



**MDHI Board Meeting Minutes
January 12th, 2017**

Board members attending: Leanne Wheeler, Melanie Lewis Dickerson, Artie Lehl, Bob Munroe, Maryjane Carr, Brian Smith, Bennie Milliner, Debra Eakin, Lu Horner, Eugene Medina, Patricia Hall, Andrew Alsip, Shelley McKittrick, Daphne McCabe, Brenton Hutson

Board members attending via phone: None

MDHI staff: Will Connelly, Rebecca Mayer, Joe Baker, Justin Russell, Ian Fletcher, Diane Howald, Gary Sanford

Guests attending: Roz Wheeler-Bell, Shawn Hayes, Mandy May

Introductions

The new executive director, Will Connelly, introduced himself to the board members who had not met him during the interview process. Will spoke about his passion to drive change in the homeless arena and vision for the future of the organization. Will emphasized the desire to work as a thought leader and increase presence on the national stage in the work to end homelessness.

Will's priority for 2017 is to build a cohesive team working to enact clear strategies. Will announced an upcoming staff retreat and Leanne responded about the goals for the Will and the team in the coming year. Shelley offered additional comments and thanked Will for joining the organization.

Minutes

Leanne Wheeler entertained a motion to approve the minutes. Artie Lehl motioned, Lu Horner seconded. The vote carried unanimously.

Treasurer's Report

Bob reviewed the financials with the board and explained the cash flow forecast document included in the packet. Justin Russell explained that this was inadvertently added in place of the Statement of Financial position. Leanne asked for a financial process training to be conducted for the board soon.

Leanne entertained a motion to approve the November Financials. Debra Eakin motioned to approve, ---
----- seconded. The motion carried unanimously.

Bob Munroe reported on the audit and thanked staff for their diligent fieldwork. Bob reported on the letter to management regarding the recommendation for additional separation of duties. Review of the separation of duties will be conducted based on RGO's recommendation.

Bob Munroe motioned to approve the audit, Debra Eakin seconded. The motion carried unanimously.

Bob reported on the status of the IRS form 990 and expects the approval to be ready for the February board meeting. Justin Russell passed around the FY16 board estimated hours form to finalize the 990.

Governance

Melanie Lewis-Dickerson gave a board recruitment update. The missing board demographics are currently: faith leaders and persons experiencing chronic homelessness. Melanie reported on the Board Matrix document and asked for the committee roles for each of the board members. Melanie recommended completing the committee roles within the board matrix by the end of the meeting. Artie reported on the NOFA Review Committee and his desire to retire from the chair role. Three of the other reviewers also wish to resign from the committee. The need to fill the committee with a new chair and three members will be necessary before the next NOFA season. Shelley asked about the commitment for the group and has tentatively agreed to sit on the committee. Andrew Alsip has also tentatively committed to join the committee. Melanie asked for the current board members on the NOFA committee to speak about their experience.

CoC NOFA

Will Connelly reported on the '16-17 NOFA award and spoke about the lost project dollars for the Mariposa project. Gary Sanford reported that Mariposa has scored low for several years and the cut was not entirely surprising. The Mariposa project was previously funded at about \$185,000 and houses about a dozen women. This project is currently working to move these clients to other housing because of the HUD determination. Artie Lehl reported on the challenge of the Mariposa project and the reasons for the low scoring.

Leanne Wheeler stated the need to provide technical assistance and keep reviewing the low scoring projects to get ahead of future projects and NOFA scorings. She emphasized the need to do a wrap up for the newly defunded Mariposa project.

ESG Update

(Guest) Roz Wheeler-Bell introduced, Shawn Hayes, a new staff person who has taken the Balance of State Coordinator role with the Colorado Coalition for the Homeless. Roz reported on the ESG recommendations for the year to the MDHI board. Roz asked Daphne McCabe to speak briefly about the Boulder ESG funds/projects. Roz walked through the spreadsheet of ESG requests and dollars allocated. She spoke at length about the challenges with an Adams county program. Daphne McCabe reported on the efficacy of Bridge House and the successful use of ESG in Boulder through one agency, down from the initial seven agencies. Leanne asked whether Boulder was changing the double/triple occupancy regulation for some projects.

Roz recommended that Family Tree receive increased ESG dollars due to the volume of clients served and the variety of clients served. Roz believes they house and respond to client needs quickly and work efficiently to get people off the street. Roz walked through the remainder of the ESG recommendations and a new line item for case management supervision for each of the ESG cases. This allocation would partially support her time. Ian Fletcher asked whether any of the programs are looking at diversion practices for the ESG dollars to further address client needs. Ian then asked Roz about the RFP process and timeline to prepare for the next ESG NOFA. Gary Sanford reported on the history and background around the ESG dollars and why agencies either succeed or fail to interface with the community with this support. Roz added that each agency needs a 100% match for all ESG spending.

Brenton Hutson asked about the ESG outcomes measurement. Roz responded that this scoring will be available later this month. Brenton asked how the ESG dollars are used to support HMIS. Mandy May responded that the time is billed to ESG funded agencies for ESG related matters – to be used for staff time only. Leanne comments that the MDHI Board needs to review and evaluate the ESG expenditures

in the future. Leanne formally asked on behalf of the board for Roz to produce the evaluation criteria and outcome of the site visits for the MDHI board to review.

Melanie stated that there is an expectation for the MDHI Board to evaluate and review this ESG as it relates to the support of the coordinated assessment system. Gary Sanford stated that the MDHI board should look outside of the state of Colorado to review best practices for the use of ESG effectively in the community. The use of ESG for housing and RRH is ahead of where the rest of Colorado is currently. Brenton Hutson asked if the board could re-submit the RFP after a short award of 3-6 months. Will Connelly also supported the idea that ESG award should be re-evaluated and brought to an open RFP process. Daphne stated that these dollars are a very small match for hard to house and re-house individuals.

Daphne McCabe and Brenton Hutson recused themselves from the vote due to a conflict of interest.

Artie Lehl motioned to approve the recommendations, Bob Munroe seconded. The board voted unanimously to approve the recommendations.

HMIS Update

Mandy May provided an updated HMIS statement of work and highlights of the current projects for the HMIS team. She reported that the AHAR was just submitted and they are working with 18 agencies to clean up data.

Gary Sanford reported on the proposed vendor change timeline for the HMIS system. He walked through the key goals and objectives on vendor change timeline. Each CoC in Colorado will need to approve and vote on the vendor change and any costs prior to the vendor change. Gary highlighted the need for the board to make recommendations and not to select unilaterally for the other Colorado CoCs. The process to submit the RFP was discussed and the need to identify funding for the vendor change still needs to be addressed. No additional HUD funding will be available for the transition and the full cost of Adsystem will need to run until all data is migrated out of the system. Gary walked through the overlap costs and expected contribution for the Balance of State and El Paso CoCs.

Point-in-Time Update

Joe Baker provided a PIT update on the staffing from the various county coordinators and updates from Adams, Arapahoe, Broomfield, Boulder, Douglas, Jefferson, Aurora, Denver. Other updates included the HMIS data pull for veterans and unaccompanied youth. Joe gave an update on the OMNI vendor contract and the research/sampling methodology being recommended by their team.

Joe Baker and Justin Russell reported on the gaps in coverage and volunteers needs for the PIT count across the CoC in the coming weeks. Leanne has asked for regular updates about PIT as the process continues in the coming weeks.

OneHome Update

Ian Fletcher reported on the 2016 successes for OneHome/CAHPS and the 2017 objectives. Ian walked the board through the OneHome documents provided in the board packet.

Meeting Adjourned

Next meeting: Thursday, February 9th, 2017 at VOA