



Energy Programs Outreach Specialist Job Description – 2020

Michigan Interfaith Power & Light
www.MichiganIPL.org

Our mission is to inspire and equip people of faith to exercise stewardship of and love for all Creation. We offer practical ways to put faith into action by promoting energy efficiency, renewable energy, and other sustainable practices that lead to a cleaner, healthier, and more just world.

Michigan IPL is seeking an Energy Programs Outreach Specialist. This is a temporary, independent contractor position with an end date of Nov. 30, 2020 or when program metrics have been met, whichever comes first. We expect that the contractor will work approx. 15-20 hours/week.

Position Summary:

The Energy Programs Outreach Specialist will be responsible for conducting outreach—by phone, email and in-person—and recruiting houses of worship to participate in Michigan IPL’s “Light the Way” energy efficiency program (https://www.mipl.org/light_the_way). This program has brought energy efficiency upgrades and assessments to 800 congregations since 2015.

Responsibilities:

- Recruit houses of worship for the Light the Way program
- Track the status of your outreach efforts

Qualifications and skills:

- Strong communications skills, especially over the phone and in person
- Ability to work with people from diverse communities (Christian, Jewish, Muslim, etc.)
- Ability to work in a team
- Proficiency with MS Office and Google Sheets
- An understanding of or ability to learn energy efficiency basics

Strongly desired:

- Relationships with faith communities/judicatories in Genesee, Jackson, Shiawasee, Eaton and Clinton counties is a big plus

Equipment needed:

- Must have a computer and an internet connection

Compensation:

Contractor will be paid \$18-20/hr.

To apply:

Please submit your resume and cover letter as 1 PDF attachment to director@miipl.org with “Energy Programs Outreach Specialist” in subject line.

We would like to hire for this position ASAP. Open until filled.

Michigan Interfaith Power & Light—a 501(c)(3) charitable organization—is a coalition of more than 300 member congregations, founded in 2002.

Michigan IPL is an equal opportunity employer.