



Please return to Metro Justice, 1115 East Main St., Box 16, Rochester, NY 14609 or [andrew@metrojustice.org](mailto:andrew@metrojustice.org)

## 2019 Alternative Fair Space Application Form

This year's Fair will take place on Fri., December 6th from 5:00 to 9:00pm and Sat., December 7th from 10:00am to 3pm at the First Unitarian Church at 220 South Winton Road. *Submitting an application or having participated in previous Alternative Fairs does not guarantee you a space in this year's Fair.* We expect to receive many more applications than there are spaces available. We will give priority to those organizations and businesses that most closely fit with the mission of Metro Justice. Please submit your application as early as possible and no later than Nov. 1st. **We will accept applications on a rolling basis, using the criteria below.** This year, we are expanding the number of spaces we have for community groups and activist collectives (see updated pricing below). We will contact you to confirm your space at the Fair. If you have questions, please contact Andrew Thomas at Metro Justice at 585-397-3535 or [andrew@metrojustice.org](mailto:andrew@metrojustice.org). Thank you for your interest in participating in the Alternative Fair; a fundraiser for Metro Justice.

*-your form must be filled out completely and include payment to be processed-*

**Business/Organization:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**E-Mail Address:** \_\_\_\_\_

At this year's Alternative Fair, I would like to reserve \_\_\_\_\_ space(s).

Full tables are 6' x 2 1/2' with 2 1/2' space behind and 2 chairs. Half tables are 3' x 2 1/2' with 2 1/2' behind and 1 chair.

\_\_\_ Enclosed please find \$\_\_\_\_\_ at the **business rate** of \$100 per full table space/\$50 per half table space.

\_\_\_ Enclosed please find \$\_\_\_\_\_ at the **non-profit rate** of \$90 per full table space/\$45 per half table space.

\_\_\_ Enclosed please find \$\_\_\_\_\_ at the **community org rate** of \$20 per full table space/\$10 per half table space.\*

**\*Literature only at community org tables, no merchandise allowed. Community orgs will need to provide their own table matching the specifications above.**

On the back of this form, please describe the items that will be available at your table, who your target audience is, and the price range for your items? Please include with your application any brochures, flyers, and photos you have. *(Each year a new committee evaluates each application based solely on the information you provide. If you do not fill this section out, your application may not be considered.)*

Vendors selling merchandise, please indicate which categories apply to the items that will be available at your table (check all that apply):

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> fair-traded     | <input type="checkbox"/> earth-friendly        | <input type="checkbox"/> organically grown   |
| <input type="checkbox"/> recycled/reused | <input type="checkbox"/> locally produced      | <input type="checkbox"/> vegan or vegetarian |
| <input type="checkbox"/> union made      | <input type="checkbox"/> made by a cooperative | <input type="checkbox"/> other: _____        |

**Will you need us to supply you a table/tables (vendors only)?** yes no      **Do you need an outlet?** yes no

**Can you take down and pack up your display within 1.5 hours?** yes no

**Do you have your own means of advertising your presence at the Alternative Fair?** yes no

What are they? (email list, Instagram, mailer, facebook etc) \_\_\_\_\_

**\*\*If you are providing your own set up, please provide a drawing or photo of your set up.\*\***

Please indicate any other special requirements that you have that we need to take into consideration as we are assigning you a space at the Fair (you will need to bring your own electric cord, tape, and other set up supplies). We will make every effort to accommodate special requests whenever possible:

NOTE: WE WILL NOT CHARGE YOUR PAYMENT OR CASH YOUR CHECK UNTIL YOU'VE BEEN APPROVED AND YOU ARE AWARE YOU HAVE SPACE IN THE FAIR.



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**PAYMENT OPTIONS:**

\_\_\_ Enclosed is a check made payable to "Metro Justice" with Alternative Fair in the Memo Line.

\_\_\_ Please charge my \_\_\_ Visa \_\_\_ Mastercard

Card Number: \_\_\_\_/\_\_\_\_/\_\_\_\_/\_\_\_\_ Exp. Date: \_\_\_\_/\_\_\_\_

Name on Card: \_\_\_\_\_

Signature of Cardholder: \_\_\_\_\_

**Describe your items and set-up here:**

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