



Metro Denver Homeless Initiative - Board Meeting April 11, 2019

Role	Board Member	Present	Absent
President	Shelley McKittrick	X	
Vice President	Benjamin Ryan	Excused	X
Secretary/Treasurer	Claire Clurman	X	
Board Member	Mickey Hunt	X (phone)	
Board Member	Andrew Alsip	X	
Board Member	Brenton Hutson	X	
Board Member	Karissa Johnson	X	
Board Member	Renée Belisle	X (phone)	
Board Member	Jamie Rife	X (phone)	
Board Member	Lori Rosendahl		X
Board Member	Elissa Hardy	X	
Board Member	Patricia Hall	X	
Board Member	Cheryl Secorski	X	
Board Member	Alix Midgley	X	
Vice President	Eugene Wade	X (phone)	
Board Member	Ken Hayes	Excused	X
Board Member	Brian Arnold	X (phone)	
Board Member	John Feeney – Coyle	X	
Board Member	Jennifer Biess	X	
Board Member	Rachel Vaughn	X (phone)	
Board member	Mike Malloy	X	

Staff: Matt Meyer, Rebecca Mayer, Jackie Hernandez, Annie Jenkins, Ian Fletcher, Bethany Maynard-Moody, Diane Howald, Megan Morales, Matt Richard, Jas Foster

Guests: Donna Bryson – Denverite

Welcome and Introductions (Shelley McKittrick): Matt Mayer, new MDHI Executive Director, introduces himself to the Board – welcome Matt!

Enter February Executive Director selection vote and March ESG email funding votes into the record:

- *Shelley M. motions to confirm and enter into record the Executive Director selection and ESG funding e-mail votes from last month, Alix M. seconds*
- *Discussion: None*
- *No opposed, 1 abstention, motion passes*

Consent Agenda:

- *Cheryl S. motions to approve consent agenda, Alix M. seconds*
- *Discussion: none*
- *No opposed, no abstentions, motion passes*



Update approved signers for MDHI bank accounts:

- *Claire C. motions that signers for Alpine Bank and Credit union are amended to reflect Will Connelly leaving the organization and Matt Meyer joining the organization as Executive Director. Cheryl seconds*
- *Discussion: Current signers are Will Connelly, Rebecca Mayer, Shelley McKittrick, and Claire Clurman. Will Connelly will be removed from the accounts and Matt Meyer will be added. Rebecca Mayer, Shelley McKittrick, and Claire Clurman will remain as signers.*
- *No opposed, no abstentions, motion passes*

Governance: Bylaws and Board recruitment update (Brenton Hutson, page 16 of packet)

Board recruitment - Brenton H. There is one slot open and we want to be intentional to add person with lived experience because there will not be an opening for a while. The Board is asked to recruit persons with lived experience and encourage them to apply. Brenton suggests the Board holds off on filling that spot until we find someone that meets the lived experience criteria.

- Karissa J. asks how does the Board define someone with significant lived experience and how many members is the Board required to have? Brenton admits that significance is his term, but it relates to the value of the applicant's personal experience of homelessness and someone that can bring in that perspective. Brenton H. and Shelly M. confirm according to Bylaws, the requirement is two members. Shelly M. mentions it is important to get at least a few applicants and encourages Karissa to participate in interviews if interested.
- Jamie R. makes a point to encourage the Governance Committee to reframe interview questions/language for this person since they are bringing a different skill set and experience than other members.
- Claire mentions that we have a Board Matrix and new members have not been added. Brenton suggests that MDHI Staff work on getting this updated and Matt M. confirmed.
- Alix M. asks if the Governance Committee can better communicate what we are looking for before recruiting starts and before she outreaches potential applicants. Matt M. addresses Alix's concern and asked if the people that she outreached would be interested in getting involved in other CoC Activities – committees, councils, etc.
- Ian F. also asks the Board to keep in mind NOFA considerations and explains that Board representation is important. Matt M. plans to keep that into consideration when updating the Board Matrix
- Brenton moves on to talk about Officer Roles and the upcoming application for those positions. He explains the process will be similar to the last couple years. Shelly M. encourages applicants to question the current officer position holders.
 - There are two Officer Roles with limitations. The Board President and VP of CoC Activities cannot be from a CoC-funded agency.

Bylaw updates Brenton H. explains the updated document streamlines mission and vision, clarifies MDHI's role, clarifies composition of the Board, removes some of the restrictions on voters, explains



requirements of Board members (committee membership, attendance), tenure of board members, and now allows the Board to remove members for reasons other than attendance.

- Cheryl S. comments that the requirements to be a member, especially for persons with lived experience, might be difficult for some to meet. She asks the Board to keep that in mind when reading through the updated document.
- John F.C. asks for clarification on the “disciplinary action”. Brenton H. and Shelly M. explain they are things like warnings, articulating what consequences might be, etc.

Brenton addresses the need to clarify criteria of the conflict of interest policy. Brenton asks the Board to also be thinking about this when reading through the document. Cheryl suggests publicly disclosing that you represent a conflict during that meeting or discussion. Brenton acknowledges her point and that this section is not finalized, and there is not a vote on the document today.

Brenton goes through other sections of the document: Page 9-12 – updates to Board officers job descriptions, Page 14-16 - identifies responsibilities of Board committees and other CoC committees. It distinguishes board committees vs. councils.

HMIS Clarity system overview (Matt Richard) – Matt demonstrates the HMIS training website for the board and answers questions.

Board Memo & Benefits of using HMIS (Ian F. page 33 of packet). Ian explains one-pager was developed to help with buy-in.

HMIS Vendor Monitoring (Ian F. page 47 of packet) The Statewide Collaborative saw a need for vendor monitoring (Clarity, BitFocus). Each CoC monitors the vendor and scores separately. Important highlights of the first vendor monitoring:

- HUD Compliance: They did well on this section.
- Customer service: They scored mostly positive but there are still areas of improvement.
- Advanced Implementation: This is one-time funding. Overall feedback was that some sessions were good and some where the HMIS team had to do a lot more than expected.
- Contracting: They are up to date and we have contracts between 3 CoCs.

Next steps: The 3 CoCs need to ratify the vendor monitoring and the Statewide Collaborative will come up with a plan.

- Brenton asks about the “Advanced Implementation” and if there were specific parts of the contract that the vendor did not fulfill. Ian responds that it is not a matter of what they did they or didn’t do, but what the HMIS Lead Agencies had to drive to make happen. Ian acknowledges that a lot of it was due to timing and wanting things to happen quickly. Ian agrees to review the contract again to see if there is anything that sticks out.

Ratification of HMIS Vendor Monitoring and Governance and Collaborative Framework

- *Brenton H. motions to ratify the HMIS Vendor Monitoring and Governance Framework, Andrew A. seconds*



- *Discussion:*
 - *Brenton asks about limitations of members per agency?*
 - *Rebecca clarifies that the Collaborative allows for 2 representatives per agency per CoC instead of 2 reps per agency total*
 - *Brenton asks if we can check to make sure*
 - *Jamie requests to move forward with the vote in spirit of collaboration and timing*
- *Motion to ratify HMIS vendor monitoring and governance framework carries*
- *One opposed, one abstention, motion passes*

Youth Homeless Demonstration Project (YHDP) (Matt Meyer): HUD has released 3rd round of YHDP funds. Matt M. acknowledges MDHI's partnerships with Attention Homes, Family Tree, State of Colorado DOH/DOLA, VOA who have come together to work on this. Particularly, he acknowledges Urban Peak who has stepped up with a grant writer and taking the lead. He explains that we only missed out on a couple points last time, and there is great energy around the process this time.

OneHome updates (Bethany Maynard-Moody): (page 62 of packet) Bethany updates the group that phase one was completed by the target date, 3/18/19 (profiles, basic client info, etc.), phase 2 of migration to be completed by the end of this month. The system won't be fully ready for use until end of May 2019. There have been a lot of training requests (about 200). OneHome is hoping to have 2 trainings/month through June. The next steps would be building a solid training curriculum for new users.

- Cheryl S. asks a question about how we are deciding who gets licenses and how those that are not CoC-funded have access and how it is being advertised. Bethany says it is based on the volume of assessments completed (agencies that do more should have more capacity). There are some brand-new users interested, several of them already have licenses. Bethany says we will not be able to do advertise until July, and there are several folks that have been asking already.
- Alix M. asks – that there may be some agencies that are not using HMIS because they are not CoC funded who may be referring agencies for OneHome, how can they still access the system in a low-barrier way? Bethany explains anyone that is a current OneHome partner will have access, and Ian is working on a plan to include those other type of users.
- Shelly asks if a local entity could purchase more licenses if there aren't enough? Matt M. mentions that there are about 100 – 150 additional licenses at this time, and it is not an issue.

Initiative 300: Right to Survive (Shelly M., Eugene Wade) Shelly facilitates a discussion on Initiative 300. She acknowledges that it may be difficult for the Board to come to a consensus today, but the issue should be discussed regardless if the Board and MDHI decide to take an official stance. Board members thoughtfully express personal opinions and what is best for MDHI as an organization in relation to taking an official stance on the Initiative 300.

- *Alix M. motions for MDHI to publicly take a stance of support for the Right to Survive Initiative being voted on by residents of City and County of Denver, Karissa seconds*



- *11 opposed, 2 support, 2 abstentions, Motion fails*

- *Eugene Motions that MDHI comes out as neutral, neither for or against, Initiative 300 for the May 7 election in Denver, Andrew A. seconds*
- *Discussion:*
 - *Claire references the written statement released by the Colorado Coalition for the Homeless and asks if MDHI could do something similar*
 - *Matt says that him and Shelly will work on drafting a response to the Initiative*
- *Motion for MDHI to remain neutral, neither for or against, Initiative 300 carries*
- *3 opposed, 10 support, 2 abstentions, Motion passes*