JOB DESCRIPTION

International Equity Trader

FIRM OVERVIEW:

Kabouter Management, LLC ("Kabouter"), is a registered investment adviser with approximately $5.0 billion in AUM as of December 31, 2020. Located in downtown Chicago, Kabouter considers itself one of the premier boutique investment managers in the U.S. focused solely on investing in micro-and small-cap public companies internationally.

Kabouter currently provides investment management services by way of four primary international strategies to privately offered investment funds, separately managed accounts and other pooled investment vehicles. The investment style employed is best characterized as a fundamental, long-term holding strategy with a focus on friendly engagement.

POSITION SUMMARY:

The International Equity Trader is responsible for the firm's portfolio trading activities, including order entry and execution, position and trade file reporting, onboarding of new accounts and broker commission reporting.

This role works closely with both internal partners and external constituents including, custodians, prime brokers, and intermediaries to resolve trade, position or cash related discrepancies.

RESPONSIBILITES:

- Collaborate with Portfolio Managers and Head Trader to execute and book trades, seeking best execution and minimizing errors
- Monitor FX hedges, generate orders and rebalance separate accounts in line with model portfolio
- Collaborate with Portfolio and Fund Accounting to ensure accurate and timely trade processing
- Monitor cash balances and capital activity in separate accounts, execute trades to raise/deploy cash and rebalance as necessary
- Collaborate with Prime Broker stock loan desks to acquire borrows for short positions
- Prepare daily trade blotter
- Monitor daily fund performance, exchange and reconciliation of transactions between the firms Order Management System ("OMS") and accounting system, Enfusion, and external custodians
- Perform attribution, trade execution and TCA analysis
- Update data sheets and prepare monthly performance, valuation, liquidity and Broker Commission reports and statistics as necessary or required
- Organize/file custodian statements & trade confirmations for all accounts
- Communicate with custodians, intermediaries and brokers to resolve any trade discrepancies or position and cash balance related issues
- Ensure proper onboarding of new accounts in the accounting and OMS system

- Collaborate with Portfolio Accountants to help monitor and vote corporate actions and proxies using custodian and third-party portals
- Assist Portfolio Managers and IR/Client Services with RFP's
- Work with internal Compliance to ensure compliance with all securities rules and regulations governing U.S. domiciled investment advisers
- Ad hoc monthly/quarterly client reporting requirements/requests
- Proactively manage the OMS and ensure that it functions appropriately for the firms ongoing needs; adapt as necessary
- Process exchange filings and monitor holding thresholds based on trading activity; ensure OMS coding is accurate, look for ways to automate or improve functionality and alert Compliance team/collaborate to resolve issues

REQUIRED QUALIFICATIONS:

- BA or BS degree required; preferably in Accountancy, or a related field of study such as Finance, Mathematics, Statistics or Economics
- Fluency in English required
- Previous experience in the investment management industry; Minimum 3 years preferably mid/back-office operations or equity trading
- Demonstrated understanding of trade processing, portfolio accounting, custody and fund administration principles, the Employee Retirement Income Security Act of 1974 ("ERISA") and the Investment Advisers Act of 1940, their governing rules and regulations, as well as other related federal securities laws for investment advisers
- Excellent analytical, mathematical and critical thinking skills
- Exceptional written, oral and interpersonal communication skills
- Ability to both work well independently and collaborate as part of a team
- Superior organization, time management and prioritization skills
- Experience trading international securities and a good understanding of international currencies
- Previous experience with trading, middle or back-office platforms such as Enfusion, Longview, Bloomberg, Blackrock/Aladdin, Charles River, Tradar, Omgeo, Eze, or DTC Confirm
- Proficient use of Microsoft Office 365 tools; specifically, Excel

PREFERRED QUALIFICATIONS:

- MBA or relevant MA/MS a plus
- CFA designation a plus
- Eligibility to work in the U.S. without company sponsorship
- International work experience and global orientation

CONTACT:

To be considered for this opportunity, interested candidates should apply by sending a cover letter, resume and any additional supporting documents to recruitment@kabouterfund.com.

Kabouter Management, LLC is an Equal Opportunity Employer and participates in the Electronic Employment Verification Program.