



**KING COUNTY'S OFFICE OF LAW ENFORCEMENT OVERSIGHT  
COMMUNITY ENGAGEMENT MANAGER**

**Closes: March 3, 2019 at 11:59 p.m.**

As an independent agency within the Legislative Branch of the King County Government, the Office of Law Enforcement Oversight (OLEO) was created to ensure the integrity, transparency, and accountability of the King County Sheriff's Office (KCSO) and to foster greater community trust in KCSO.

To carry out its mission, OLEO seeks a collaborative, energetic and dedicated Community Engagement Manager (Manager) to lead OLEO's efforts to increase the public's understanding of policing and oversight in King County and to learn more about the community's experiences with the KCSO. Central to this role is staffing OLEO's Community Advisory Committee for Law Enforcement Oversight (CACLEO) and ensuring it meets its duties. The Manager is an experienced, knowledgeable, highly-motivated, and enthusiastic team member who cultivates relationships and enhances trust with community leaders and residents served by KCSO.

The successful candidate will have experience working with volunteer boards and committees, and planning and conducting community engagement efforts and campaigns. This position requires a self-starter with the ability to communicate effectively with the public, diverse stakeholders and elected officials, and who understands police and community relations and the communities served by the KCSO. The Manager also takes responsibility for OLEO's web-based external communications, as well as some internal communications functions. The Manager is a salaried, at-will, overtime-exempt classification that reports to the OLEO Director or designee.

**SCOPE OF JOB DUTIES:**

The successful candidate will at a minimum demonstrate skill and ability to:

- **Lead and support** the Community Advisory Committee for Law Enforcement Oversight (CACLEO).
- **Develop and implement** a community engagement program focused on communities served by KCSO; identify opportunities for public input and dialogue with CACLEO/OLEO.
- **Form Partnerships** with community organizations, King County agencies, and other entities served by the KCSO.
- **Establish and implement** procedures/protocols and management controls for the communications program and coordinate within OLEO to ensure compliance with County policies.
- **Solicit input and facilitate** discussion to identify community police oversight policy issues, initiatives, and programs/projects that are of concern to residents of King County and policy makers.
- **Create quality written and web-based** communications about OLEO and its work on behalf of citizens.
- **Work collaboratively** with stakeholders to help ensure OLEO's success in oversight and strong relationships throughout the County.

### **REQUIREMENTS:**

- **At least five years of relevant work experience**, including existing relationships with community leaders in King County.
- **Expertise in leading volunteer boards and committees**, with demonstrated success in engaging and deploying members.
- **Ability to facilitate communication among diverse groups** of individuals about police practices issues to raise awareness about the work of the OLEO.
- **Ability to build trust** with the general public, form and maintain effective partnerships and collaborative working relationships, including elected officials, the media, county employees, other government agency staff and the public.
- **A demonstrated knowledge of community engagement strategies** and challenges, the communities served by KCSO and police and community relations.

### **COMPENSATION:**

This position is open to all qualified candidates. The annual salary range for this position is **\$96,057 - \$129,186** and includes an innovative and award-winning employer with paid medical, dental and vision insurance as well as a generous vacation and leave program. To see all of King County's benefits, please visit our website at: <http://kingcounty.gov/jobs/benefits.aspx>

**For additional information about OLEO and the three new job openings they have, please watch this [VIDEO](#).**

**A complete job description can be downloaded by going:**

<https://kingcounty.gov/~media/Council/jobs/OLEOCommunityEngagementManager1-28-2019>

### **HOW TO APPLY:**

**To apply go to:** [King County careers page](#)

A King County application is **required** to be considered for this opportunity.

### **Interested applicants must submit:**

- **A letter of interest**
- **A resume**
- **A King County application.**

**NOTE: Online applications are preferred, however if you are unable to apply online, go to [www.kingcounty.gov/jobs](http://www.kingcounty.gov/jobs) for other options.**

If you have any questions regarding this opportunity to join County government, please contact Tracy Calderon at 206-477-0979 or [tracy.calderon@kingcounty.gov](mailto:tracy.calderon@kingcounty.gov).