred and that a third unexcused absence will
355 result in removal as District Chair. In the event that the District Chair or designee
356 misses 6 of the last 12 meetings the Secretary of the MCDP shall send a letter
357 notifying the District Chair that further absences will result in removal as District
358 Chair. A copy of the letter shall be maintained in the files of the Executive
359 Committee and one shall be sent to the Secretary of the District concerned. If
360 the District Chair having been so notified does not attend a third consecutive
361 meeting of the Executive Committee or misses a 7th meeting, the MCDP Chair
362 shall declare the position vacant and shall set a date for a new election in that
363 district.

364 **Procedure for removal of PC or District Officer** The Secretary shall provide
365 notice in writing to the individual whose removal is being sought and to the
366 members of the deciding body stating the reasons for removal and giving the
367 meeting date, time and location where the removal shall be discussed and voted
368 on. Reasons for removal shall be presented at said meeting. The individual
369 shall be given an opportunity to respond. A majority vote of the PCs present at
370 said meeting shall result in removal of the individual.

371 **C. MCDP Executive Board Officer** -- Five (5) voting members of the MCDP
372 Executive Committee may petition to remove a MCDP Executive Board officer
373 by signing a petition containing specific written reasons for removal and
374 delivering the petition to the MCDP Chair. If the Chair is the subject of the
375 petition delivery shall be to the Sergeant-at-Arms.

376 **Procedure.** -- The County Chair (or Sergeant-at-Arms) shall, within five (5) days
377 of the receipt of the petition (signatures must be verified), notify the officer whose
378 removal is being sought of the petition and provide copies if requested to do so.
379 The Chair shall, within five (5) days of the receipt of the petition, poll the County
380 Executive Board to determine whether, if true, the allegations in the petition
381 would qualify as cause for removal. If a majority of the Executive Board agrees
382 that the charges, if true, would qualify as cause for removal, the MCDP Chair (or
383 duly appointed representative) shall call, and preside at a meeting of the
384 appropriate committee within thirty (30) days of the Executive Board decision. A
385 fourteen (14) day written notice (as evidenced by postmark or bulk mail receipt)
386 of meeting date, time and location, including a copy of the petition charges. At
387 said meeting, chaired by the MCDP Chair, or designee, the petition allegations
388 shall be reviewed. The information in the petition shall be the only topic of

389 discussion. The officer will be given an opportunity to respond to the charges set
390 forth in the petition orally or in writing. A two-thirds (2/3) vote of the deciding
391 body present at said meeting shall determine the fate of the officer. There will be
392 no proxy votes and the decision shall be final with no appeal process provided.

393 **Section 3: Rendering of the Decision**

394 Within ten (10) days of a decision, the MCDP Chair (or Sergeant-at-Arms if the Chair is
395 being recalled) shall notify the officer whose removal was sought and the appropriate
396 senior officer of the decision. The position shall be deemed vacant upon delivery of a
397 decision, and the procedures for filling the vacancy specified elsewhere in these bylaws
398 shall be followed. (See Article VI Section 6 Filling A Vacancy)

399 **Article XI Affiliated Organizations**

400 **Section 1: Organizations**

401 Clubs, groups or organizations are encouraged to become an affiliated member of the
402 Maricopa Democratic Party so that they may participate in the services and resources of
403 the MCDP. Affiliation requirements:

- 404 A. A majority of the MCDP Executive Committee present and voting at a
405 regularly scheduled MCDP Executive meeting, approves the affiliation.
- 406 B. Bylaws of the organization do not conflict with the bylaws of the Maricopa
407 County Democratic Party, the Arizona Democratic Party, State or National
408 laws.
- 409 C. Financial reports and Statement of Organization are filed with the
410 Secretary of State as required by Arizona Revised Statutes.

411 **Section 2: Termination of Affiliation**

412 The MCDP Executive Committee may terminate an organization's affiliation by a
413 majority vote of the present and voting members of the MCDP Executive Committee at
414 a regularly scheduled meeting.

415 **Article XII Finances**

416 **Section 1: Monies**

417 All MCDP committee monies shall be deposited in financial institutions designated by
418 the Executive Board. The Treasurer shall establish and maintain a petty cash fund not
419 to exceed \$100.

420 **Section 2: Finance Committee**

421 The Finance Committee shall consist of the MCDP Treasurer and four members
422 appointed by the MCDP Chair with approval of the Executive Board following the
423 January organizational meeting. At least two members shall be PCs. The Treasurer or
424 the Treasurer's designee shall serve as Committee Chair.



425 **Section 3: Duties**

426 The Chair with oversight from the MCDP Executive Committee shall approve MCDP
427 disbursements. The Finance Committee shall assist the Treasurer in MCDP financial
428 affairs and assist the Districts in Campaign Finance Report compliance. The Finance
429 Committee Chair shall report Legislative District financial report compliance to the
430 Executive Committee at least annually each April.

431 **Article XIII Election Boards**

432 Recommendations for all positions on election boards to which representatives of the
433 Democratic Party are entitled shall be made by the Precinct Committee through the PCs
434 to the District Chair, who shall submit names for all positions on the elections at least
435 thirty-five (35) days before the date of the election.

436 **Article XIV State Committee**

437 **Section 1: Membership**

438 The MCDP Delegation to the State Committee of the Democratic Party shall
439 consist of the MCDP Chair and the number of PCs from the county as prescribed by
440 A.R.S. §16-825 (one State Committee member for each three duly elected PCs). These
441 members shall be elected in an open nomination and election process at District
442 reorganization meetings, and shall be ratified at the MCDP reorganization meeting.

443 **Section 2: Vacancies**

444
445 A vacancy in the State Committee shall be filled by appointment made by the State
446 Chair. (A.R.S. §16-825.01 (8)). The MCDP Chair shall provide nominees to the State
447 Chair after requesting names from the District Chair.

448 **Article XV Amendment of Bylaws**

449 **Section 1: Amendment Action**

450 These Bylaws may be amended by a vote of not less than two-thirds (2/3) of the MCDP
451 Committee members present at a regular or specially called MCDP Committee
452 meeting.

453 **Section 2: Amendment Process**

454 Proposed bylaw changes shall be referred to the MDCP Bylaws committee and said
455 committee must ensure that the proposed bylaw change is in compliance with Arizona
456 Revised Statutes, State Party and DNC bylaws. The proposed change is then added to
457 the agenda of a special or regular MCDP Committee Meeting. All PCs shall be mailed
458 a copy of the proposed bylaw amendment with the notice of the MCDP Committee
459 Meeting. (See Article VII section 3 Duties of Bylaws Committee)



460 **Section 3: Termination**

461 A motion to terminate these Bylaws may be made at the Statutory Organizational
462 Meeting during 'New Business'. Such motion shall require an approval of 75 percent of
463 members present.

464 **Section 4: Duration**

465 These bylaws shall become effective upon approval and shall continue in force subject
466 to amendment or termination as defined in Sections 2 and 3 of this Article.

467 **Section 5: Severability**

468 Any provisions in the bylaws deemed unconstitutional or unlawful shall be considered
469 null and void but all remaining provisions remain in effect. These bylaws are
470 subordinate to the Arizona Revised Statutes, DNC Charter and Bylaws and State Party
471 bylaws.