C O M P L A I N T   F O R M

Date Received: __________

1947 Center Street, 3rd Floor, Berkeley, CA 94704
Website: http://www.ci.berkeley.ca.us/prc
E-mail: prc@ci.berkeley.ca.us
Phone: (510) 981-4950 | TDD: (510) 981-6903 | Fax: (510) 981-4955

PRC CASE #: __________

Name of Complainant: ____________________________________________________

Last        First             Middle

Mailing Address: __________________________________________________________

Street     City     State   Zip

Primary Phone: (________)       Alt. Phone: (________)

E-mail address: ____________________________________________________________

Occupation ____________________      Gender: ____________ Age: ______

Ethnicity:  □ Asian         □ Black/African American         □ Caucasian

□ Hispanic/Latino         □ Multiethnic: ______________          □ Other: ______________

Complainants must inform the PRC of any changes of address or phone; failure to provide current information
or to cooperate with the investigation may result in closure of the case.

Did the incident involve a Berkeley Police Officer (excluding Parking Enforcement)?  □ Yes  □ No  (If no, please
speak to a PRC staff person; do not complete this form.)

Location of Incident: ______________________________________________________

Date & Time of Incident: ___________________________________________________

(Complaints must be filed within 90 days of the time you became aware of the incident. The Commission may
extend this time limit another 90 days under certain conditions.)

Please describe any injuries suffered: ____________________________________________

Where and by whom were the injuries treated? ________________________________

If injuries were treated, would you authorize the release of your medical information to the PRC?  □ Yes  □ No
If yes, please sign and return the Medical Authorization Form provided by the Police Review Commission.

Were photos taken of the injuries?  □ Yes  □ No  If yes, by whom? ______________

Was the incident videotaped?  □ Yes  □ No  If yes, by whom? __________________

Were you arrested?  □ Yes  □ No  Are criminal charges pending?  □ Yes  □ No

Is there a Berkeley Police Department Report?  □ Yes  □ No  If yes, report/incident/citation number ____________

Please note: If you have criminal charges pending, you should consult an attorney before filing your PRC complaint.

POLICE OFFICER INFORMATION

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<thead>
<tr>
<th>Badge #</th>
<th>Name</th>
<th>Sex</th>
<th>Race</th>
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Rev. 3-15-13
4 WITNESS INFORMATION

<table>
<thead>
<tr>
<th>Name</th>
<th>Address</th>
<th>Phone Number</th>
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5 Please describe the incident that forms the basis of your complaint. It is important that you include a detailed factual description of the events that gave rise to your complaint (use additional pages if necessary). A PRC Investigator will interview you about the incident before the case can be scheduled for a Board of Inquiry.
ALLEGATIONS

Please check the allegations that you think apply:
(Allegations will ultimately be determined by PRC staff)

Discourtesy
—Abusive or obscene language
—Failure to provide information
—Failure to respond

Discrimination
Prejudicial treatment based on:
—Disability
—Gender
—Nationality
—Race or ethnicity
—Religion

Harassment (Consistent, deliberate annoyance through repeated contacts.)

Improper Arrest

Improper Citation

Improper Detention

Improper Police Procedures
—Damage to, confiscation of, or failure to return, property
—Failure to identify oneself or no badge visible
—Making false statements

Improper Police Tow

Improper Search
—Home
—Person
—Vehicle

Improper Seizure
—Person
—Property
—Vehicle

Improper Use of Force
—Improper physical contact
—Improper use of baton, firearm, handcuffs, mace, or pepper spray, etc.
—Unnecessary display of firearm

Improper Search
—Home
—Person
—Vehicle

Improper Seizure
—Person
—Property
—Vehicle

Improper Use of Force
—Improper physical contact
—Improper use of baton, firearm, handcuffs, mace, or pepper spray, etc.
—Unnecessary display of firearm

Improper Seizure
—Person
—Property
—Vehicle

Inadequate or Improper Investigation
—Failure to investigate or make police report
—False or improper police report

Other
—(Specify): ________________________

MEDIATION ALTERNATIVE
(Complete after you speak with the PRC Investigator)

Has a PRC staff person explained the difference between mediation and an investigation? Yes ☐ No ☐

Have you received and read the mediation materials attached to this Complaint form? Yes ☐ No ☐

If appropriate, would you consider mediation as a means of resolving your complaint? Yes ☐ No ☐

CERTIFICATION

I hereby certify that, to the best of my knowledge, the statements made herein are true. I also understand that my oral testimony before a Board of Inquiry shall be given under oath (in closed session).

__________________________________________  _____________
Signature of Complainant                     Date