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Mines Action Canada is pleased to announce that we are now actively recruiting for summer student positions.

These positions will support Mines Action Canada's humanitarian disarmament work ensuring that the rights of victims of armed violence are respected and that humanitarian considerations are including in disarmament discussions.

PLEASE NOTE THAT THE DEADLINE FOR APPLICATIONS IS JUNE 5, 2017.

Program Overview

Mines Action Canada is hiring two seven (7) week positions through the Canada Summer Jobs program of the Government of Canada. These positions will be based at the Mines Action Canada office in Ottawa, Ontario.

Canada Summer Jobs provides funding to help employers create summer job opportunities for students. It is designed to focus on local priorities, while helping both students and their communities.

Canada Summer Jobs:

- provides work experiences for students;
- supports organizations, including those that provide important community services; and
- recognizes that local circumstances, community needs and priorities vary widely.

Compensation: \$11.40 per hour and 37.5 hours a week for 7 weeks July 10 to August 26, 2017

Communications and Digital Engagement Assistant

This position will support Mines Action Canada's humanitarian disarmament work ensuring that the rights of victims of armed violence are respected and that humanitarian considerations are including in disarmament discussions. It focuses on building public support for humanitarian disarmament issues. By creating public engagement in support of the Ottawa Treaty banning landmines in its 20th anniversary year, this position will contribute to meeting Canada's universalization obligations under the Convention.

This position is also expected to contribute to Mines Action Canada's commemoration of the 20th anniversary of the signing of the Ottawa Treaty banning landmines this year.

Reporting to the Program Coordinator, this position will:

- Create a public engagement campaign promoting an educational walk highlighting Ottawa landmarks that illustrate Canadians contributions to peace and human rights around the world.
- Research, write and design informational materials for children and youth about Canada's leadership to ban landmines and the Ottawa Process in advance of the 20th anniversary of the Ottawa Treaty signing in 2017
- Create content for Mines Action Canada's website highlighting ordinary people having an extraordinary impact in disarmament.
- Complete other tasks as necessary to assist Mines Action Canada staff in their work to reduce the humanitarian impact of indiscriminate weapons.

Eligibility criteria

To be eligible to apply, applicants must be:

- Canadian citizens or permanent resident, or person on whom refugee protection has been conferred under the *Immigration and Refugee Protection Act*;
- between the age of 15 and 30 inclusive;
- have been registered as a full-time student during the preceding academic year;
- intend to return to school on a full-time basis during the next academic year;
- available for the duration of the placement (July 10 to August 26);
- legally entitled to work according to the relevant provincial legislation and regulations.

Preference will be given to candidates who:

- are studying journalism, communications, graphic design, and public relations, or social sciences, international affairs, and international development;
- bilingualism would be an asset;
- possess volunteer or study-related experience in the areas of social justice, international development/relations or mine action;
- have experience working or volunteering with a non-profit / non-governmental organization;
- have experience coordinating public awareness campaigns;
- have cross-cultural knowledge and skills (e.g. travel experience, sense of humour, diplomacy, ability to handle stress);
- are computer literate (competent in e-mail, word processing, spreadsheet, web design and social media);
- have excellent interpersonal skills and sound writing skills; and
- are very flexible, adaptable, patient and can handle stress.

To apply: Submit a resume and one page cover letter to Erin Hunt, Program Coordinator, via email erin@minesactioncanada.org by 3pm on June 5 2017.