

SD41 Republicans



Convention Handbook

Saturday, February 4, 2017

Fridley High School

6000 West Moore Lake Drive
Fridley, MN 55432

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Official Convention Call

TO: The Delegates and Alternates of Senate District 41

Pursuant to the provisions of the Constitution of the Republican Party of Minnesota and of Senate District 41, the Senate District 41 Convention is hereby called to meet at:

Fridley High School (Cafeteria)
6000 West Moore Lake Drive
Fridley, MN 55432
Saturday, February 4, 2017, at 10:00 am
Registration fee: \$10 at the door*

The Senate District 41 Convention shall be composed of the delegates and alternates elected at the Precinct Caucuses on March 1, 2016.

The Senate District Convention shall be held for the purpose of:

- 1) Consideration of changes to SD 41 Constitution**
- 2) Election of SD 41 Officers**
- 3) Election of Delegates and Alternates to the State Central**
- 4) Transaction of any other business that may properly come before the convention**

Issued at the City of Fridley, County of Anoka, Minnesota, this 25th day of January, 2017

Susan Erickson
Chair, Senate District 41
Website: www.mngopsd41.com
Email: MNGOPSD41@outlook.com
Registration Opens at 9:30 AM - Closes at 10:30 AM

*Registration fee covers the costs related to the convention (venue, printing, etc.)

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Welcome to the 2017 SD 41 Convention

If you want to be an officer or run for state central sign up at the registration desk, by 10:30 am.

If you live in New Brighton make sure to sign up on 4th CD list.

If you live in Columbia Heights, Fridley, Hilltop, Spring Lake Park, or St. Anthony sign up on the 5th CD list.

Adjournment no later than 1:30 pm.

Please clean up your area and if able, help put chairs away before you leave.

Republican Core Values

Limited Government

Personal Responsibility

Fiscal Responsibility

Republican Party of Minnesota

Statement of Principles

- **Promote Economic Prosperity**
 - We support lowering the tax burden, exercising spending restraint, and creating and maintaining a fair, honest and competitive business environment to promote economic prosperity and once again make Minnesota the economic engine of the Upper Midwest.
- **Preserve Civil Rights**
 - We support defending the right to life, protecting religious, political and economic liberties, and respecting personal privacy and property to preserve civil rights and ensure that government treats all of its citizens equally under the law.
- **Educate our Children**
 - We support the belief that parents are responsible for their children's education and that parents, teachers and local school boards can make the best decisions about our children's education.
- **Strengthen our Families and Communities**
 - We recognize the blessings that God has bestowed on this great Nation. We also recognize the sanctity of human life and the central role of the traditional family in our society. We work to defend those values in order to strengthen our families and communities.
- **Protect Public Safety**
 - We believe that the most fundamental function of government is to keep citizens and our property secure.
- **Strengthen the Rule of Law**
 - We support limiting the power of attorneys and frivolous lawsuits, increasing the responsibility of the jury, protecting judicial elections and holding judges accountable to strengthen the rule of law and prevent abuse of our legal system.
- **Enjoy and Protect our Natural Resources**
 - We believe that proper stewardship of our natural resources and agricultural lands is best achieved through sound science and adherence to constitutionally guaranteed property rights.
- **Make Government Smaller and Better**
 - We support keeping government functions in state, local or private hands, electing honest and responsive legislative bodies and advocating for fair election processes to make government smaller and better
- **Defend America at Home and Abroad**
 - We believe that we can maintain peace by having a strong national defense, securing our borders and by encouraging all people to seek freedom, democracy and free enterprise.

**Senate District 41 Republican Party
Convention Agenda
February 4, 2017**

1. **Welcome and Call to Order (10 a.m.)**
 2. Recognition of Veterans & Pledge of Allegiance
 3. Invocation
 4. Election of Temporary Chair of the Convention
 5. Election of Temporary Secretary of the Convention
 6. Reading of the purpose of the Convention from the Convention Call
 7. **Approve the Agenda**
 8. Preliminary Credentials Committee Report
 9. Adoption of Rules 1-4 to allow seating of Alternates
 10. **Seating of Alternates**
 11. Motion to make the Temporary organization permanent
 12. Adoption of the balance of the Rules
 13. Appointment of Convention Officials:
 - a. Parliamentarian
 - b. Sergeant at Arms
 - c. Head Tellers (4th and 5th CD)
 14. Recognition of Convention Committees
 15. **Final Credentials Committee report**
 16. Motion to amend the Senate District 41 Constitution (if any)
 17. Nominations for SD41 Officers
 18. Election of Officers
- Division of the Convention into Congressional Districts**
19. Choose Temporary Chair and Secretary for each CD
 20. Nominations for State Central Delegates and Alternates
 21. Election of State Central Committee Delegates and Alternates
- Reconvene as SD41 (if necessary)**
22. Other business (if necessary)
 23. Adjournment by 1:30 p.m. time certain
 24. Clean up

****Chair will invite guest speakers to address the Convention at convenient times****

SD 41 Monthly Meeting

1st Thursday of each month

CD 4 Meeting

2017 Convention, Apr 22, 2017

CD 5 Meetings

Full Committee Mtg, Feb 22, 2017, 6:30pm, Golden Valley Corp Center

2017 Convention, April 6, 2017, 7-9:30pm, Crystal VFW

MNGOP State Central

April 29, 2017

Lincoln Reagan Dinner

Guest Speaker Dennis Prager

March 23, 2017, 5-10pm

MOA (Radisson Blue), Bloomington

2017 SENATE DISTRICT 41 CONVENTION RULES

1. PARLIAMENTARY RULES:

Robert's Rules of Order, Newly Revised, shall govern the conduct of the business of the Convention when not in conflict with the laws of the State of Minnesota, the Constitution of the Republican Party of Minnesota, the 4th and 5th Congressional District Constitutions, the Senate District 41 Constitution, the Official Call of the Convention and the rules as adopted by the Convention.

2. REGISTRATION:

Delegate and alternate registration will remain open. Guests may register at any time.

3. ORDER OF BUSINESS:

The order of business shall be as outlined on the official agenda presented, reviewed and adopted on the day of the Convention.

4. PERMANENT ROLL, VOTING ROLL, AND SEATING OF ALTERNATES:

- a. The Permanent Roll of this Convention consists of those delegates and alternates elected in their respective precinct at the Minnesota Republican caucus held on March 1, 2016, and who presently reside within the political boundaries of Senate District 41 and the precinct from which they were elected.
- b. The Voting Roll consists of those elected delegates and seated alternates from the Permanent Roll who are duly registered at this Convention.
- c. Seating of delegates and alternates is governed as follows:
 - i. Delegates shall be seated in the Senate District 41 precinct from which they were duly elected as long as their current residency is still within the political boundaries of the precinct.
 - ii. It is permissible at any time to seat a registered alternate in place of an absent seated delegate or seated alternate.
 - iii. The order of seating of alternates shall be as follows:
 1. The precinct chair shall seat registered alternates in the order determined by their precinct at the 2014 precinct caucuses.
 2. If no order was determined, the precinct chair will determine the order.
 3. If the chair is not present, the vacancy shall be filled by a majority vote of the seated delegates of that precinct.
 4. If no delegates are present and seated, the Chair of the Credentials Committee shall fill the vacancy in a manner that best represents the will of the precinct.
 - iv. Upon the return of a previously seated delegate or the arrival of a properly registered delegate or a higher-ranking registered alternate, the seated alternate shall relinquish their seat.
- d. Non-seated alternates and guests shall be seated in the sections provided.

5. ADDRESSING THE CONVENTION:

- a. A delegate or seated alternate wishing to speak shall rise, address the Chair, and be recognized by the Chair. After recognition, **state your name, precinct, and purpose** for which you rise.
- b. The debate on any motion or subject shall be limited to two (2) minutes to each speaker (one (1) minute for resolutions). No person shall be allowed to speak more than twice to the same motion or subject.
- c. At least three (3) speakers on each side of a question shall be afforded the opportunity to speak to an issue before a '**call for the question**' shall be in order.
- d. The Convention Chair, at his or her discretion, may recognize and allow elected officials, party officers, invited guests, and others the privilege of addressing the Convention for a period of up to five (5) minutes and a question/answer period of no more than five (5) additional minutes.
- e. Candidates for Senate District 41 office may address the Convention for a maximum of two (2) minutes. Candidates shall be allowed to use their time however they see fit.

- f. Candidates for State Central Committee Delegate or Alternate may address their respective congressional district caucus for a maximum of one (1) minute.
- g. The Convention Chair shall appoint a Timekeeper for the purpose of timing discussions, debates, and speeches during the convention. Time limits shall be strictly observed.

6. QUORUM:

The quorum to conduct the business of the Senate District 41 Convention shall be 50% of the number of delegates and seated alternates as determined by the last report of the Credentials Committee.

7. VOTING:

- a. Only those delegates and alternates seated according to **rule 4** shall be permitted to vote. Each person seated shall have one full vote.
- b. The voting method shall be by voice except when:
 - i. Secret written ballots are requested by the Convention Chair or any delegate or seated alternate.
 - ii. A rising vote is requested by the Convention Chair or by any delegate or seated alternate except when a secret ballot has been used.
- c. All voting for election of officers and delegate and alternate positions shall be by written secret ballot. Any non-contested elections may be decided with a '**vote by acclamation**'.
- d. Any delegate or seated alternate can request a '**division of the house**'.

8. ELECTION OF SENATE DISTRICT 41 OFFICERS:

- a. Nominations will be taken from the floor for each Officer position for Senate District 41.
- b. In the event of a tie, each candidate will have the opportunity to withdraw or another ballot will be cast.

9. ELECTION OF STATE CENTRAL DELEGATES AND ALTERNATES:

- a. Separate nominations will be taken from the floor for each Congressional District State Central Delegate and each Congressional District State Central Alternate.
- b. Separate voting shall take place by their respective Congressional District.
 - i. Congressional District 4 shall elect ONE (1) delegate and THREE (3) alternates.
 - ii. Congressional District 5 shall elect TWO (2) delegates and SIX (6) alternates.
- c. In the event of a tie the candidates involved in the tie will be asked if either will take the lower ranked position. If neither wishes to, the tie will be broken by the flip of a coin.

10. MISCELLANEOUS:

- a. After adoption of the Convention Rules, they may be amended or suspended only by the affirmative vote of two-thirds (2/3) of the Delegates and Seated Alternates, as established by the most recent Credentials Report.
- b. In accordance with our hosts, adjournment and/or recess must take place no later than 1:30 pm.

11. USE OF CONVENTION SITE:

This building is designated as smoke, tobacco and gun free. Please help us by following the law. **NO SMOKING** allowed. Thank You.

RESPECTFULLY SUBMITTED,

Rules Committee

SENATE DISTRICT 41 REPUBLICAN PARTY CONSTITUTION

PREAMBLE

We, the Republicans of Senate District 41, have designed this constitution to set forth our current customs and practices and to institute regular procedures for the orderly and efficient conduct of our activities.

ARTICLE I - NAME, OBJECTIVES AND MEMBERSHIP

Section 1. Name: The name of the organization is the Senate District 41 Republican Party.

Section 2. Objectives: The objectives of this organization shall be to elect Republican endorsed candidates to office and promote the Republican philosophy.

Section 3. Membership: Membership in this organization is open to all citizens residing in Senate District 41 who support the objectives of the Republican Party.

ARTICLE II - PRECINCT CAUCUSES AND ORGANIZATION

Section 1. Caucuses:

- A. *Biannual Caucuses:* The official precinct caucuses shall be called and conducted as provided by the laws of the State of Minnesota. The SD41 Leadership Committee is authorized to make corrections to Precinct Caucus reports that do not alter the intent of the Precinct Caucus. If someone is elected as a delegate or alternate in the wrong precinct they may be moved to their correct precinct if a vacancy exists and they shall not be placed on the delegate or alternate list above anyone who was elected in the correct precinct.
- B. *Special Caucuses:* Special caucuses may be called pursuant to Article V Section 2D of this constitution.
- C. *Precinct Officers:* Each biannual caucus shall elect a Chair, Vice-Chair and Secretary. They shall serve until the next biannual caucus.
- D. *Delegates and Alternates:* Each caucus shall elect the number of Senate District 41 delegates and alternates determined pursuant to Article V, Section 2B of this constitution who shall serve until the next biannual caucus.

Section 2. Organization:

- A. *Election of Precinct Officers:* Each precinct caucus held in even numbered years shall elect a Chair, a Vice-Chair and a Secretary.
- B. *Precinct Officers Committee:* All precinct officers shall comprise the Precinct Officers Committee for the precinct in which they reside. The management of the affairs of the Party within the precinct shall be vested in the Precinct Officers Committee, subject to the direction of the Senate District 41 Leadership Committee as to matters within the scope of their respective functions.
- C. *Duties:* The precinct officers shall perfect the organization of the precinct, coordinate the campaign to elect Republican endorsed candidates within the precinct, recruit and direct block-workers, assist in the collection and compilation of data for voter identification, organize and carry on Neighbor-to-Neighbor campaigns, represent the precinct at Senate District 41

Leadership Committee meetings and assure that the precinct is fully represented at Senate District 41 Conventions. The precinct officers shall maintain an up-to-date list of duly elected precinct delegates and alternates to the Senate District 41 Convention as prescribed in Article VI, Section 2C of this Constitution.

- D. *Vacancies:* Within thirty (30) days after the occurrence of a vacancy in a precinct office, the office shall be filled by majority vote of the remaining precinct officers. If the precinct fails to act, the Senate
- E. District 41 Leadership Committee may fill the vacancy. The officer selected must be a Delegate or Alternate selected by the most recent caucus for that precinct.

ARTICLE III - SENATE DISTRICT 41 LEADERSHIP COMMITTEE, ORGANIZATION AND DUTIES

Section 1. Membership: Membership of the Senate District 41 Committee (hereinafter called the Leadership Committee) shall consist of the following:

- A. All Senate District 41 officers as specified in Article IV, Section 1 of this constitution.
- B. All Precinct officers (Chair, Vice-Chair and Secretary).
- C. Any public office holder residing in Senate District 41 elected as a Republican.

Section 2. Meetings: The Leadership Committee shall normally meet each month.

Section 3. Duties: It shall be the duty of the Leadership Committee:

- A. To manage the affairs and carry out the program of the Republican Party within Senate District 41, and Republican State Constitution and Congressional District authorities as to matters within the scope of their respective functions, and in accordance with the laws of the State of Minnesota.
- B. To organize or cause to be organized the Senate District 41, precincts and other voting units within its boundaries.
- C. To coordinate and assist the campaigns of the Republican candidates for the offices of state representative and state senator, and when requested, to assist other Republican candidates within Senate District 41.
- D. To approve a budget and such revisions as are necessary.

Section 4. Voting: Each member of the Leadership Committee shall have one vote.

Section 5. Quorum: A quorum of eight (8) shall be required to transact business at Senate District 41 Leadership Committee meetings.

ARTICLE IV - SENATE DISTRICT 41 OFFICERS AND DUTIES

Section 1. Officers: The officers of the Senate District 41 Republican Party shall consist of:

Chair SD41
Deputy Chair SD41

Secretary SD41
Deputy Secretary SD41

Chair HD41A
Deputy Chair HD41A

Treasurer SD41
Deputy Treasurer SD41

Chair HD41B
Deputy Chair HD41B

Any Republican Party member of the U.S. House of Representatives representing Minnesota's Fourth or Fifth Congressional District, or his or her appointee, (as an ex-officio voting member) and any Republican Party State Senator or State Representative who resides within the boundaries of Senate District 41 (as an ex-officio voting member). The Chair shall be included on all Treasury accounts.

Section 2. Election: The officers shall be elected at the Senate District 41 Conventions held in odd numbered years. The term of office shall be for two (2) years.

Section 3. Vacancies: Any vacancy in a Senate District 41 office shall be filled by election at a Senate District 41 Leadership Committee meeting within thirty (30) days from the date a vacancy occurs.

Section 4. Duties: It shall be the responsibility of Senate District 41 officers to:

- A. Administer the affairs of the party within Senate District 41.
- B. Advise and assist the precinct officers.
- C. Call and set the agenda for Leadership Committee meetings.
- D. The Chair shall preside at all Leadership Committee meetings. In the event that the Chair is not able to attend the Leadership Committee meeting the Deputy Chair shall preside over the Leadership Committee meetings.
- E. The Committee shall support and assist the campaign of the Senate District 41 Republican endorsed candidates.
- F. In the event of a contested Republican primary election, the Committee shall support and assist the campaign for the general election of the winner of the Republican primary election.
- G. The Secretary or Deputy Secretary shall keep and maintain the minutes of the proceedings of the Leadership Committee meetings, and any other subcommittee meetings.
- H. The Treasurer or Deputy Treasurer shall be the responsible to file financial reports for Senate District 41 in compliance with the state statute and the Republican State Constitution.
- I. The Senate District 41 officers shall ensure the preparation of a budget, for approval by the Leadership Committee.

Section 5. Officer Leave of Absence

- A. Members of the Leadership Committee shall notify the Leadership Committee prior to becoming a candidate or a campaign officer.
- B. Members of the Leadership Committee who become candidates for public office or serve as a campaign officer may be given a leave of absence for up to the duration of the campaign by a two-thirds vote of the Leadership Committee. Members of the Leadership Committee may be given a leave of absence for other causes for up to six months by a two-thirds vote of the Leadership Committee.

ARTICLE V - CONVENTIONS

Section 1. Time and Purpose: A convention shall be held annually, at the call of the State Republican Executive Committee, the Republican State Central Committee, the appropriate congressional district committees, or the Senate District 41 Leadership Committee for the purpose of electing delegates and alternates to the State and Congressional District Conventions, electing delegates and alternates to the State Central Committee and for other necessary and proper purposes. Notice shall be mailed at least ten (10) days

prior to the date of the convention. Special conventions may be called by the same committees, and held at such time and for such purpose as the committee calling the convention may determine.

Section 2. Delegates and Alternates:

- A.** Eligible voters at the Senate District 41 Convention shall be delegates and seated alternates elected at the last precinct caucuses and those so entitled by the State Republican Constitution and the Republican Congressional District Constitutions.

The number of delegates and alternates at each convention, and the basis of their apportionment, shall be determined by the Senate District 41 Leadership Committee. Such basis shall be uniform throughout Senate District 41 and shall be based on the vote cast for Governor in the last preceding statewide general election or, if such election was a presidential election, the vote cast for the Republican candidate for President.

- C.** If any duly elected delegate to this convention is absent, then a duly elected alternate from that precinct elected at the precinct caucus held in accordance with the laws of the State of Minnesota shall be seated in his or her stead. The order of seating shall be by order of vote given at the precinct caucus with the alternate receiving the most votes being seated first. At the Senate District 41 Convention cross seating shall be allowed between precincts within the same city.
- D.** If a precinct can no longer fill their allotted delegate seats from the elected delegates and alternates, the Senate District 41 Chair may, with the approval of the Senate District 41 Leadership Committee, call a special caucus, in the manner prescribed by statute for biannual precinct caucuses, for the sole purpose of filling such vacancies in the precinct as exist at the time of the call.

Section 3. Pre-Convention Committees: Prior to each convention, the Senate District 41 Leadership Committee shall establish rules, credentials, and arrangements committees, and any other such committees as may be deemed necessary including search, nominations and constitution committees. Membership of each committee shall include at least three (3) delegates or alternates to the Senate District 41 Convention. The chair of each committee shall be selected by the members of the committee at its first meeting and must be a delegate or alternate to the Senate District 41 Convention.

Section 4. Rules: Senate District 41 Conventions shall be governed by Robert's Rules of Order, Newly Revised unless applicable constitutions, bylaws or convention rules provide otherwise.

Section 5. Presiding Officer: The presiding officers of the Senate District 41 Convention may be the Chairs or they may appoint another person to serve in their stead.

Section 6. Business: A Senate District 41 Convention may adopt a platform, pass resolutions, and transact other business as may properly come before it. A convention may also endorse a candidate for the office of state senator.

Section 7. Delegates and Alternates to State and Congressional District Conventions: Delegates and alternates to the state and congressional conventions allocated to Senate District 41 shall be elected at the Senate District Convention held in the even numbered years. The number of alternates elected by the Senate District 41 Convention may be up to twice the number of delegates allocated to Senate District 41. Alternates elected by the Senate District 41 Convention shall be seated in the order of their election with the alternate receiving the most votes being seated first.

Section 8. Election of State Central Delegates and Alternates: The allotted number of delegates and alternates shall be determined by the State and Congressional Districts Constitutions, and such delegates and alternates shall be elected at the Senate District 41 Convention held in odd numbered years.

Section 9. Endorsing Convention:

- A.** When it is desired to endorse candidates for public office, a convention may be called pursuant to the State Constitution and the Congressional Districts Constitutions. Only those delegates and alternates residing in the geographical area of the office for which the endorsing convention was called shall receive the call.

- B.** Any candidate for public office may be granted pre-primary endorsement by the authorized convention if he or she receives 60% of the voting strength of the convention as established by the last report of the credentials committee preceding such vote. If the public office sought is legally partisan, then the candidate, prior to being considered for pre-primary endorsement, must agree to seek the office as a Republican if he or she receives the endorsement. When more than one such candidate is nominated for endorsement, none of them shall be voted on separately.

Section 10. Quorum: The quorum for conducting the business of the Senate District 41 Convention shall be 25% of the total number of registered delegates and seated alternate as of the most recent credentials report.

ARTICLE VI - AMENDMENTS TO THE CONSTITUTION

This constitution may be amended at any Senate District 41 Convention by majority vote of the delegates and seated alternates as specified in Article VI, Section 2, provided that any proposal for amendment shall be referred to the Constitution Committee before it shall be voted on by the Convention.

ARTICLE VII - BY-LAWS

The Senate District 41 Leadership Committee is authorized and empowered to adopt by-laws that are not inconsistent with this Constitution. Proposed by-laws or amendments to the by-laws shall be submitted in writing and adopted by a majority of the membership in attendance. Copies of all proposed by-laws and amendments shall be mailed to all committee members not less than ten (10) days prior to the meeting that said by-laws or amendments are to be voted upon.

Adopted as amended on March 19th, 2016 at the Senate District 41 BPOU Convention.

SD 41 Officers

Senate District 41 Chair Sue Erickson Sue1004@comcast.net	Senate District 41 Vice-Chair Bruce E. Johnson SD41Chair41B@gmail.com
Senate District 41 Secretary Denise Hannah deniserenehannah@gmail.com	Senate District 41 Treasurer Tim Kirk tkmk2298@msn.com
Senate District 41 Deputy Secretary Vacant	Senate District 41 Deputy Treasurer Vacant
Chair 41A Rick Moses rnmoses@gmail.com	Chair 41B vacant
Vice-Chair 41A Vacant	Vice-Chair 41B Grant Nichols

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