Mines Action Canada is pleased to announce that we are now actively recruiting for a new student position.

This position will support youth engagement in humanitarian disarmament work ensuring that the rights of victims of armed violence are respected and that humanitarian considerations are including in disarmament discussions.

PLEASE NOTE THAT THE DEADLINE FOR APPLICATIONS IS AUGUST 8, 2021.

PROGRAM OVERVIEW

Mines Action Canada is hiring a ten (10) week part-time position starting 30 August 2021, through the Canada Summer Jobs program of the Government of Canada. This position will be based at the Mines Action Canada office in Ottawa, Ontario with remote work possible and may be necessary due to public health restrictions.

Canada Summer Jobs provides funding to help employers create job opportunities for youth. It is designed to focus on local priorities, while helping both young people and their communities. Due to the COVID-19 pandemic, the Canada Summer Jobs program has expanded to include jobs beyond the summer months.

Canada Summer Jobs:

- provides work experiences for youth;
- supports organizations, including those that provide important community services; and
- recognizes that local circumstances, community needs and priorities vary widely.

YOUTH DEVELOPMENT COORDINATOR

(20 hours per week at $15.00/hour)

The Youth Development Coordinator supports Mines Action Canada’s humanitarian disarmament work by engaging youth in Canada and beyond in efforts to implement the Ottawa Treaty banning landmines and other humanitarian disarmament treaties. This part-time position offers the opportunity to develop leadership, communication, and digital design skills while contributing to creating a safer and more peaceful world.

Reporting to the Program Manager, this position will:

- Design education materials for youth covering disarmament issues.
- Conduct outreach to youth groups and educational institutions to raise awareness of the Ottawa Treaty banning landmines and Canada’s history as a leader on disarmament.
- Develop skills training modules so youth can effectively participate in decision-making at the national and international level.
- Provide administrative support to MAC’s youth capacity building program.
- Design social media and communications templates for youth engagement.
- Research topics related to humanitarian disarmament as necessary to support youth engagement.

Eligibility criteria

To be eligible to apply, youth must:
- be between 15 and 30 years of age at the start of the employment;¹
- be a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the Immigration and Refugee Protection Act for the duration of the employment;² and,
- have a valid Social Insurance Number at the start of employment and be legally entitled to work in Canada in accordance with relevant provincial or territorial legislation and regulations.

Preference will be given to candidates who:
- are studying or have studied social sciences, international affairs, political science, international development, peace and conflict studies, social justice and women’s studies;
- language skills in French, Spanish or Arabic would be an asset;
- possess volunteer or study-related experience in the areas of social justice, international development/relations or mine action;
- have experience coordinating public awareness campaigns;
- have experience working with youth and designing youth activities;
- have experience working or volunteering with a non-profit / non-governmental organization;
- have cross-cultural knowledge and skills (e.g. travel experience, sense of humour, diplomacy, ability to handle stress);
- are computer literate (competent in e-mail, word processing, spreadsheet, and social media);
- have excellent interpersonal skills and writing skills; and
- are very flexible, adaptable, patient and can handle stress.

Compensation: $15 per hour and 20 hours a week for 10 weeks starting 30 August 2021.

¹ The youth must be 15 years of age at the beginning of the employment period. The youth may be more than 30 years of age at the end of the employment period as long as the youth was 30 at the beginning of the employment period.
² International students are not eligible participants. International students include anyone who is temporarily in Canada for studies and who is not a Canadian citizen, permanent resident, or person who has been granted refugee status in Canada. Youth awaiting a refugee status ruling, as well as those who hold a temporary visitor visa, youth visa or work visa are ineligible. As the objective of the Canada Summer Jobs program is to support youth entering the Canadian labour market, the temporary nature of an international student’s time in Canada does not allow for a long-term connection to the labour market.
TO APPLY:

1. Read the eligibility criteria above thoroughly and make sure you qualify!

2. Check the job description carefully.

3. Email your cover letter and resume to erin@minesactioncanada.org before 8 August 2021. Please confirm that you meet the eligibility criteria in your application.

Have an inquiry? E-mail Ms. Erin Hunt, Program Manager at erin@minesactioncanada.org.

Please circulate this announcement widely within your networks.

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