



**MDHI Board Meeting Minutes – November 9, 2017**

<b>Role</b>	<b>Board Member</b>	<b>Present</b>	<b>Absent</b>
President	Melanie Lewis Dickerson	X	
Vice President	Brenton Hutson	X	
Secretary	Shelley McKittrick	X	
Treasurer	Bob Munroe		X (Excused)
Board Member	Andrew Alsip	X (Phone)	
Board Member	Benjamin Ryan	X	
Board Member	Brian Ngo-Smith	X	
Board Member	Claire Clurman	X (Phone)	
Board Member	Daphne McCabe	X	
Board Member	Erik Soliván		X (Excused)
Board Member	Jamie Rife	X	
Board Member	Lori Rosendahl	X	
Board Member	Lu Horner	X (Phone)	
Board Member	Maryjane Carr	X	
Board Member	Patricia Hall	X	
Board Member	Shehila-Rae Stephens	X	
Board Member	Stevi Gray	X	

**Guests attending:** Kimberley Sherwood – Third Sector Group, Reggie Vegliante – Social Venture Partners, Karissa Johnson—Denver’s Road Home, Beverley Cisse – HMIS Lead Agency, Brian Zugschwert – HMIS Lead Agency,

**Staff and Volunteers attending:** Will Connelly, Rebecca Mayer, Joe Baker, Justin Russell, Ian Fletcher, Diane Howald, Jared Kebbell

**Administrative:**

**Welcome and Introductions – Melanie Lewis Dickerson**

The public meeting convened following the private executive session. Melanie Lewis Dickerson asked guests, board, and staff to give brief introductions.

**Mission Moment - Melanie Lewis Dickerson**

Shelley McKittrick acknowledged Adams county for their hire of Alix Midgely and their support of homeless services.

**Committee Updates**

Brian Smith commented that the governance committee was no longer listed in the committee updates. Will Connelly responded that he will correct the error for the next report.

**Consent Agenda Motion**

Brian Smith moved to accept the consent agenda, Brenton Hutson seconded. The motion carried unanimously.

**Deep Dives:**

**MDHI Financials**

Will Connelly acknowledged Reggie Vegliante for her help with the financial dashboard and the work the SVP team is doing. Will stated that at the time of the report we had good cash in hand. He mentioned that the

professional services line item is currently a yellow (using red, yellow, green indicators to designate status) due to a lag in spending from HUD activities in the previous fiscal year, which is primarily due to the HUD related contracts with OneHome.

Shelley asked why certain budget items were in red text. Will mentioned that this was due to a formatting issue with the underspent items. Will asked if there were additional dashboard line items that should be reported on. Kimberley shared that we shouldn't open up the "kitchen sink" list to include too much information.

Daphne McCabe asked what items put an organization at risk vs. what is already on the dashboard. Reggie shared that she typically works with five core metrics to report on throughout the year. They are determined to be core business drivers and activities for the organization.

Kimberley shared that we should contemplate items related to core financial health. Asking about board best practices for keeping 3x cash reserves as an example. Daphne asked what would happen with 400k key money for the HMIS transition. Kimberley shared that this is not an operational dollar so it would not be

Lori shared that the board should set the goals for where the greenlight and well performing financial metrics.

Maryjane Carr motioned to approve the financials. Lori Rosendahl seconded. Shehila Stephens abstained. The motion carried unanimously.

## **Board Matters:**

### **Voting on motions**

Brenton motioned to extend the meeting by 30 minutes. Melanie entertained. Daphne seconded. Andrew abstained. Motion carries.

Officer descriptions feedback due by November 17th. Board will vote in December.

The Executive Director evaluation tool was reviewed. Brenton motioned to approve the P&P and tool. Brian seconded. Motion carries.

Colorado statewide HMIS framework will be reviewed by Monday and board will vote by email next week.

### **Point in Time Updates**

Diane Howald shared the PIT memo to the board and highlighted the PIT count standards from HUD. Diane shared the challenges about how the community talks about the number not being reflective of the actual need in the community. She shared that improved accuracy may change the conversation and we need to work to steer the community away from the negative communication about the PIT count. She asked the board to approve recommended methodology for the 2018 count. She walked through the staff recommendations for the methodology – primarily the large shelter data pull from HMIS, data sampling where possible for extrapolation of data points, and conducting a blitz count. The shorter blitz count (Monday night and Tuesday) would limit duplication of surveys. She shared that staff are working on branding and messaging to make the count more effective. The blitz count is the largest change and improved trainings for volunteers will create a better count structure. Magnet events with incentives are the primary way to help improve the unsheltered count. Work is being done to use mobile technology to improve the count. GIS layers will be added to map shelters, hot spots, camps, etc. to help identify count locations.

Brenton asked what the downsides are to use a 24-hour blitz count. Diane shared that several count locations are only offering services during days later in the week. She shared that the magnet event strategies should offset the loss of counts. Brian commended the staff for taking on the positive approach to the PIT count. Will shared that

staff are working to improve the unsheltered count so our count may be larger. Jamie asked if we can have common messaging and talking points about the PIT count. Diane agreed to send talking points to the board. Lu shared that Jefferson county is working to overcome the issues related to their objections with the blitz count. Ian shared that improved conversations around the HMIS vendor change will assist with the count in future years.

Diane shared that the request for the board to approve the methodology is listed at the bottom of page 22 in bullet points. Lori asked if we have already shared this methodology with external partners. Diane shared that this is part of an ongoing conversation with partners, and the board will need to approve the final methodology.

Brenton asked if the board is aware of the issues with HMIS. Kimberley shared that the board shouldn't creep the discussion when a motion is available for voting.

Daphne shared that we may need a second motion about the HMIS data issues. Kimberley shared that the board should address the current motion and then have additional considerations about the HMIS later

Brian motioned to approve the PIT methodology recommendations, Lori seconded. Daphne asked that if we have issues with the HMIS should we change the vote? Justin shared that the volunteer recruitment efforts are prepared to handle any issues.

Motion carries unanimously.

### **Wrap up, Open Forum, and Dates to Remember**

Melanie encouraged the board to give as part of the Colorado Gives Day campaign on December 5th.

Rebecca Mayer provided an update on the Emergency Solutions Grant (ESG). An award is pending, a conditional RFP has been released with submissions due on December 4, and MDHI is moving forward with hiring a Grants Manager.

Pat Hall asked what the ESG funds cover, Rebecca shared that it's for RRH and prevention activities.

Shelley shared that the Hunger and Homelessness Awareness week is underway and shared that the board should get involved with the Close to Home thunderclap campaign.

Jamie Rife shared that Monday is the launch of Purposity in Denver and the support of youth initiatives locally.

Melanie shared the calendar updates and that the board should get involved with the Stakeholder Meeting, Strategic Planning Session, and the other upcoming meetings.

### **Meeting Evaluation**

Kimberley conducted a brief survey of the activities and discussion during the board meeting.

***Meeting Adjourned***