



## MDHI Technology Stipend Application for HMIS Advancement

July 9, 2018

The Homeless Management Information System in Metro Denver is undergoing a series of changes in 2018 and beyond. The software database is migrating from Adsystem to BitFocus, and the lead agency administration is changing from Colorado Coalition for the Homeless to MDHI. Large-scale changes mean there are implications for existing agencies using HMIS. One of those implications is the potential need for technology upgrades to utilize the BitFocus system. To help support agencies with HMIS, MDHI is offering technology stipends.

The technology stipend will be for the acquisition of any of the following:

- A) Laptop computer with minimum specifications for BitFocus software, value \$500
- B) Desktop scanners for scanning client documents needed for housing navigation, value \$250
- C) Barcode scanner set for rapidscan IDs, value \$250

Eligible applicants:

- Must be currently utilizing the Adsystem HMIS implementation as of June 1, 2018; and
- Must be an MDHI CoC or ESG funded grantee or sub-grantee; and
- Must sign a commitment for observing minimum data quality standards and participation in the HMIS system; and
- Use the technology stipend to advance OneHome, the coordinated entry system for Metro Denver; and
- Can apply for up to \$1,000 in technology per agency

*Non-CoC or ESG funded grantees, and agencies not yet utilizing HMIS will have an opportunity to apply for a future technology stipend in the next 12 months.*

BitFocus software prefers the following specifications (check with your IT department on compatibility):

Operating System: Windows 7+, MacOSX10.5+

Processor Speed: Intel or ADM Dual Core

RAM: 2GB

Connectivity: Cable or ISDN (Minimum 256k/user)

Browser: Firefox, Google Chrome, Microsoft Edge, Safari

To apply, please fill out the Technology Stipend Application on page 2 and return it to [kyla.moe@mdhi.org](mailto:kyla.moe@mdhi.org) by August 3, 2018.



MDHI Technology Stipend Application for HMIS Advancement

**Agency Name:** \_\_\_\_\_ **HMIS Project Name:** \_\_\_\_\_

**Point of Contact Name:** \_\_\_\_\_ **Email:** \_\_\_\_\_

Indicate how many of the following you will be applying for, totaling up to \$1000.

- \_\_\_ Laptop computer, value \$500
- \_\_\_ Desktop scanner, value \$250
- \_\_\_ Barcode scanner set, value \$250

1) Please explain how you intend to use the technology to integrate with the BitFocus HMIS system and how it will enhance your work:

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2) Please attach a copy of your most recent HMIS APR and Data Quality Completeness Report for the project(s) you intend to support with the technology stipend. If one is unavailable, please explain:

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3) I understand that:

- a. as a recipient of the technology I am applying for, MDHI will purchase the requested supplies for my agency and we are not responsible for the cost of said supplies; and
- b. agency staff are responsible for maintaining high quality HMIS data standards (90%+) for client data in BitFocus HMIS, timely reporting and responses from MDHI HMIS staff inquiries; and
- c. agency staff are responsible for attending trainings, reviewing documentation and following policies and procedures related to BitFocus HMIS; and
- d. participation in OneHome, for CoC referrals and housing vacancies is required; and
- e. if HMIS data standards or policies and procedures are not realized, the agency will be asked to return the technology to MDHI.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_